



MINUTES OF VILLAGE BOARD MEETING and Public Hearing for 2021 General Fund Budget

DATE: Tuesday, November 17, 2020

TIME: 6:30pm

LOCATION: Combined Locks Civic Center
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Vander Wielen, Krueger, Schinke, Stutzman, and Rietveld (via telephone). Board members absent – None. Village staff present – Administrator Shampo-Giese and Sergeant Tyler Van Handel. Also present – Judy Hebbe of the Times Villager.
- 1. Public comment for matters not on the agenda:** None
 - 2. Administrator, Law Enforcement and Public Works Director reports – accept and file:** Department reports were accepted and filed and are available for review in the Clerk’s Office. Sergeant Van Handel noted that the Sheriff’s Office personnel are still limiting exposure to the public given the COVID-19 environment, a new afternoon shift and a new night shift deputy will be assigned to the contract soon, and the traffic lights at Wallace Street and CTH N are to be operational by the middle of December.
 - 3. Review and consider approval of minutes & bills:** C. Vander Zanden made a motion to approve the minutes as presented. T. Stutzman seconded the motion, and it passed unanimously. B. Schinke made a motion to approve the bills as presented. K. Vander Wielen seconded the motion, and it passed unanimously.
 - 4. Public hearing regarding 2021 General Fund Budget and tax levy for municipal purposes:** President Neumeier then opened the public hearing for the 2021 General Fund Budget. The Administrator reported a slight change in the levy based on the final assessed value and reminded the trustees of the unused levy to be used in future years. No members of the public were in attendance, and the President closed the public hearing.
 - 5. Consider motion to adopt 2021 General Fund Budget and tax levy for municipal purposes:** T. Stutzman made a motion to adopt the 2021 General Fund Budget with a tax levy of \$1,656,788 to support operating, capital and debt expenses. C. Vander Zanden seconded the motion, and it passed unanimously.
 - 6. Review and consider motion to adopt Resolution 2020-24; establish ERU rate for 2021 Storm Water Fund Budget:** The trustees reviewed the proposed resolution setting the 2021 ERU rate for 2021 Storm Water Fund Budget at \$130; unchanged from the previous year. J. Krueger made a motion to adopt Resolution 2020-24 as presented. B. Schinke seconded the motion, and it passed unanimously.
 - 7. Review and consider motion to adopt 2021 Storm Water Fund Budget:** The trustees reviewed the proposed 2021 Storm Water Fund Budget. It was noted that some reserve funds would be used for erosion projects near the walking trails in Memorial Park. A portion of these funds will be reimbursed with a grant received from the WI Department of Natural Resources. T. Stutzman made a motion to adopt the 2021 Storm Water Fund Budget as presented. C. Vander Zanden seconded the motion, and it passed unanimously.

- 8. Review and consider motion to adopt Resolution 2020-25; establish collection rate for 2021 Sanitation Fund Budget:** The trustees reviewed the proposed resolution setting the 2021 collection rate for the 2021 Sanitation Fund Budget at \$110 per 64-gallon cart and \$157 per 96-gallon cart; unchanged from the previous year. B. Schinke made a motion to adopt Resolution 2020-25 as presented. J. Krueger seconded the motion, and it passed unanimously.
- 9. Review and consider motion to adopt 2021 Sanitation Fund Budget:** The trustees reviewed the proposed 2021 Sanitary Fund Budget. It was noted that the budget includes \$26,200 to be placed in the truck replacement reserve fund. C. Vander Zanden made a motion to adopt the 2021 Sanitary Fund Budget as presented. K. Vander Wielen seconded the motion, and it passed unanimously.
- 10. Review proposed 2021 Water Utility Budget:** The trustees reviewed the draft of the 2021 Water Utility Budget. It includes main replacement on Steven Street, debt payment, and a conservative revenue stream from users. The budget does not include a rate increase.
- 11. Review proposed 2021 Sanitary Sewer Utility Budget:** the trustees reviewed the draft of the 2021 Sanitary Sewer Utility Budget. It includes main replacement on Steven Street, debt payment, manhole repairs, and a conservative revenue stream from users. The budget does not include a rate increase.
- 12. Receive donation of Pet ID Scanner (microchip reader) from Firefighter Mike Pautz:** Sergeant Van Handel received the donated Pet ID Scanner and expressed his gratitude to Mike Pautz for his generosity. Having the option to use this device saves time and money for the Deputies and Humane Association, as well as preventing anxiety to the lost pet.
- 13. Review and consider approval of operator license for G. Petrie:** President Neumeier reviewed the application with the trustees and noted that the background check was performed and no violations found. B. Schinke made a motion to approve the operator license for G. Petrie. T. Stutzman seconded the motion, and it passed unanimously.
- 14. Other business, updates and future agenda items:**
 - a) Expiring terms: John Neumeier, Justin Krueger, Cathy Vander Zanden, & Brad Schinke. President Neumeier announced that he will run again and encouraged all the trustees to do the same.
- 15. Adjourn:** T. Stutzman made a motion to adjourn the meeting at 7:35. J. Krueger seconded the motion, and it passed unanimously.