



MINUTES OF PLAN COMMISSION MEETING

DATE: Wednesday, January 27, 2021

TIME: 6:00

LOCATION: Combined Locks Civic Center
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Chairman Al Leicht at 6:01pm
- B. Present:** Plan Commission members present – Leicht, Weyenberg, Vander Zanden, Menting, and Mulry. Commission members absent: Maynard. Village staff present – Village Administrator Shampo-Giese and DPW Personnel Carney and Weyenberg. Also present – residents Rodney Jansen, Mike Rietveld and Celia Davenport, and Trevor Frank and Molly Wagner of SEH.
- 1. Review and consider approval of minutes and notes from previous meeting:** C. Vander Zanden made a motion to approve the minutes from the 01/06/21 meeting. K. Menting seconded the motion, and it passed unanimously.
 - 2. Review and select playground equipment for Van Zeeland Park:** Molly Wagner of SEH provided an overview of the playground site areas and playground equipment. She explained that the estimated cost of the equipment presented is \$88,000, which leaves an estimated \$12,000 for consideration of poured in place material instead of woodchips. The Commission members reviewed the playground area labeled “age group 2-5”. It was noted that swings were not included in this area, and there was a strong opinion to adjust the layout to include toddler swings. There is a possibility that the area may need to be increased to accommodate the swing fall zone and drainage in the area is a concern. The Commission members reviewed the playground area labeled “age group 5-12”. The option of a social swing is something the Commission members want to pursue. This would also require an expansion of the playground area. Details about both playground areas were discussed. T. Mulry made a motion to move forward with the large apparatus for each area but investigate expanding each area to accommodate toddler swings and a social swing. J. Weyenberg seconded the motion, and it passed unanimously. Molly Wagner and Trevor Frank will follow-up with the civil engineers to draft these modifications.
 - 3. Review planting plan for Van Zeeland Park:** Molly Wagner of SEH reviewed the proposed planting plan with the Commission members. Existing trees, additional shade and pine trees, as well as hardy shrubs and grasses are part of the proposed plantings. It was noted that things like Hostas are not likely to survive due to the deer population in the area, and any prairie grass plantings may cause rodent issues if located next to the shelter.
 - 4. Review Van Zeeland Park plans to date; final adjustments:** Trevor Frank of SEH reviewed some final adjustments to the lighting options, hydrant locations, sidewalk width, and mechanicals with the

Commission members. He noted that the plans will go to the State of Wisconsin for review the week of February 1st.

5. **Status of geotechnical work and reporting:** The geotechnical work and reporting was completed, and there were no serious concerns about the findings. Clay soils were identified as expected.
6. **Set next meeting date and agenda items:** With the Van Zeeland Park items mostly completed, the Plan Commission will resume working on updates to the Comprehensive Outdoor Recreation Plan. The next meeting date was scheduled for 03/03/2021 at 6:00pm.
7. **Adjourn:** T. Mulry made a motion to adjourn the meeting at 7:20pm. J. Weyenberg seconded the motion, and it passed unanimously.

DRAFT

Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.org. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.org.

Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Village Board, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Village Board, or other Village committee will be taken at this meeting.