



## MINUTES OF VILLAGE BOARD MEETING

**DATE:** Tuesday, March 2, 2021

**TIME:** 6:30pm

**LOCATION:** Combined Locks Civic Center

Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Ponto, Rietveld, Krueger, Schinke, and Stutzman. Board members absent – None. Village staff present – Administrator Shampo-Giese, Public Works Director Swick, Fire/EMS Chief Wiedenbauer, and LES Van Handel. Also present – Judy Hebbe of the Times Villager and retired trustee Ken Vander Wielen and members of his family.
- 1. Public comment for matters not on the agenda:** None
  - 2. Presentation of plaque to Ken Vander Wielen for his service to the community as Village Trustee:** President Neumeier presented the plaque to Ken and acknowledged his service and role in getting the traffic lights approved and installed at CTH N and Wallace Street.
  - 3. Review and consider approval of minutes and bills:** J. Krueger made a motion to approve the minutes from the previous month's meetings. C. Vander Zanden seconded the motion, and it passed unanimously. J. Ponto made a motion to approve the bills as presented. B. Schinke seconded the motion, and it passed unanimously.
  - 4. Administrator, Law Enforcement and Public Works Director reports – accept and file:** The Department Heads highlighted some of the activities happening in their respective departments. The reports were then accepted and filed and are available for review in the Clerk's Office.
  - 5. Hear report from Fire/EMS Chief regarding first quarter 2021 activities:** Chief Wiedenbauer reviewed the 2020 department accomplishments, personnel moves, and equipment issues. Discussion included: water rescue training, potential for joint training with Kimberly and Kaukauna, obtaining a charging system for the Fire Rescue Truck, future training at Midwest Paper Group, possibility to purchase a drop tank, training on relay pumping, and future large purchase of air packs estimated at \$250,000.
  - 6. Review bids received for 2021 Utility Projects and consider motion to award project:** The bids for the 2021 utility projects were reviewed. The bids ranged from a low of \$445,154.95 to a high of \$621,136.00. The low bidder was DeGroot Inc. The engineer and staff's recommendation is to award the project to DeGroot Inc. The matter was discussed. T. Stutzman made a motion to award the utility project to DeGroot Inc for \$445,154.95. M. Rietveld seconded the motion, and it passed unanimously.
  - 7. Review and consider recommendation to repeal and recreate Ordinance Section 6-2-3; Excavations of Streets, Alleys, Public Ways, and Grounds:** The Administrator reviewed the recommended revised ordinance details and noted that this matter has been discussed by area municipal employees for several years. The revised ordinance language gives the Village some recourse to ensure that contractors doing work in the right of way restore terrace

and concrete features properly. J. Krueger made a motion to repeal and recreate Ordinance Section 6-2-3 as presented. J. Ponto seconded the motion, and it passed unanimously.

- 8. Review and consider recommendation to amend ordinance Section 6-2-4; Regulations Governing Excavations and Openings:** The Administrator reviewed the recommended revised ordinance details and noted that this section meshes with Section 6-2-4. C. Vander Zanden made a motion to amend Ordinance Section 6-2-4 as presented. T. Stutzman seconded the motion, and it passed unanimously.
- 9. Review and consider approval of recommendation to update right of way excavation fees:** The Administrator reviewed the current and proposed fee schedule. The matter was discussed. J. Ponto made a motion to approve the right of way excavation fees as presented. C. Vander Zanden seconded the motion, and it passed unanimously.
- 10. Review and consider approval to enter into a contract with East Central Wisconsin Regional Planning Commission to create 2040 Comprehensive Plan:** The Administrator reminded the trustees that this was a project approved for the 2020 budget, but COVID-19 and significant staffing changes at ECWRPC halted the project. The new contract has a price tag that is \$12,000 more than quoted for 2020 but the work must be completed by state statutes. The matter was discussed briefly. T. Stutzman made a motion to approve the contract with ECWRPC for the 2040 Comprehensive Plan. M. Rietveld seconded the motion, and it passed unanimously.
- 11. Review and consider approval of operator license for A. Kortz:** B. Schinke made a motion to approve the operator license for A. Kortz. J. Ponto seconded the motion, and it passed unanimously.
- 12. Review options for new logo and door identification signage and consider approval to purchase:** The Administrator reviewed some options for decal logos on vehicles and buildings and molded logos for some building locations. The matter was discussed. T. Stutzman made a motion to approve spending up to \$13,000 to replace and install the new logos. C. Vander Zanden seconded the motion, and it passed unanimously.
- 13. Other business, updates or items for future agendas:**
  - a) Fire Consolidation Committee Meeting scheduled for 3/9
  - b) Heart of the Valley Metropolitan Sewerage District Community Meeting 3/25 at 11:30am
- 14. Adjourn:** T. Stutzman made a motion to adjourn the meeting at 7:30pm. B. Schinke seconded the motion, and it passed unanimously.