



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, May 18, 2021

TIME: 6:30pm

LOCATION: Combined Locks Civic Center

Council Chambers, 405 Wallace Street

AGENDA

- A. Call to order:** Meeting called to order at 6:32pm by Village President Neumeier
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Rietveld, Schinke, Stutzman, Krueger, Ponto, and Vander Zanden. Board members absent – none. Village staff present – Administrator Shampo-Giese and Fire Chief Wiedenbauer. Others present – Beth Sewall of HOV Lions Club.
- 1. Public comment for matters not on the agenda:** None
 - 2. Hear request from HOV Lions to install Lions Club identification sign on existing Village sign; approve if appropriate:** Beth Sewall introduced herself and explained Lions Club endeavors which includes support of these types of projects: hunger and homeless, vision screening, eyeglass and hearing aid distribution, pediatric and adult cancer, diabetes, and environmental protection. The HOV Lions Club is a non-profit organization that was established in 2018 to serve Little Chute, Kimberly and Combined Locks. Mrs. Sewall asked to trustees for permission to install the Lions Club logo on one of the Village signs on CTH N. It was noted that there are three (3) other signs at Village entrances that could also get Lions Club signs in the future. T. Stutzman made a motion to approve up to four (4) Lions Club signs with the same dimensions as the sample shown to be installed on Village signs. M. Rietveld seconded the motion, and it passed unanimously.
 - 3. Review and consider approval of Plan Commission recommendation to approve a certified survey map to modify the property lines for 103 and 105 Parkway Drive:** The Administrator reviewed the request for the CSM with the trustees and explained that the proposed CSM changes the property lines to ensure that each property owner's landscaping and retaining walls are within the correct property lines. Throughout the years, property lines were mistakenly marked and at least one of the two property owners has landscaping and a retaining wall that is currently on the other property owner's lot. The matter was discussed briefly. J. Ponto made a motion to approve the CSM as presented for 103 and 105 Parkway Drive. J. Krueger seconded the motion, and it passed unanimously.
 - 4. Review and consider approval of proposed amendment to Ordinance Section 13-1-47 (h) regarding designated parking areas in Business Park District zoning:** The trustees reviewed the proposed amended ordinance. The new verbiage prohibits rear yard parking on lots zoned Business Park only when the rear yard abuts a residential property. It also removes the verbiage requiring employees to park in the area labeled side yard. The matter was discussed briefly. B. Schinke made a motion to approve the ordinance amendment as presented. J. Ponto seconded the motion, and it passed unanimously.

5. **Review draft of Streambank Erosion Control Projects Policy; consider approval to adopt policy:** The proposed policy was reviewed, and trustees discussed the need or requirement for the Village to be involved with private property erosion issues. The trustees will review the policy again after speaking with the Village's engineer.
6. **Other business and updates:**
 - a) Board of Review scheduled for Monday, June 7, 2021 from 5:30pm – 7:30pm (minimum)
 - b) Driveway ordinances
7. **Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of public employees of the Village of Combined Locks and per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Seasonal wage rates and proposed contracted services.*** J. Ponto made a motion to move into closed session. C. Vander Zanden seconded the motion, and it passed unanimously.
8. **Reconvene to open session:** M. Rietveld made a motion to return to open session. J. Ponto seconded the motion, and it passed unanimously.
9. **Consider motion to approve seasonal wage rates for Recreation Department employees:** C. Vander Zanden made a motion to approve the wage increases for Recreation Department seasonal employees. M. Rietveld seconded the motion, and it passed unanimously.
10. **Adjourn:** T. Stutzman made a motion to adjourn the meeting at 8:25. B. Schinke seconded the motion, and it passed unanimously.