



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, December 7, 2021

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

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### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Ponto, Rietveld, Krueger, Schinke, and Stutzman. Board members absent – None. Village staff present – Administrator Shampo-Giese, Sergeant Hartjes and Public Works Director Swick. Others present: residents Travis Tiedt and Joe Trzebiatowski, and Judy Hebbe of the Times Villager.
- 1. Public comment for matters not on the agenda:** None
  - 2. Review and consider approval of minutes and bills:** J. Ponto made a motion to approve the minutes with an attendance change to the 11/16/21 minutes. B. Schinke seconded the motion, and it passed unanimously. M. Rietveld made a motion to approve the bills with the exception of holding the SEH check until some Van Zeeland Park items are resolved. C. Vander Zanden seconded the motion, and it passed unanimously.
  - 3. Hear request and consider approval of Bombers 12U Little League rental of Memorial Park shelter and baseball fields for a fundraiser:** Mr. Travis Tiedt addressed the Board with his request to host a baseball tournament fundraiser at Memorial Park in summer 2022. He explained who the Bombers are, how they have hosted tournaments in other municipalities in previous years, how they donate the money made at the tournaments, and he provided some details of the proposed tournament. The matter was discussed. It was noted that there are some concerns about the 12U age and the size of the fields to include the bases and pitching mound as well as the outfield. Also noted is the cooperation needed from the Combined Locks Advancement Association. M. Rietveld made a motion to approve the tournament with some details to be worked out with the Public Works Department and with CLAA. B. Schinke seconded the motion, and it passed unanimously.
  - 4. Review information received regarding estimated cost for certified survey map to separate Hidden Ridges Storm Water Pond from the two adjacent neighboring properties and consider action to transfer ownership of pond from owners to the Village:** The Administrator reminded the trustees that this matter had originally been discussed at the 10/05/21 meeting. Those details were reviewed. The CSM to divide the properties is estimated at \$3000.00. The matter was discussed. Trustee Krueger asked Mr. Trzebiatowski what he felt was fair compensation for the land he would be selling to the Village, and his response was \$3000.00. T. Stutzman made a motion for the Village to pay 100% of the cost of the CSM and pay \$3000.00 to Mr. Trzebiatowski and \$3000.00 to Mr. Arnoldussen once the CSM is recorded. J. Krueger seconded the motion, and it passed with six (6) ayes and one (1) nay, B. Schinke.

5. **Administrator, Public Works Director and Law Enforcement reports – accept and file:** The Administrator and Public Works Director highlighted some of the activities happening in their respective departments. The reports were then accepted and are available for review in the Clerk’s Office. The Law Enforcement Specialist, Sergeant Hartjes reviewed the monthly statistics with the trustees and reported that there was a County Sheriff K-9 function on 12/04/21 in the Mark Van Thiel Room. The event was very successful with roughly \$1200.00 raised for the K-9 fund. Sgt. Hartjes also reminded the trustees of Coffee with a Cop and Firefighter scheduled for Friday, December 17<sup>th</sup> from 9:00am to 10:00am in the Golden Agers Room.
6. **Review and consider motion to approve 2022 Water Utility Budget:** The proposed 2022 Water Utility Budget was reviewed. The budget was drafted using the existing user rates and includes meter replacements and main replacement on Janssen Street and a portion of Buchanan Road. C. Vander Zanden made a motion to adopt the 2022 Water Utility Budget as presented. J. Ponto seconded the motion, and it passed unanimously.
7. **Review and consider motion to approve 2022 Sanitary Sewer Utility Budget:** The proposed 2022 Sanitary Sewer Utility Budget was reviewed. The budget was drafted using the existing user rates and includes manhole rehabilitation and a shared cost for a remote control mower. T. Stutzman made a motion to adopt the 2022 Sanitary Sewer Utility Budget as presented. M. Rietveld seconded the motion, and it passed unanimously.
8. **Review and consider approval of election inspector appointments:** The Administrator reviewed the list of election inspector with the trustees and noted that three people on the list had been nominated by the Republican Party. There were no nomination lists received from the Democratic Party. B. Schinke made a motion to approve the election inspector appointments as presented. J. Krueger seconded the motion, and it passed unanimously.
9. **Hear status of Recreation Director vacancy:** The Administrator reported that a post is on the Village’s website noting the vacancy and telling interested parties to contact her. She has contacted some candidates who are current and previous employees of the Recreation Department to gauge interest. Two candidates expressed interest and a meeting is scheduled for 12/27/21.
10. **Other business, updates and future agenda items:**
  - a) **Schedule or cancel additional December 2021 meetings:** The December 21<sup>st</sup> meeting was canceled. Trustees also instructed the Administrator to donate \$500 in the name of Barb Vanden Heuvel, Recreation Director.
11. **Consider motion to recess Village Board meeting and convene 4<sup>th</sup> Quarter Water Commission Meeting:** M. Rietveld made a motion to recess the Village Board meeting and convene the 4<sup>th</sup> Quarter Water Commission Meeting. J. Ponto seconded the motion, and it passed unanimously.
12. **Reconvene Village Board meeting:** J. Krueger made a motion to reconvene the Village Board meeting. B. Schinke seconded the motion, and it passed unanimously.
13. **Consider motion to move into closed session per Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**Contracted services discussion:** M. Rietveld made a motion to move into closed session. J. Ponto seconded the motion, and it passed unanimously.
14. **Consider motion to move into open session and take action on closed session matters:** T. Stutzman made a motion to return to open session. B. Schinke seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve and sign the agreement for ambulance service with the City of Kaukauna. C. Vander Zanden seconded the motion, and it passed unanimously.
15. **Adjourn:** J. Krueger made a motion to adjourn the meeting at 8:30pm. J. Ponto seconded the motion, and it passed unanimously.