



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, July 19, 2022

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Ponto, Rietveld, Krueger, Schinke, and Stutzman. Board members absent – none. Village staff present – Administrator Shampo-Giese, Fire/EMS Chief Wiedenbauer and Public Works Director Swick. Others present – Judy Hebbe of Times Villager.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and consider approval of minutes and bills:** C. Vander Zanden made a motion to approve the minutes as presented. M. Rietveld seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the bills as presented. M. Rietveld seconded the motion, and it passed unanimously.
 - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** The Public Works Director and Administrator highlighted some of the activities happening in their respective departments. Their reports were accepted and are on file in the Clerk’s Office.
 - 4. Hear report from Fire/EMS Chief regarding July 8th fire at Warehouse Specialists:** The Fire/EMS Chief provided a summary of the firefighting efforts from the 07/08/22 fire at Warehouse Specialists. He noted that the fire was not criminal in nature. Trustees discussed other details about the fire with the Chief. Trustee Rietveld stated that he felt a notice about the heavy smoke and keeping doors and windows closed would have reached more property owners if it had also been sent through the County’s AtHoc messaging system. Some of the estimated costs to the Village include: smoke/ash damage to fire trucks, damaged jackets and boots, five (5) water breaks, and gas for multiple agency fire trucks. Trustees thanked the Chief and crew for their outstanding work and extended their gratitude to the dozens of other agencies that responded.
 - 5. Review and consider approval of liquor license for Keith Hofkens, Lox Club:** The Administrator reviewed the application with the trustees and asked for approval contingent upon the surrender of the existing liquor license held by VW Enterprises. B. Schinke made a motion to approve the liquor license with the condition that the existing license be surrendered. C. Vander Zanden seconded the motion, and it passed unanimously.
 - 6. Discuss sanitary sewer information:** The Administrator reminded the trustees of the sanitary sewer project with Badger Labs to try to determine the source of high BOD and ammonia effluent. In preparing for the project, she was able to obtain 10 years of volume and strength data from HOVMSD. The data shows that the strength of the waste discharged to HOVMSD has not significantly increased over 10 years. However, the strength is above the levels HOVMSD is licensed for, so it is of concern to the sewerage district. The Administrator explained that is still a valuable project for the Village to do its due diligence in identifying the source(s) of the higher strength effluent.

- 7. Review and consider approval of operator licenses for M. Bosch, C. Simpson, K. Jansen, and K. Bentley:**
Background checks were completed for each applicant with no issues to recommend denial being found. J. Krueger made a motion to approve all of the licenses. C. Vander Zanden seconded the motion, and it passed unanimously.
- 8. Other business, updates and future agenda items:** J. Krueger and M. Rietveld will join the Administrator, Utility Specialist and Public Works Director at McKinley Paper to meet the new owners.
- 9. Adjourn:** T. Stutzman made a motion to adjourn the meeting. B. Schinke seconded the motion, and it passed unanimously. The meeting was adjourned at 7:35pm.