



## MINUTES OF VILLAGE BOARD MEETING

**DATE:** Tuesday, January 17, 2023

**TIME:** 6:30pm

**LOCATION:** Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

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### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Ponto, Krueger, and Schinke. Board members absent – Stutzman and Rietveld. Village staff present – Administrator Shampo-Giese. Others present – None.
- 1. Public comment for matters not on the agenda:** None
  - 2. Review and consider approval of Van Zeeland Park Rental Guidelines:** Trustees reviewed the guidelines. B. Schinke made a motion to approve the rental guidelines with the addition of Lindberg Park. J. Ponto seconded the motion, and it passed unanimously.
  - 3. Review and consider approval of increases to parking violation fee schedule:** Trustees reviewed the proposed increase in parking violation fees and discussed ways to make this standard for the Deputies who patrol Buchanan, too. C. Vander Zanden made a motion to increase the handicapped violation to \$75 and other violations to \$20. J. Ponto seconded the motion, and it passed unanimously.
  - 4. Riverview Ridge Planned Unit Development update:** The Administrator reported that the sanitary sewer has been connected to serve the PUD, and the water will be connected within the next week. The utility installation is moving along quickly.
  - 5. Discuss easement for accessing new lot on Prospect Street:** The Administrator reported that a property owner wants to create a CSM on the north end of his lot that abuts Prospect Street. His engineer has asked if the Village would require him to purchase land to use as a driveway or if an easement is acceptable. The matter was discussed. The consensus of trustee opinion was that the Village does not have a preference on this matter. It is more important that the driveway not interfere with utilities or other right of way matters.
  - 6. Other business, updates and future agenda items**
    - a) Spring Primary Election 02/21/23 – County Executive and State Supreme Court**
  - 7. Consider motion to move into closed session per Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Developer agreement. No action is expected.*** J. Ponto made a motion to move into closed session. B. Schinke seconded the motion, and it passed unanimously.
  - 8. Consider motion to return to open session:** B. Schinke made a motion to return to open session. J. Krueger seconded the motion, and it passed unanimously.
  - 9. Action on closed session matters, if appropriate:** None
  - 10. Adjourn:** C. Vander Zanden made a motion to adjourn the meeting. B. Schinke seconded the motion, and it passed unanimously. The meeting adjourned at 7:07pm.