



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, June 6, 2023

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge recited
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Ponto, Rietveld, Heckner, Schinke, and Stutzman. Board members absent – none. Village staff present – Administrator Shampo-Giese and Public Works Director Swick. Others present – Judy Hebbe of the Times Villager, Wade Micoley of Tycore Built, and several residents.
- 1. Public comment for matters not on the agenda:** President Neumeier asked for a moment of silence in honor of McKenzie Van Eperen; the young girl who died in a traffic accident at the intersection of Wallace Street and CTH N.
 - 2. Review and consider approval of minutes and bills:** J. Ponto made a motion to approve the minutes as presented. C. Vander Zanden seconded the motion, and it passed unanimously. M. Rietveld made a motion to approve the bills as presented. C. Vander Zanden seconded the motion, and it passed unanimously.
 - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** The Administrator and Public Works Director reviewed the activities within the Village for the previous and current month. The Law Enforcement monthly activity report was received. All reports were accepted and are on file in the Clerk's Office.
 - 4. Hear from residents who want an ordinance change to allow chicken keeping in the Village; action if appropriate:** Roughly eight (8) residents were in attendance to voice their request for the Village to allow chicken keeping. Residents K. Bern, M. Schmidt, A. Asplundh, and D. Hopfensperger addressed the trustees with their request and reasons to allow chicken keeping. Statements included: sustainable food production, educational opportunities, community bonding and engagement, economic benefits, roosters not allowed, proper coops to keep out predators, and fenced yards. Trustees discussed monitoring of properties who might be permitted, cost, manure disposal, attracting predators, and noise. The trustees asked the Administrator to get more information, and the matter would be discussed again at the 06/20/23 meeting.
 - 5. Hear appeal from Ronald Gordon regarding revoked provisional operator's license:** Mr. Gordon did not attend the meeting. The Administrator asked the trustees to uphold her decision to revoke Mr. Gordon's provisional license based on failure to disclose a recent citation for serving a minor in another municipality. K. Heckner made a motion to uphold the revocation. B. Schinke seconded the motion, and it passed unanimously.
 - 6. Review and consider approval of Wolfinger Estates – Final Plat:** The Administrator reviewed the final plat with the trustees. She noted that there are items that still need to be removed from the notes. The trustees reviewed the plat and notes. Mr. Micoley, developer, voiced his desire to get the project moving and stated that we will see 5-6 housing in progress simultaneously. In a good market, the developer can build 52 houses in 18 months. J. Ponto made a motion to approve the final plat with these contingencies: 1) Plan Commission's recommendation to approve, 2) Removal of 6' side yard setbacks from notes, 3) Village engineer's recommendation to approve, and 4) postal approval of the cluster mailbox placement. T. Stutzman seconded the motion, and it passed unanimously.

- 7. Review and consider approval of Class A and Class B liquor license renewal applications for Kwik Trip, Lox Club, Kamp's Bar & Grill, and Milltown Still & Grill:** The liquor license applications were reviewed. It was noted that the Building Inspector, Fire Chief and Police Sergeant have recommended approval of the licenses for all applicants. T. Stutzman made a motion to approve the Class A liquor license for Kwik Trip and the Class B liquor licenses for Lox Club, Kamp's Bar & Grill and Milltown Still & Grill. B. Schinke seconded the motion, and it passed unanimously.
- 8. Review and consider approval of cigarette license for Kwik Trip:** The application for a cigarette license was reviewed. T. Stutzman made a motion to approve it. M. Rietveld seconded the motion, and it passed unanimously.
- 9. Review and consider approval of multiple operator licenses:** The trustees reviewed the list of bartender renewal applications. The background check had not been completed yet. T. Stutzman made a motion to approve the list of bartender license applicants contingent upon a positive background check for all. K. Heckner seconded the motion, and it passed unanimously.
- 10. Discuss brush collection ordinance and service and potential amendments:** The Administrator asked the trustees to adopt some more stringent and limited requirements for curbside brush collection. The request is based on the expectation of a significant increase in brush collection requests as property owners remove Ash trees from their properties and the many years of residents not following the curbside brush collection requirements. The Administrator provided photos of two neighboring property owners who removed an ash tree between their homes. Each home has 96 feet of frontage, and the terrace areas of both homes was completely filled with branches stacked haphazardly and not to the existing requirements. One of the property owners admitted to paying another party to help take down the tree. The matter was discussed at length. The Administrator was directed to draft a revised ordinance that allows curbside brush collection for pruning activities only, specific dimensions of the brush piles and other detailed collection information, as well as denial of service and a citation for residents who do not comply with the requirements.
- 11. Discuss sanitary sewer and Electro Scan Leak Detection service:** The Public Works Director and Administrator explained the technology provided by Electro Scan Leak Detection and reviewed the report provided during the demo conducted on Wallace Street and Lox Court. The cost to do more scanning with this technology is \$2.65/foot. The option was discussed. The consensus of trustee opinion was that this may help us find weaknesses more efficiently. The direction given was to move forward with hiring this company for some potential work this fall.
- 12. Other business, updates and future agenda items**
 - a) Schedule July meeting date(s):** The 07/04/23 meeting was canceled. The next meeting is 07/18/23.
 - b) Received \$17,414.03 as part of a class action suit regarding Fox River and PCBs:** These funds will be held in reserve until it's clear that there are no requirements as to how it must be spent.
- 13. Adjourn:** C. Vander Zanden made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously. The meeting adjourned at 7:40pm.