



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, September 19, 2023

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Ponto, Rietveld, Heckner, Schinke, and Stutzman. Board members absent – none. Village staff present – Administrator Shampo-Giese and Public Works Director Swick. Others present – residents Mike Rabetski, RJ Talbot, Ryan and Nicole Catlin, Gabrielle Wilhorn, and Steve Talbot.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and discuss allowing ATV/UTV on Village streets; action if appropriate:** Trustees and attendees discussed pros and cons for allowing ATV/UTVs on Village streets. Those supportive of the request to allow spoke of convenience, reduction of gas usage compared to regular vehicles, ability for Village to limit the type of ATV/UTV allowed so safety is main focus, and noise being no worse than motorcycles. Concerns about noise and safety were the focus of trustee comments. Trustees also said they spoke with several residents and did not find any who supported the request. The consensus of trustee opinion was to continue to research and draft an ordinance that would allow ATV or UTVs on Village streets.
 - 3. Review and consider approval of Intergovernmental Cooperation Agreement with Darboy Joint Sanitary District No. 1:** The Administrator reminded the trustees that this cooperation agreement outlines Darboy Sanitary District's authorization to provide water and sanitary sewer service and maintenance to properties within the Village of Combined Locks; specifically the majority of the Wolfinger Estates subdivision. T. Stutzman made a motion to approve the Intergovernmental Cooperation Agreement as presented. M. Rietveld seconded the motion, and it passed unanimously.
 - 4. Review bids for concrete curb and apron work on CTH K/Buchanan Road; award project:** The Administrator reported that one bid was received for this concrete work. The bid is from B. Bowers Construction for \$29,182. The amount is within the budgeted funds. B. Bowers Construction did the sidewalk replacement for the Village this past summer. J. Ponto made a motion to award the project to B. Bowers Construction for \$29,182. C. Vander Zanden seconded the motion, and it passed unanimously.
 - 5. Review and consider approval to install temporary asphalt layer on Jerelyn Court (new extension), Farmhouse Lane and Riverview Ridge Place:** The Administrator explained that DPW staff has asked for a temporary 1.25" asphalt layer to be installed on the current graveled streets to help with potholes, mud, dust, and snow plowing. The estimated cost is \$40,000. The matter was discussed. T. Stutzman made a motion to approve the temporary asphalt project. K. Heckner seconded the motion, and it passed unanimously.
 - 6. Review recommended guidelines to create a Village Facebook account and social media policy:** The Administrator asked the trustees for a consensus to create a Village Facebook account and reviewed concerns and comments from the Village's attorney regarding open records requests and First Amendment issues. The matter was discussed. The consensus was to create the Facebook account with a social media policy approved by the Village's attorney.

7. Other business, updates and future agenda items

a) Fire/EMS Department merger with Buchanan on hold: The consensus of trustee opinion was to put the merger on hold for now. The Administrator also reported that Accurate Appraisal is able to conduct a village-wide market revaluation in 2024, and there may be a resident requesting a change to the large vehicle ordinance.

- 8. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Employment, salary, wage, benefits for 2024 budget preparations, AND per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Contracted service:*** T. Stutzman made a motion to move into closed session. J. Ponto seconded the motion and it passed unanimously.
- 9. Consider motion to return to open session; action if appropriate:** J. Ponto made a motion to return to open session. M. Rietveld seconded the motion, and it passed unanimously. J. Ponto made a motion to set the summer seasonal hire wage at \$15/hour, include two paid holidays (Memorial Day and Independence Day), and offer a bonus of up to \$2/hour for employees whose performance met or exceeded expectations. M. Rietveld seconded the motion, and it passed unanimously.
- 10. Adjourn:** C. Vander Zanden made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously. The meeting adjourned at 8:20pm.