



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, October 17, 2023

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Stutzman, Schinke, Heckner, Rietveld, Ponto, and Vander Zanden (7pm). Board members absent – none. Village staff present – Administrator Shampo-Giese and LES Van Berkel. Others present – Steve Talbot.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review bid received for temporary asphalt installation and award project:** Trustees reviewed the bid received from Northeast Asphalt. T. Stutzman made a motion to award the asphalt project to Northeast Asphalt for the amount of \$39,511.50. K. Heckner seconded the motion, and it passed unanimously. It was noted that the project will begin at the end of October.
 - 3. Review draft of ATV/UTV ordinance; revise as appropriate:** The Administrator reviewed an email received and the draft ordinance with the trustees. Minor revisions were made. Signs and insurance coverage were discussed. An informal vote of four (4) yes and two (2) no to have the attorney review the draft ordinance occurred. The Administrator will have the attorney review it to make sure it is enforceable in the manner the trustees want. The attorney will also review and recommend updates to 10-4-3 regarding mini-bikes, self-propelled vehicles and add new language for e-bikes.
 - 4. Review draft of 2024 Storm Water Utility Fund Budget:** The trustees reviewed the proposed budget. The Administrator explained that the reserve funds will be depleted at the end of 2024, and a rate increase should be passed. Reserve funds will be spent on the new street sweeper and a shared pond in Village of Kimberly to meet the Fox River requirements. In addition, storm water installation in the Wolfinger Development is expected but can be reimbursed from the TID when increment is available. The matter was discussed.
 - 5. Review and consider approval of Resolution 2023-8; approve storm water ERU rate:** Trustees reviewed the resolution setting the ERU rate to \$140.
 - 6. Review draft of 2024 Sanitation Fund Budget:** The 2024 Sanitation Fund Budget was reviewed. The budget allows for no change in the annual fees. It may need to increase for 2025.
 - 7. Other business, updates and future agenda items**
 - a) Coats for Kids drop off location – Combined Locks Civic Center:** Midwest Restoration has placed a collection box in the lobby at the Civic Center. Cash donations can be made to the Salvation Army. Sergeant Van Berkel announced that she is leaving the Village and Sheriff's Office to pursue a career opportunity with US Alcohol, Tobacco, & Firearms (ATF). She expressed her gratitude for being able to work with the Village and reported that Sergeant Justin Ross will be her replacement.

- 8. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, AND per Wis. Stat. 19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *Employee evaluations and TID 3 Developer Agreement:* J. Ponto made a motion to move into closed session. M. Rietveld seconded the motion, and it passed unanimously.**
- 9. Consider motion to return to open session; action if appropriate:** M. Rietveld made a motion to return to open session. J. Ponto seconded the motion, and it passed unanimously. No action was taken.
- 10. Adjourn:** J. Ponto made a motion to adjourn the meeting. M. Rietveld seconded the motion, and it passed unanimously. The meeting adjourned at 8:23pm.