

NOTICE OF PLAN COMMISSION MEETING

DATE: Wednesday, November 8, 2023

TIME: 6:00pm

LOCATION: Combined Locks Civic Center,
Council Chamber, 405 Wallace Street

AGENDA

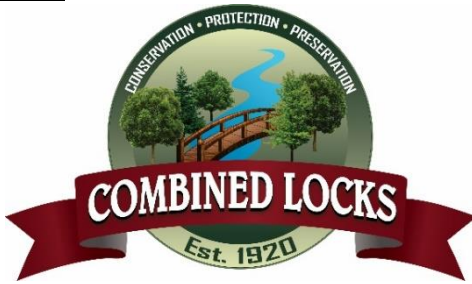
1. Review and consider approval of minutes from 08/09/23 meeting
2. Review suggestions received from property owners living along Coonen Park
3. Review 2024 budget items
4. Identify Plan Commission matters for 2024
5. Confirm next meeting date
6. Adjourn

Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.wi.gov. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.wi.gov.

Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.

Item #1



MINUTES OF PLAN COMMISSION MEETING

DATE: Wednesday, August 9, 2023

TIME: 6:00pm

**LOCATION: Combined Locks Civic Center,
Council Chamber, 405 Wallace Street**

MINUTES

- A. Call to order:** Meeting called to order by acting Plan Commission Chair John Weyenberg at 6:05pm.
- B. Attendance:** Plan Commission members present – Weyenberg, Mulry, Romberg, and Carney. Commission members absent – Mader, Heckner and Maynard. Staff present – Administrator Shampo-Giese. Others present – none.
- 1. Review and consider approval of minutes from 07/12/23 meeting:** T. Mulry made a motion to approve the minutes as presented. N. Romberg seconded the motion, and it passed unanimously.
 - 2. Review findings from park tours conducted May – July:** Commission members discussed and confirmed the items that they wish to have added, removed or changed at each park. Items include: shade tree planting and relocation, upgraded lighting, add a dog waste station, create history boards, build small score booth for Mulry Field, replace fence on two baseball fields, improve asphalt trails, reconfigure fence at Blaese Park, and gather information to create trail connecting Green Way Park to Buchanan Road.
 - 3. Identify park improvements to recommend to Village Board for the 2024 budget:** Commission members prioritized these items and would like to have them included in the 2024 budget: updated park signs with new logo, tree planting, repair or replace baseball field fences, park history boards, upgrade lights on Coonen Park bathroom. It was also noted that estimates for pickleball courts, repair of asphalt trails at Memorial Park, and Blaese Park playground reconfiguration should be obtained.
 - 4. Confirm next meeting date:** Plan Commission members tentatively scheduled the next meeting for October 4th at 6:00pm.
 - 5. Adjourn:** K. Carney made a motion to adjourn the meeting. N. Romberg seconded the motion, and it passed unanimously. The meeting adjourned at 7:14pm.

Item #2

Chair Heckner will share the information property owners have suggested for tree planting or landscaping along the Coonen Park walking trail. One property owner sent an email to DPW and asked for trees along the lot lines down to the pond. He also said that additional flower beds in the same area would be nice.

Item #3

Capital projects were scaled back for the proposed 2024 budget. These items are included in the draft budget: Coonen Park and Lindberg Park identification signs, new multi-person spinner for Lindberg Park, electrical and lighting upgrades at Memorial Park, infield sprinkler system at Memorial Park, and additional shade tree planting in parks.

Item #4

Here are a couple of items I am expecting for future Plan Commission agendas:

- Amendment to TID 3 to include residential development on east side of DeBruin Road
- Potential for special exception request for lots 10 and 11 in the Locks Business Park
- Minor updates to the Outdoor Recreation Plan

Item #5

Tentatively schedule next Plan Commission meeting for 12/06/23. If the TID amendment, special exception or other urgent items are not needed, this meeting would be canceled.