



MINUTES OF PLAN COMMISSION MEETING

DATE: Wednesday, November 8, 2023

TIME: 6:00pm

LOCATION: Combined Locks Civic Center,
Council Chamber, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Plan Commission Chair Ken Heckner at 6:00pm.
- B. Attendance:** Plan Commission members present – Heckner, Mulry, Weyenberg, Mader, Carney, and Romberg. Plan Commission members absent – Maynard. Staff present – Administrator Shampo-Giese.
- 1. Review and consider approval of minutes from 08/09/23 meeting:** J. Weyenberg made a motion to approve the minutes as presented.
 - 2. Review suggestions received from property owners living along Coonen Park:** K. Heckner reported that he attempted to speak with all the residents on Carefree Court whose backyards touch Coonen Park to get their opinions and suggestions about tree planting for privacy. Replies were received from three of eight property owners. Both property owners thought some tree planting along the trail would help with privacy as well as keeping people on park property instead of private property. Commission members discussed the potential for an easement between lots 5 and 6 of the Locks Business Park. The easement would be the future site of a trail connecting the business park to Coonen Park. The matter was discussed. Commission member opinion is to delay any plantings until the location of the easement is known, and plans can be made appropriately.
 - 3. Review 2024 budget items:** The Administrator reported the parks items that are included in the draft 2024 General Fund Budget. Item included are: new signs for Coonen Park and Lindberg Park, new multi-person spinner for Lindberg Park and additional shade tree planting in parks.
 - 4. Identify Plan Commission matters for 2024:** The Administrator predicted a somewhat quiet 2024 for Plan Commission but anticipates future review of these matters: TID 3 amendment, special exception request for lots in the Locks Business Park and minor updates to the Outdoor Recreation Plan.
 - 5. Confirm next meeting date:** The next Plan Commission meeting was tentatively scheduled for 12/06/23 but will only occur if there is a specific matter to address. It was noted that there is a fair chance of the meeting being canceled.
 - 6. Adjourn:** T. Mulry made a motion to adjourn the meeting. J. Weyenberg seconded the motion, and it passed unanimously. The meeting adjourned at 7:20pm.