



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, December 5, 2023

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Vander Zanden, Stutzman, Ponto, Schinke, Rietveld, and Heckner. Board members absent – none. Village staff present – Public Works Director Swick, LES Sgt. Ross and Administrator Shampo-Giese. Others present – resident D. Hopfensperger and J. Hebbe of the Times Villager.
- 1. Public comment for matters not on the agenda:** None
  - 2. Review and consider approval of minutes and bills:** C. Vander Zanden made a motion to approve the minutes. M. Rietveld seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the bills as presented. K. Heckner seconded the motion, and it passed unanimously.
  - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** The Administrator, Public Works Director and LES reviewed the activities happening in the Village for the previous and current month. All reports were accepted and are on file in the Clerk's Office.
  - 4. Review and consider ordinance allowing UTVs on Village roads:** The Administrator provided a brief review of the UTV ordinance from previous meetings and a summary of the proposed ordinance allowing UTVs on Village streets. Trustees discussed the advantages and disadvantages of creating the ordinance. The matter was discussed. J. Ponto made a motion to create the ordinance allowing UTVs on Village streets. M. Rietveld seconded the motion, and it passed with a 4-3 roll call vote. Ayes: J. Ponto, M. Rietveld, C. Vander Zanden, and T. Stutzman. Nays: K. Heckner, B. Schinke and J. Neumeier. It was noted that the ordinance will go into effect when proper signage is installed; estimated 30-45 days.
  - 5. Review and consider motion to approve 2024 Water Utility Budget:** The proposed Water Utility Budget was reviewed. It was noted that the budget is supported by the current rates. T. Stutzman made a motion to adopt the 2024 Water Utility Budget as presented. B. Schinke seconded the motion, and it passed unanimously.
  - 6. Review and consider motion to approve 2024 Sanitary Sewer Utility Budget:** The proposed Sanitary Sewer Utility Budget was reviewed. It was noted that the budget is supported by the current rates and can absorb the rate increase from the Heart of the Valley Metropolitan Sewerage District. M. Rietveld made a motion to adopt the 2024 Sanitary Sewer Utility Budget as presented. C. Vander Zanden seconded the motion, and it passed unanimously.
  - 7. Review and consider approval of election inspector appointments:** The list of election inspector appointments was reviewed. It was noted that three (3) people on the list have been nominated by the Republican Party. J. Ponto made a motion to approve the election inspector appointments as presented. K. Heckner seconded the motion, and it passed unanimously.
  - 8. Other business, updates and future agenda items**
    - a) Cancel 12/19/23 Village Board meeting:** meeting canceled
    - b) Expiring terms: Tim Stutzman, Mike Rietveld and Jim Ponto:** all have requested and returned their candidacy paperwork.
  - 9. Consider motion to recess Village Board meeting and convene 4<sup>th</sup> Quarter Water Commission meeting:** J. Ponto made a motion to recess the Village Board meeting and convene the 4<sup>th</sup> Quarter Water Commission meeting. M. Rietveld seconded the motion, and it passed unanimously.

- 10. Consider motion to reconvene Village Board meeting:** M. Rietveld made a motion to reconvene the Village Board meeting. K. Heckner seconded the motion, and it passed unanimously.
- 11. Adjourn:** T. Stutzman made a motion to adjourn the meeting. M. Rietveld seconded the motion, and it passed unanimously. The meeting adjourned at 7:15pm.