



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, March 5, 2024

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. **Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. **Pledge of Allegiance:** Pledge of Allegiance recited.
- C. **Roll call:** Board members present – Neumeier, Vander Zanden, Schinke, Stutzman, Ponto, Rietveld, and Heckner. Board members absent – none. Village staff present – Administrator Shampo-Giese, LES Sgt. Ross and Public Works Director Swick. Others present – J. Hebbe of the Times Villager.
  1. **Public comment for matters not on the agenda:** None
  2. **Review and consider approval of minutes and bills:** C. Vander Zanden made a motion to approve the minutes as presented. J. Ponto seconded the motion, and it passed unanimously. B. Schinke made a motion to approve the bills as presented. C. Vander Zanden seconded the motion, and it passed unanimously.
  3. **Administrator, Public Works Director and Law Enforcement reports – accept and file:** Administrator Giese, Public Works Director Swick and Sgt Ross reviewed the activities happening in the Village during the previous month and expected activities for the current month. All reports were accepted and are on file in the Clerk's Office.
  4. **Review and consider approval of Resolution 2024-4; establishing Ward 6 for election purposes:** The Administrator reviewed the resolution with the Village and explained that the new ward is needed because the Wolfinger Estates land that was annexed is in a different County Supervisor District. M. Rietveld made a motion to approve Resolution 2024-4 establishing Ward 6 for election purposes. J. Ponto seconded the motion, and it passed unanimously.
  5. **Review and consider approval of incentive payment to Coonen Development – TID 3:** Trustees reviewed the incentive payment agreement and history for Coonen Development. T. Stutzman made a motion to approve the \$83,101.50 payment to Coonen Development for reimbursement of infrastructure costs of Martineau Road. B. Schinke seconded the motion, and it passed unanimously.
  6. **Review and consider approval of operator licenses for K. McMains, I. Schinke, R. Giese, and A. Appleton:** Trustees reviewed the operator license applications. C. Vander Zanden made a motion to approve the four licenses. M. Rietveld seconded the motion, and it passed with six (5) ayes and one (1) abstain – B. Schinke.
  7. **Review of changes to absentee ballot envelopes – informational:** The Administrator reviewed the new absentee ballot envelopes with the trustees to show them the efforts being made to help voters avoid mistakes and potentially rejected ballots.
  8. **Other business, updates and future agenda items**
    - a. **Open Book: Tuesday, July 23 - tentative**
    - b. **Board of Review: Wednesday, August 28 - tentative**
  9. **Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Employee performance and wage discussion:*** T. Stutzman made a motion to move into closed session. C. Vander Zanden seconded the motion and it passed unanimously.

- 10. Consider motion to return to open session; action if appropriate:** M. Rietveld made a motion to return to open session. B. Schinke seconded the motion, and it passed unanimously.
- 11. Adjourn:** C. Vander Zanden made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously. The meeting adjourned at 7:18pm.