

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, April 16, 2024

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

AGENDA

VILLAGE BOARD – 6:30pm

- A. Call to order
- B. Pledge of Allegiance
- C. Roll call

1. Public comment for matters not on the agenda
2. Swear in newly elected/reelected trustees (Rietveld, Ponto, Stutzman)
3. Review and consider approval of Certified Survey Map for Wolfinger Estates as recommended by Plan Commission
4. Review and consider approval of Resolution 2024-7 recognizing Administrative Professionals Week
5. Review and consider approval of 6-month liquor license for Combined Locks Advancement Association
6. Review and consider approval of operator license for M. Arnold
7. Consider appointment of vacant trustee position
8. Other business, updates and future agenda items
 - a) Cargo/shipping containers ordinance
 - b) Short-term rental ordinance
 - c) Nottingham Road condition
 - d) Storm Water funds for private property erosion issues
9. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Set seasonal wages*
10. Consider motion to return to open session; action if appropriate
11. Adjourn

Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.wi.gov. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.wi.gov.

Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.

Item #4

**VILLAGE OF COMBINED LOCKS
RESOLUTION 2024-7
ADMINISTRATIVE PROFESSIONALS WEEK**

WHEREAS, the week of April 22 through April 26, 2024, has been designated as Administrative Professionals Week; and

WHEREAS, our Administrative Professionals are vital contributors in today's team-oriented work environment and are key front-line public relations ambassadors for our community; and

WHEREAS, our Administrative Professionals complete a variety of tasks including accounting, scheduling appointments, maintaining calendars, and providing support for all departments. They maintain payroll records, pay bills, educate residents about their water and sewer bills, maintain election records, register youth for baseball and softball programs, make park and community room reservations, work with the public to pay their fines and make suitable payment arrangements, and communicate with community members and fellow staff; and

WHEREAS, our Administrative Professionals ensure that Village staff and contracted staff have the information, materials and tools to do their jobs effectively; and

WHEREAS, our Administrative Professionals are the face of the Village and are usually the first, and sometimes the only, contact that community members and visitors have with our Village. It is through them that community members and visitors form positive impressions of our Village and the work that is accomplished here; and

WHEREAS, our Administrative Professionals listen to our residents and staff members and guide them in finding resolutions to their concerns;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Combined Locks that it does hereby recognize the following Administrative Professionals for their dedicated and outstanding service to their coworkers and our community:

Sarah Lesnick – Deputy Clerk-Treasurer
6 Years of Service

Jim Reese – Accounting/Administrative Assistant
4 Years of Service

BE IT FURTHER RESOLVED THAT THE Week of April 22nd through the 26th is declared as Administrative Professionals Week in the Village of Combined Locks.

Approved this 16th day of April, 2024

John Neumeier, Village President

Attest:

Racquel Shampo-Giese, Village Administrator/Clerk/Treasurer

Item #5

Form
AB-200

**Alcohol Beverage License
Application**

For Municipal Use Only	
Municipality	Village of Combined Locks
License Period	07/01/2024 - 06/30/2025

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer \$ _____ Class "B" Beer \$ 100
 "Class A" Liquor \$ _____ "Class B" Liquor \$ _____
 "Class A" Liquor (cider only) \$ _____ Reserve "Class B" Liquor \$ _____
 "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$ 100
Background Check Fee	\$
Publication Fee	\$ 25
Total Fees	\$ 125

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) Combined Locks Advancement Association			
2. Business Trade Name or DBA			
3. FEIN 39-1411708		4. Wisconsin Seller's Permit Number	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 01/01/1972	8. Wisconsin DFI Registration Number 6C10035
9. Premises Address 405 Wallace Street - Memorial Park			
10. City Combined Locks		11. State WI	12. Zip Code 54113
13. County Outagamie		14. Governing Municipality: <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: Combined Locks	15. Aldermanic District
16. Premises Phone (920) 619-8293		17. Premises Email tmulry4@yahoo.com	18. Website none
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Concession stand, bleacher area, baseball fields, and pavillion area at Memorial Park.			
20. Mailing Address (if different from premises address) 511 Janssen Street			
21. City Combined Locks		22. State WI	23. Zip Code 54113

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

Item #6

APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

July 1, April 16, 2024 to June 30, 2025

Combined Locks

<input type="checkbox"/> 1-Year Operator's License \$32
<input checked="" type="checkbox"/> 2-Year Operator's License \$50
<input type="checkbox"/> 60-Day Provisional License \$15

New Applicant

Renewal Applicant

Fee Paid _____

Section 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Arnold Marek D</u>		Former Name(s):	
Street Address <u>201 St Marys Place</u>	City <u>Kaukauna</u>	State <u>WI</u>	Zip Code <u>54130</u>
Driver's License Number <u>AG54-5449-9</u>		State License Issued In: <u>WI</u>	
Date of Birth <u>12/01</u>	Gender <u>M</u>	Home Phone Number <u>X</u>	Cell Phone Number <u>920-850-</u>
Name & Address of Establishment(s) Where You Will Be Selling Alcohol <u>M. V. town still and grill 101 Dorboy Rd Combined Locks WI 54113</u>			

Section 2 - CONVICTION RECORD

Have you EVER been convicted of a felony? Yes No

If Yes, when, where and what type of violation? (Please be specific) _____

Have you EVER been convicted of a misdemeanor or ordinance violation? Yes No

If Yes, when, where and what type of violation? (Example: speeding, OWI)
5 speeding 2017
Domestic Disorderly 2022

Section 3 - PENALTY NOTICE

I, the undersigned, make application for an Operator's License as provided by Wisconsin State Statute 125.17. I am familiar with the laws, ordinances and regulations, and I hereby agree, if granted said license, to obey all provisions of said laws. I understand that any false information made a s part of this application may be cause for denial.

Applicant's Signature: [Signature]

Date Signed: April 9th 2024

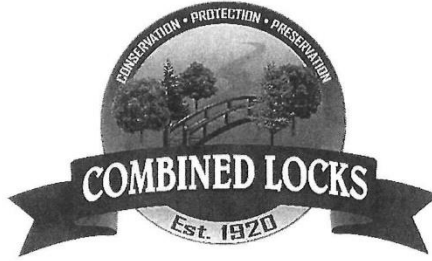
Application Received by: [Signature]

FOR OFFICE USE ONLY

Police Department Complete By: <u>OUSD</u>	Background Check Completed Date: <u>4/10/2024 @ 1053</u>	Violations found to be directly related to the responsibilities of serving alcohol (Please circle one): <u>No Violations Found</u>	
Village Board:	Approve <input type="checkbox"/> Deny <input type="checkbox"/>	Date:	Signature:

****Read information on reverse side and sign to acknowledge.****

Item #7



(920) 788-7740 Voice
(920) 788-7742 Fax

405 Wallace Street
Combined Locks WI 54113

APPLICATION FOR BOARD & COMMISSION APPOINTMENTS

Name Michael J Rabetski

Address 326 Wallace St Combined Locks, WI 54113

Telephone (920) 788-7740

Email mrabetski@

Board/Commission Appointment Desired

Trustee

Education

GB East High, Graduate UWGB, Did not complete Bachelors degree

Employment

Applied Industrial Technologies Rubber Products Specialist 07/2022-Current

US Tsubaki Corp. Territory Manager 12/2017-07/2022

NTN Bearing Corp. Territory Manager 06/2013-12/2017

Kaman Industrial Technologies CSR, Account Manager 1996-2013

References

Name ___ Christopher Shields _____ Telephone ___(920) _____

Name ___ Eric Miller _____ Telephone ___(715) _____

Reasons for Your Interest

___ I have attended a few of the village meetings in the past and grew a personal interest in what is happening in our community. Being a father, I would like the opportunity to be involved in the future of the community. Being raised by a father that was heavily involved in the Local, State, and National levels of the AFL/CIO as well as the City of Green Bay Council Meetings, I learned to have an opinion, but also listen and make educated decisions. This reflects in my career choice as sales is 90% listening and 10% informing. _____

Signature ___ *Michael J Rabetski* _____ Date ___ 4/8/2024 _____

Item #8

Cargo/shipping containers: Other communities are considering an ordinance prohibiting or limiting the use of cargo/shipping containers for things such as sheds, living quarters or garages.

Short-term rental ordinance: Our Bed and Breakfast ordinance does not have sufficient language to address the growing number of short-term rentals that are popping up in other communities and potentially ours.

Nottingham Road condition: There are four properties on Nottingham Road. Three of them have annexed to Combined Locks. The road is in poor condition. Consider resurface project in 2025 with Park Street.

Storm Water Funds for private property: A few years ago, the Village Board voted against having a fund for private property owners to apply for grants to repair erosion problems on their properties. Reconsider.