

NOTICE OF VILLAGE BOARD MEETING & BOARD OF REVIEW MEETING

DATE: Tuesday, October 1, 2024

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

AGENDA

ADMINISTRATIVE COMMITTEE – 6:00pm (Neumeier, Leicht, Ponto)

1. Review and consider approval of monthly bills
2. Adjourn

BOARD OF REVIEW – 6:30pm

1. Call Board of Review to order
2. Consider action on assessment appeals, if necessary
3. Adjourn Board of Review for 2024

VILLAGE BOARD – 6:35pm (approximate)

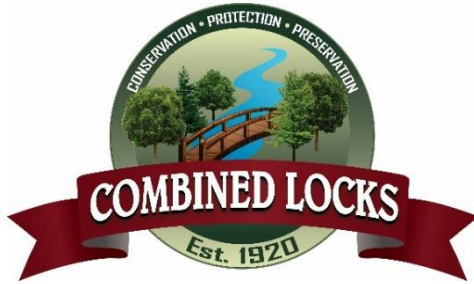
- A. Call to order
 - B. Pledge of Allegiance
 - C. Roll call
1. Public comment for matters not on the agenda
 2. Review and consider approval of minutes and bills
 3. Administrator, Public Works Director, Law Enforcement, and Fire/EMS reports – accept and file
 4. Review and consider action to amend Ordinance Section 13-1-182
 5. Review draft of Public Safety 2025 budget
 6. Other business, updates and future agenda items
 - a. Trustee Rietveld resignation and replacement
 7. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Wages and benefits for 2025 budget preparations*
 8. Consider motion to return to open session; action, if appropriate.
 9. Adjourn

Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.wi.gov. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.wi.gov.

Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.

Item #2



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, September 3, 2024

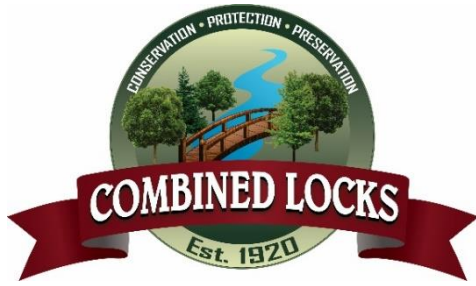
TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Stutzman, Schinke, Leicht, Rietveld, and Heckner. Board members absent – Ponto. Village staff present – Administrator Shampo-Giese, Public Works Director Swick and LES Sgt. Ross. Others present – several residents.
- 10. Public comment for matters not on the agenda:** None
- 11. Hear and consider action on request to allow chickens and other fowl in the community:** President Neumeier opened the discussion by telling the audience that the Village Board had considered a request to keep chickens in the Village in 2023. The matter was voted down in a 4-3 decision to uphold the prohibition of chicken & fowl keeping in the Village. The matter is being heard again at the request of a resident. The audience was invited to make comments. Shanna Van Asten addressed the Board. She explained that she was just recently made aware that the ducks she has are not allowed in the Village. Her neighbors have had them for a couple of years so she thought it was legal. She and her family wish to keep the ducks and believe there is not an issue with the neighbors, having 5-6 fowl is reasonable, understands that keeping them in the Village should require a revocable license, and believes that raising your own food should be a human right. Amanda Asplundh addressed the Board with her support for chicken and fowl keeping. She explained that this practice teaches responsibility. She noted several other municipalities that already allow chicken keeping. She also shared information about Senate Bill 912 that is a statewide requirement for municipalities to allow a minimum of 4 fowl per property. Ms. Asplundh stated that the bill is to be reintroduced early in the next legislative session. Alissa Henrickson addressed the Board with her support of chicken keeping in the Village. She also shared information about Senate Bill 912 that she received from Representative Sortwell's office. She and others supporting a revision to the ordinance noted these benefits of chicken/fowl keeping: waste reduction as scraps can be fed to chickens, quieter than dogs, chicken waste can be used for compost, ability to raise your own food – especially with food allergies, and neighboring communities already allow chicken keeping. Supporters also seemed to be in agreement of an annual license and inspection fee. Trustees also discussed Senate Bill 912 and the probability of it being passed, which would leave the Village without a choice to allow fowl keeping. It was noted that in order to vote on the matter again, a trustee who previously voted no, must make a motion to revise the ordinance to allow fowl keeping. The matter will be considered at the 09/17/24 meeting, and the Administrator will share information about Senate Bill 912.
- 12. Review and consider approval of minutes and bills:** M. Rietveld made a motion to approve the minutes as presented. A. Leicht seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the bills as presented. B. Schinke seconded the motion, and it passed unanimously

- 13. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. Trustee Rietveld asked for DPW employees to paint crosswalks at parks. All reports were accepted and are on file in the Clerk’s Office.
- 14. Review cost estimate to treat Ash Trees instead of removing them:** Public Works Director Swick provided information he received to treat Ash Trees instead of removing them due to the Emerald Ash Borer. He received a quote to treat 27 trees for \$6,307 (\$233.60 per tree). The trees would have to be treated three more times for the best possibility of success. The matter was discussed. The consensus of trustee opinion was to continue to remove the Ash Trees instead of treat them.
- 15. Other business, updates and future agenda items**
- a. DNR CMAR response – 2023 report:** The DNR graded the Village’s CMAR with an “A”
 - b. Tour Fire Department:** Trustees were invited to tour the Fire Department to get an idea of space needs.
- 16. Adjourn:** B. Schinke made a motion to adjourn the meeting. K. Heckner seconded the motion, and it passed unanimously. The meeting adjourned at 7:33pm.



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, September 17, 2024

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Schinke, Leicht, Heckner, Rietveld, Ponto, and Stutzman. Board members absent – None. Village staff present – Administrator Shampo-Giese, Public Works Director Swick, and Assistant Public Works Director Weyenberg. Others present – Michael Leidig of Robert E Lee & Associates and several residents.
- 17. Public comment for matters not on the agenda:** None
- 18. Review and consider approval of Special Exception for Culver’s drive-thru restaurant in The Locks Business Park:** The Administrator and Trustee Heckner reported on the Plan Commission’s unanimous recommendation to approve the special exception for Culver’s. The recommendation comes with a few conditions including extension of the 6’ vinyl fence all the way to the west lot line, heavier landscaping for the south west corner of the property and final review by the Village’s engineer and staff. Mr. Leidig explained that the conditions will be met, and building is expected to start this fall. T. Stutzman made a motion to approve the special exception with the conditions as recommended by the Plan Commission. B. Schinke seconded the motion, and it passed unanimously.
- 19. Review and consider approval of CSM to realign lot lines for lots 10 and 11 in The Locks Business Park:** The Culver’s owners are also buying lot 10 in The Locks Business Park. The lot is adjacent to the Culver’s lot and will be used to construct an office for the owners. As part of the site plan for Culver’s the owners would like to change the shared lot line to make lot 10 slightly larger and accommodate the future office building. The Plan Commission has recommended approval of the CSM. The matter was discussed. T. Stutzman made a motion to approve the CSM to realign the lot lines for lots 10 and 11 in The Locks Business Park. M. Rietveld seconded the motion, and it passed unanimously.
- 20. Review and consider action to reconsider an ordinance allowing chicken and other fowl keeping within the Village:** President Neumeier addressed the audience with the information received about Senate Bill 912, which did not receive enough votes to pass. He also explained that the League of Wisconsin Municipalities opposes any legislation that removes local autonomy. He did agree that the bill will be reintroduced sometime in 2025. He then asked the audience for any comments. Residents supporting an ordinance for fowl keeping in the Village thanked the trustees for hearing their request. They also asked the trustees if there were any additional questions for them. Trustee Leicht stated that he has talked with several residents about the topic. Many said they never thought about what fowl keeping in the Village would mean but were somewhat interested in getting more information. President Neumeier reminded the residents that a board member who voted no when the matter was last considered must make a motion to consider a vote on the matter again. He stated that he does not believe that farm animals belong in the Village is will not make the motion. Trustee Schinke also said he would not make the motion, and Trustee Heckner agreed stating that the residents he spoke with are vehemently against fowl keeping in the Village.

- 21. Hear update on Appleton (Fox Cities) MPO from Trustee Heckner:** Trustee Heckner reported information he received during the kickoff meeting of the Appleton (Fox Cities) MPO. He explained that population and land use changes are driving the need for the updated MPO which will give municipalities a voice in coordinating road and bridge construction projects. Communities with a minimum population of 5000 are voting members, but communities with a lower population are still able to voice concerns and support for upcoming projects. Trustee Heckner will keep our Village Board updated.
- 22. Other business, updates and future agenda items**
- a) **Final 2024 Village Board meeting schedule: 10/01, 10/15, 10/29, 11/12, (budget hearing and approval), 12/03, and 12/17 (if needed):** The trustees confirmed these dates.
- 23. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Wages and benefits for 2025 budget preparations:*** T. Stutzman made a motion to move into closed session. B. Schinke seconded the motion, and it passed unanimously.
- 24. Consider motion to return to open session; action if appropriate:** B. Schinke made a motion to return to open session. M. Rietveld seconded the motion, and it passed unanimously. J. Ponto made a motion to approve the health insurance plan and 30% incentive for employees who opt out. M. Rietveld seconded the motion, and it passed unanimously.
- 25. Adjourn:** A. Leicht made a motion to adjourn the meeting. J. Ponto seconded the motion, and it passed unanimously. The meeting adjourned at 7:22pm.

Item #3

ADMINISTRATOR REPORT
10/01/24 VILLAGE BOARD

September information/projects:

- Draft budgets & update 5-Year CIP
- Send additional notices of upcoming utility and street projects to residents affected
- Continue work on obtaining easements for Park Street
- Begin election tasks for 11/05/24 General Election, which now includes Kaukauna School District referendum
- *Received information about a change in work hours for Outagamie County Sheriff's Office – our contract for law enforcement will need updates*
- Received an AED for Van Zeeland Park from the Scott Ott Memorial Fund

October information/projects:

- Finalize budgets and 5-Year CIP
- Work with Fire/EMS Chief and personnel on proposed expansion plan
- Finalize Park Street & Paul Court utility and road replacement plans
- Finalize permanent easements on Park Street
- Draft Developer's Agreement for Wolfinger Estates – TID 2
- Work with Town of Buchanan and Outagamie County Sheriff's Office on revisions to the law enforcement contract
- Change internet and service provider from Spectrum/Charter to TDS

COMBINED LOCKS DPW REPORT OCTOBER 1, 2024

The entire Village has now been swept 7 times this year, and the portion of the Village that is required to be swept twice a month per NR 216 storm water requirements has also been completed.

Fredrickson removed 6-40 yard dumpsters for a total of 26 on the year. **2023 Total of 17.**

Flushed 34 dead end hydrants. Will be out listening on hydrants and curb boxes soon.

Keith and I have been knocking on doors trying to get the water service line inventory completed before the DNR deadline of Oct. 16.

Time was spent working on developing a (5) year capital improvement plan, 2024 Operating Budget.

Grass cutting, large rubbish and brush pick up.

Removing and cleaning out of all the flower pots.

Painted the crosswalks around Van Zeeland Park.

Added and rolled cold mix black top along curb edges that had sunk.

Water break holes and street patching was completed.

Started removing trees on Park St ahead of next year's reconstruction and utility project.

ANTICIPATED PROJECTS:

Leaf Collection will begin soon.

Grass cutting, Street Sweeping, brush collection.

Tree removals and possible tree plantings

Remove netting at Memorial Park ball diamonds.

Illicit discharge testing of our storm sewer outfalls.

Mastic work around high manholes before plowing season

Ryan Swick

Item #4

A recent fence permit application brought to light some violations of the current fence ordinance. Currently, fences for corner lots limit both front yard fence heights to four feet. Fences have actually been installed at six feet heights on several corner lots. It is possible that some did not get a permit, but at least three of the fence owners have gotten their permit and installed the fences in violation of the ordinance/code. These fences have been in place for a minimum of 8 years. The proposed ordinance change would bring the fences into conformance and allow corner lot owners more privacy in their backyards.



Sec. 13-1-182 Fences

(a) Fences Defined. For the purpose of this Section,

(1) Fence. An enclosed barrier consisting of wood, stone or metal intended to prevent ingress or egress. No fence shall be constructed of unsightly or dangerous materials which would constitute a nuisance.

(2) Boundary Fence. A fence placed on the property lines of adjacent properties.

(3) Protective Fence. A fence constructed to enclose a hazard to the public health, safety and welfare.

(4) Architectural or Aesthetic Fence. A fence constructed to enhance the appearance of the structure or the landscape.

(5) Hedge. A row of bushes or small trees planted close together which may form a barrier enclosure or boundary.

(b) Fence Permit Required. No person shall erect a fence in the Village without first obtaining a fence permit from the Building Inspector and paying the required fee. The applicant shall provide the Building Inspector with accurate design information for the proposed fence. Permits may only be issued for proposed fences complying with this Section.

(c) Height of Fences Regulated.

(1) Standards. Notwithstanding other provisions of these regulations, ornamental fences, walls, and hedges may be permitted in any required yard, or along the edge of any

required yard to provide no such fence, wall, or hedge shall exceed a height of four (4) feet along the sides or front edge of any front yard and no such fence, wall, or hedge shall exceed a height of six (6) feet in any other required yard. No driveway shall be closer than one (1) foot from any lot line. Hedges shall be maintained within the owner's lot line.

(2) Corner Lots. On any corner lot where a front or side yard is required or provided, no hedge, or obstruction, or fence through which no object can be seen shall be erected, constructed or maintained which exceeds more than four (4) feet in height measured from the established grade of the street so as to interfere with clear vision from one street to another across the corner. ~~Such structure must be open to vision 75% or more.~~ No such fence, hedge, or obstruction may be erected, constructed or maintained within 50' from the point of intersection. **In addition, fences, hedges, or obstructions may be installed to a height of six (6) feet on the non-address side of a corner lot but must be located 10" or more away from the right of way. The location will be determined by the Director of Public Works and/or Building Inspector.** In other cases, a fence through which objects can be easily seen (open to vision 75% or more) may be erected, constructed or maintained not to exceed ~~four (4)~~ **six (6)** feet in height. The Director of Public Works and/or Building Inspector will determine compliance with fence height, location and vision obstruction.

(3) Mixed Use. No fence or wall shall be erected, placed or maintained along a lot line on any business or industrially zoned property, adjacent to a residentially zoned property, to a height exceeding eight (8) feet.

- (d) Security Fences.** Security fences are permitted on the property lines in all districts except residential districts, but shall not exceed ten (10) feet in height and shall be of an open type similar to woven wire or wrought iron fencing.
- (e) Prohibited Fences.** No fence shall be constructed which creates a dangerous condition, or which conducts electricity, or is designed to electrically shock or which uses barbed wire; provided, however, that barbed wire may be used in industrially zoned areas if the devices securing the barbed wire to the fence are ten (10) feet above the ground or height and project toward the fenced property and away from any public area.
- (f) Fences to be Repaired.** All fences shall be maintained and kept safe and in a state of good repair and the finished side or decorative side of a fence shall face adjoining property.
- (g) Temporary Fences.** Fences erected for the protection of planting or to warn of construction hazard, or for similar purposes, shall be clearly visible or marked with colored streamers or other such warning devices at four (4) foot intervals. Such fences shall comply with the setback requirements set forth in this Section. The issuance of a permit shall not be necessary for temporary fences as described herein, but said fences shall not be erected for more than forty-five (45) days.
- (h) Nonconforming Fences.** Any fence existing on the effective date of this Municipal Code and not in conformance with this Section may be maintained, but any alteration, modification or improvement of more than fifty percent (50%) of said fence shall result in the entire fence being brought into compliance with this Section.

(i) Location Determination. The property owner erecting a fence is solely responsible for ensuring that the fence is located properly on his property.

Severability. The provisions of this ordinance are declared to be severable, and if any provision of this ordinance is held to be invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect any remaining provisions or applications of this ordinance.

Effective Date. This Ordinance shall take effect upon passage and publication as provided by law.

Item #5

**DEPARTMENT: PUBLIC SAFETY
CATEGORY: FIRE SALARIES**

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	2025 Proposed
Salaries:	Chief	10,697	11,005	11,095	12,163	12,345	12,800
	Officer Salaries					4,000	4,120
	Firefighters & Emergency Medical Responders	26,589	40,620	43,039	43,000	40,710	41,931
Total:		\$ 37,286	\$ 51,625	\$ 54,134	\$ 55,163	\$ 57,055	\$ 58,851
Notes: Meeting/Training Rate \$20/hr. Fire/EMS Call Rate \$15/hr							

**DEPARTMENT: PUBLIC SAFETY
CATEGORY: FIREFIGHTER RETIREMENT**

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	2025 Proposed
Details:	Annual Contribution to Length of Service Award Program	\$ 11,612	\$ 14,713	\$ 13,955	\$ 14,931	\$ 12,460	\$ 15,382
	Administrative Fee	925	925	1,420	1,420	1,320	1,420
Total:		\$ 12,537	\$ 15,638	\$ 15,375	\$ 16,351	\$ 13,780	\$ 16,802
Notes: 2023 contribution \$479.20/person							

DEPARTMENT: PUBLIC SAFETY
 CATEGORY: FIRE EQUIPMENT MAINTENANCE

		2021	2022	2023	2024	Year End	2025
		Actual	Actual	Actual	Budget	Projection	Proposed
Details:	Bunker Coats - 3 per year @ \$2200 each	\$ 5,002	\$ 6,222	\$ 4,500	\$ 4,500	\$ 6,600	\$ 7,000
	Bunker Pants - 3 per year @ \$1495 each	-	3,150	4,350	3,150	4,485	4,800
	Boots - 3 per year @ \$610 each	361	5,728	1,563	1,563	1,830	2,000
	Gloves - 3 per year @ \$100 each	534	2,353	959	300	300	300
	Nomex Hoods - 3 per year @ \$40 each	400	-	120	120	120	120
	Helmets & Shields - 3 per year @ \$600 each	1,548	1,365	1,685	1,050	1,800	2,000
	First Responder Equipment	3,882	6,542	7,748	6,000	5,850	6,000
	Composite Bottles (SCBA) - est 2 per year @ \$1000 ea		-	1,450	2,000	2,000	3,000
	Annual Mask Flow and Fit Testing	2,246	1,593	1,440	1,450	935	1,450
	Annual Pump Testing		959	970	1,000	981	1,000
	Annual Hose Testing & Replacement (partial)	406	867	2,000	2,000	2,000	2,000
	Foam	459	-	2,000	1,000	-	1,000
	Pager Maintenance/Replacement/Batteries	3,497	1,158	2,044	1,500	1,679	2,000
	Fire Prevention Materials	2,666	1,586	709	2,000	1,680	2,000
	Miscellaneous Equipment/Tools	2,787	6,185	2,021	4,000	3,455	4,000
	"I Am Responding" Service Subscription	700	700	810	810	810	810
	Compressor	685	-	600	600	955	1,000
	Truck Maintenance	3,214	23,458	4,841	6,000	5,988	6,000
	Truck Gas & Oil	2,700	12,416	1,385	2,700	728	2,700
Total:		\$ 31,087	\$ 74,282	\$ 41,195	\$ 41,743	\$ 42,196	\$ 49,180

Notes: Turnout Gear has increased substantially.

**DEPARTMENT: PUBLIC SAFETY
CATEGORY: FIRE OFFICE EXPENSE**

		2021	2022	2023	2024	Year End	2025
		Actual	Actual	Actual	Budget	Projection	Proposed
Details:	Chief Conference/Training	-		191	2,000	-	\$ 2,000
	Firefighter/First Responder Training	3,331	3,583	4,922	5,500	5,155	6,000
	Firefighter Employee Assistance Program/Wellness	960	1,050	1,054	1,200	1,056	1,200
	Firefighter Association(s) Dues	650	1,002	850	1,200	650	1,200
	Firefighter Dress Uniforms	1,461	-	1,755	1,500	875	1,500
	Emergency Management-Miscellaneous Supplies		-	944	550	334	550
	Phone/Fax/Internet	300	300	300	300	300	300
	Firefighter Picnic Expenses	620	490	500	500	520	600
	Explorer Program	217	-	-	300	-	300
	Miscellaneous Office Supplies	835	283	149	250	433	250
Total:		\$ 8,374	\$ 6,708	\$ 10,665	\$ 13,300	\$ 9,323	\$ 13,900
Notes:							

**DEPARTMENT: AMBULANCE
CATEGORY: CONTRACTED SERVICE**

		2021	2022	2023	2024	Year End	2025
		Actual	Actual	Actual	Budget	Projection	Proposed
Contract:	\$21.85 per capita	-	72,540	72,820	72,180	72,180	79,119
	2024 Population per WI Dept of Administration = 3621	-	-	-	-	-	-
Total:		\$ -	\$ 72,540	\$ 72,820	\$ 72,180	\$ 72,180	\$ 79,119
Notes:							



Home /

Super Vac V20-BL 20" Milwaukee Battery Powered Positive Pressure Ventilator

Model: V20-BL SERIES

Secure payments

V20-BL Model Number: V20-BL-SP 20" PPV, with Shore Power, No Battery, No Charger

V20-BL-SP 20" PPV, with Shore Power, No Battery, No Charger

Delete -SP:

Choose one

Shipping calculated at checkout.

Request a Quote

Call for freight: 1-800-759-3473 (USA only)



**\$6860 each (\$13,720)
request 2
includes hanger kits**

DEPARTMENT: PUBLIC SAFETY
CATEGORY: POLICE & CROSSING GUARDS

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	2025 Proposed
Details:	Police - Shared Outagamie County Sheriff Contract Combined Locks 40% - Buchanan 60%	\$ 246,487	\$ 265,814	\$ 265,605	\$ 284,580	\$ 306,186	\$ 324,605
	Police - LES/Investigator	119,973	126,362	124,978	145,057	133,948	159,130
	Contingency (new contract negotiations)	-	-	-	-	-	15,000
		-	-	-	-	-	-
Sub-total:		366,460	386,753	390,583	429,637	440,134	498,735
	Crossing Guard Wages (2 at Janssen)	11,316	11,667	12,518	12,773	12,773	13,156
	Crossing Guard Expense	431	329	-	250	125	250
Sub-Total		11,747	12,357	12,518	13,023	12,898	13,406
Total:		\$ 378,207	\$ 399,110	\$ 403,101	\$ 442,660	\$ 453,032	\$ 512,141

Notes: Labor contract not settled for 2023 and forward. Budget amounts include estimated overtime.