NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, October 15, 2024
TIME: 6:30pm
LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

AGENDA

VILLAGE BOARD – 6:30pm

A. Call to order
B. Pledge of Allegiance
C. Roll call

1. Public comment for matters not on the agenda
2. Review and consider approval of Certified Survey Map to combine parcels 230049400 and 230049500; 113 Wallace Street
3. Review and consider approval of Certified Survey Map to remove three single family lots and combine them with the multi-family lot in Wolfinger Estates
4. Review draft of Public Works 2025 budget
5. Review draft of Capital Improvement Projects & Purchases 2025 budget
6. Review Appleton (Fox Cities) MPO agenda and provide recommendations, if applicable
7. Review and consider approval of operator license for A. Larson
8. Other business, updates and future agenda items
   a) Applications & inquiries for vacant trustee seat
9. Consider motion to recess Village Board meeting and convene 3rd Quarter Water Commission meeting
10. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Wages and benefits for 2025 budget*
11. Consider motion to return to open session; action if appropriate
12. Adjourn

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3rd QUARTER WATER COMMISSION MEETING

1. Review and consider approval of 2nd quarter meeting minutes
2. Review report of water/sewer operations to date
3. Review water loss and sanitary sewer inflow and infiltration estimates
4. Consider approval to replace utilities on Fairway Street in 2025
5. Adjourn Water Commission and Reconvene Village Board Meeting

Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.wi.gov. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.
Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.wi.gov.

Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.

Item #2

Plan Commission reviewed the CSM to combine two lots on Wallace Street. The lots are 0494 and 0495 as shown in the photo below. The house was built on both lots in 1959. Plan Commission recommends approval of the CSM contingent on the findings of the two sanitary sewer laterals serving the property.

CERTIFIED SURVEY MAP NO.____

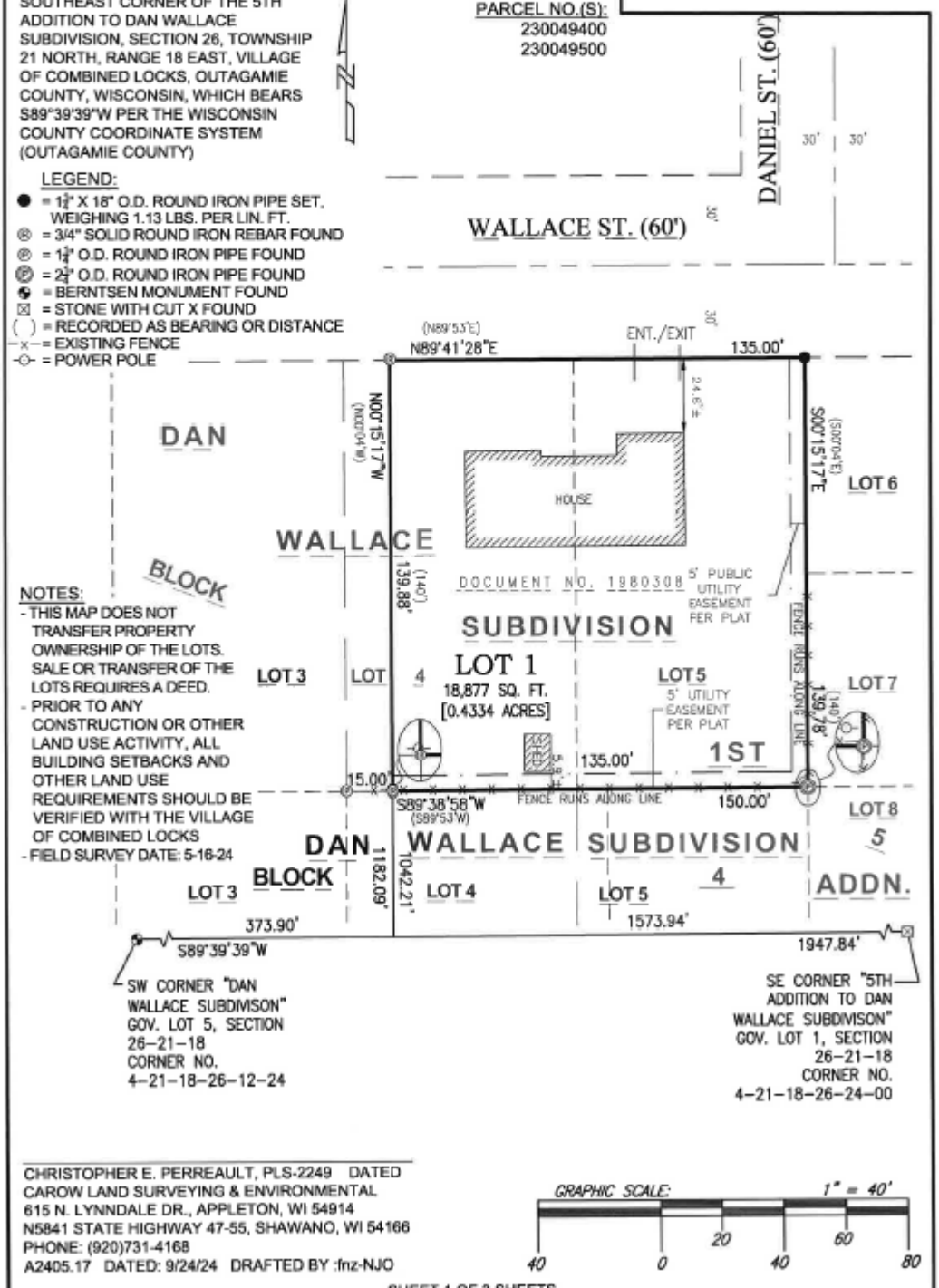
ALL OF LOT 5 AND PART OF LOT 4, BLOCK 5, 1ST ADDITION TO DAN WALLACE SUBDIVISION, LOCATED IN GOVERNMENT LOT 4, SECTION 26, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF COMBINED LOCKS, OUTAGAMIE COUNTY, WISCONSIN.

NORTH IS REFERENCED TO THE STRAIGHT LINE CONNECTING THE SOUTHWEST CORNER OF DAN WALLACE SUBDIVISION TO THE SOUTHEAST CORNER OF THE 5TH ADDITION TO DAN WALLACE SUBDIVISION, SECTION 26, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF COMBINED LOCKS, OUTAGAMIE COUNTY, WISCONSIN, WHICH BEARS S89°39'39"W PER THE WISCONSIN COUNTY COORDINATE SYSTEM (OUTAGAMIE COUNTY)

OWNER(S) OF RECORD:
CONSTANCE M. SONSTHAGEN LIVING TRUST

PARCEL NO.(S):
230049400
230049500

LEGEND:
- ● = 1¼" X 18" O.D. ROUND IRON PIPE SET, WEIGHING 1.13 LBS. PER LIN. FT.
- Ⓡ = 3/4" SOLID ROUND IRON REBAR FOUND
- Ⓟ = 1¼" O.D. ROUND IRON PIPE FOUND
- Ⓟ = 2½" O.D. ROUND IRON PIPE FOUND
- = BERNTSEN MONUMENT FOUND
- ☒ = STONE WITH CUT X FOUND
- ( ) = RECORDED AS BEARING OR DISTANCE
- -x- = EXISTING FENCE
- -○- = POWER POLE



NOTES:
- THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP OF THE LOTS. SALE OR TRANSFER OF THE LOTS REQUIRES A DEED.
- PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY, ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED WITH THE VILLAGE OF COMBINED LOCKS
- FIELD SURVEY DATE: 5-16-24

SW CORNER "DAN WALLACE SUBDIVISON" GOV. LOT 5, SECTION 26-21-18 CORNER NO. 4-21-18-26-12-24

SE CORNER "5TH ADDITION TO DAN WALLACE SUBDIVISON" GOV. LOT 1, SECTION 26-21-18 CORNER NO. 4-21-18-26-24-00

CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING & ENVIRONMENTAL
615 N. LYNNDALE DR., APPLETON, WI 54914
N5841 STATE HIGHWAY 47-55, SHAWANO, WI 54166
PHONE: (920)731-4168

A2405.17 DATED: 9/24/24 DRAFTED BY :fnz-NJO

GRAPHIC SCALE: 1" = 40'

40 0 20 40 60 80

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 5 AND PART OF LOT 4, BLOCK 5, 1ST ADDITION TO DAN WALLACE SUBDIVISION, LOCATED IN GOVERNMENT LOT 4, SECTION 26, TOWNSHIP 21 NORTH RANGE 18 EAST, VILLAGE OF COMBINED LOCKS, OUTAGAMIE COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE:

I, CHRISTOPHER E. PERREUALT, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOT 5 AND PART OF LOT 4, BLOCK 5, FIRST ADDITION TO DAN WALLACE SUBDIVISION, LOCATED IN GOVERNMENT LOT 4, SECTION 26, TOWNSHIP 21 NORTH RANGE 18 EAST, VILLAGE OF COMBINED LOCKS, OUTAGAMIE COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE 5TH ADDITION TO DAN WALLACE SUBDIVISION; THENCE S89°39'39"W, 1573.94 FEET; THENCE N00°15'17"W, 1042.21 FEET TO THE WEST LINE OF LANDS DESCRIBED IN DOCUMENT NO. 1980308 AND THE POINT OF BEGINNING; THENCE CONTINUING N00°15'17"W, 139.88 FEET ALONG SAID WEST LINE TO THE SOUTH LINE OF WALLACE STREET; THENCE N89°41'28"E, 135.00 FEET ALONG SAID SOUTH LINE TO THE EAST LINE OF LOT 5, BLOCK 5, 1ST ADDITION TO DAN WALLACE SUBDIVISION; THENCE S00°15'17"E, 139.78 FEET ALONG SAID EAST LINE TO THE SOUTH LINE OF SAID LOT 5; THENCE S89°38'58"W, 135.00 FEET ALONG SAID SOUTH LINE AND THE SOUTH LINE OF LOT 4, BLOCK 5, 1ST ADDITION TO DAN WALLACE SUBDIVISION TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF CONSTANCE SONSTHAGEN, 113 WALLACE ST, COMBINED LOCKS, WI 54113.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED AND THE COMBINATION OF THAT LAND.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF COMBINED LOCKS.

_____

CHRISTOPHER E. PERREAULT, PLS-2249 DATE
CAROW LAND SURVEYING & ENVIRONMENTAL
615 N. LYNNDALE DRIVE, APPLETON, WI, 54914
N5841 S.T.H. "47-55", SHAWANO, WI 54166
PHONE: (920)731-4168
A2405.17 (FNZ) DATED: 9-25-2024

NOTES:

1) THIS CSM IS ALL OF TAX PARCEL NO. (S): 230049400 & 230049500.
2) THE PROPERTY OWNER OF RECORD: CONSTANCE M. SONSTHAGEN LIVING TRUST.
3) THE CSM IS WHOLLY CONTAINED WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENT (S): DOCUMENT NO. 1980308.

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

_____ _____ _____ _____

VILLAGE TREASURER DATED COUNTY TREASURER DATED

VILLAGE BOARD OF COMBINED LOCKS APPROVAL:

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE VILLAGE OF COMBINED LOCKS ON THIS _____DAY OF_____, 20____.

_____ _____ _____ _____

PRESIDENT DATED CLERK DATED

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 5 AND PART OF LOT 4, BLOCK 5, 1ST ADDITION TO DAN WALLACE SUBDIVISION, LOCATED IN GOVERNMENT LOT 4, SECTION 26, TOWNSHIP 21 NORTH RANGE 18 EAST, VILLAGE OF COMBINED LOCKS, OUTAGAMIE COUNTY, WISCONSIN

OWNER'S CERTIFICATE:

AS OWNER (S), I (WE) CERTIFY THAT I (WE) CAUSED THE LANDS DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, COMBINED AND MAPPED AS REPRESENTED HEREON. I (WE) FURTHER CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR S.236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF COMBINED LOCKS.

WITNESS THE HAND AND SEAL OF SAID OWNER (S) THIS _____ DAY OF _____, 20 ____.

FOR: CONSTANCE M. SONSTHAGEN LIVING TRUST

_____

CONSTANCE M. SONSTHAGEN (TRUSTEE) DATED

STATE OF WISCONSIN)
)SS
OUTAGAMIE COUNTY)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF_____, 20___, THE ABOVE NAMED PERSON (S) TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

_____

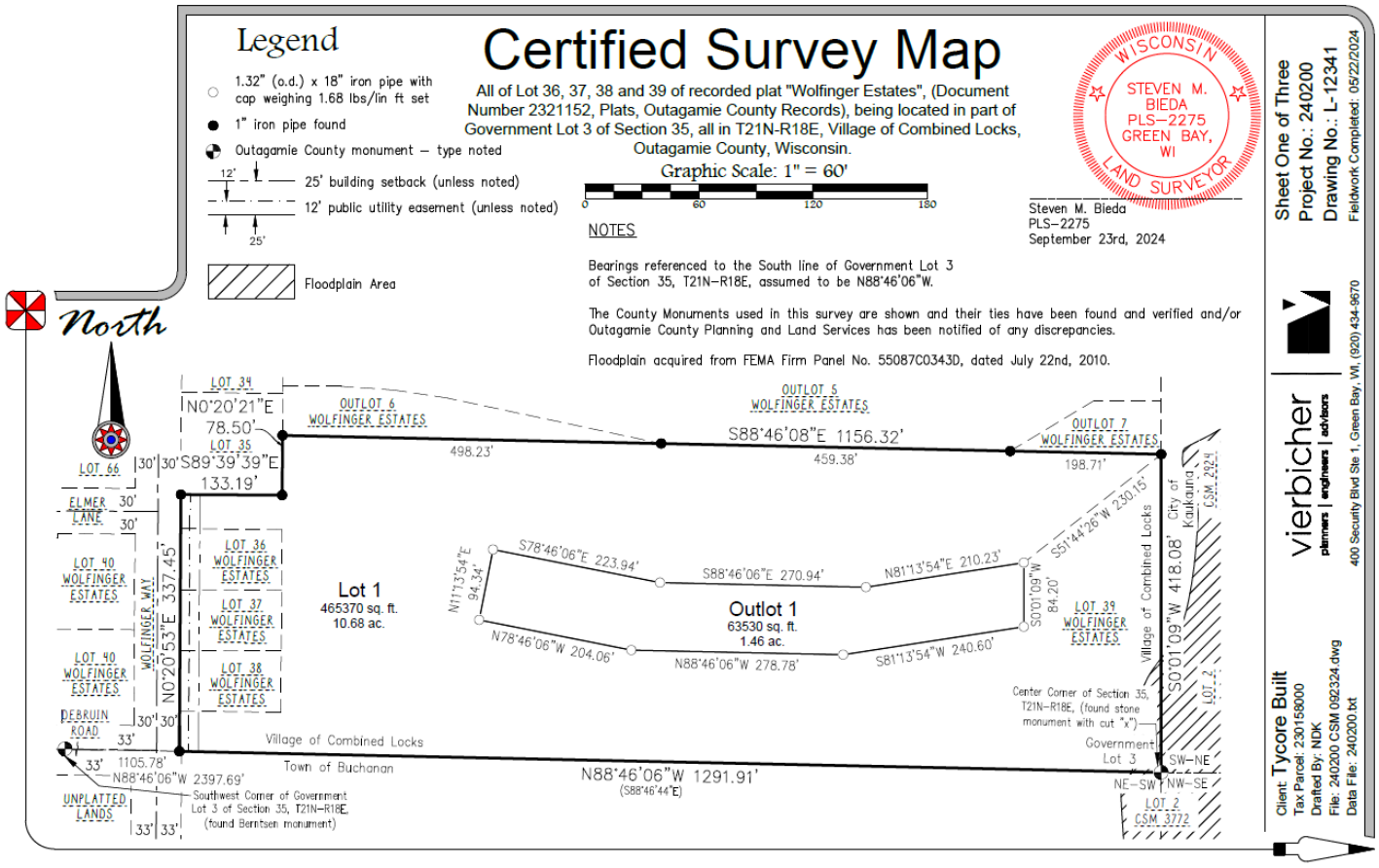
NOTARY PUBLIC
MY COMMISSION EXPIRES _____

_____

CHRISTOPHER E. PERREAULT, PLS-2249 DATE
CAROW LAND SURVEYING & ENVIRONMENTAL
615 N. LYNNDALE DRIVE, APPLETON, WI, 54914
N5841 S.T.H. "47-55", SHAWANO, WI 54166
PHONE: (920)731-4168
A2405.17 (FNZ) DATED: 9-25-2024

Item #3

Plan Commission reviewed the CSM as presented by Brad Rymer from Vierbicher, engineer for Wolfinger Estates. The proposed CSM will absorb three residential single-family lots into the multi-family lot for apartment development. Plan Commission recommends approval of the CSM contingent upon some minor verbiage changes regarding storm water and confirmation that the increase in the size of the storm water pond still meets TID requirements. Staff has also recommended that all easements be shown before filing the CSM.



Certified Survey Map

All of Lot 36, 37, 38 and 39 of recorded plat "Wolfinger Estates", (Document Number 2321152, Plats, Outagamie County Records), being located in part of Government Lot 3 of Section 35, all in T21N-R18E, Village of Combined Locks, Outagamie County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, PLS–2275, do hereby certify that I have surveyed, divided and mapped all of Lot 36, 37, 38 and 39 of recorded plat "Wolfinger Estates", (Document Number 2321152, Plats, Outagamie County Records), being located in part of Government Lot 3 of Section 35, all in T21N–R18E, Village of Combined Locks, Outagamie County, Wisconsin.

Parcel contains 528,901 square feet / 12.14 acres more or less.
Parcel subject to easements and restrictions of record.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes, the Village of Combined Locks, and the Outagamie County Planning Commission code in surveying, dividing and mapping the same.

WISCONSIN
STEVEN M. BIEDA
PLS–2275
GREEN BAY, WI
LAND SURVEYOR

Steven M. Bieda
PLS–2275
September 23rd, 2024

CERTIFICATE OF THE OUTAGAMIE COUNTY TREASURER

As duly elected Outagamie County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

_____
Date
Outagamie County Treasurer

CERTIFICATE OF THE VILLAGE OF COMBINED LOCKS TREASURER

As duly elected Village of Combined Locks Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

_____
Date
Village of Combine Locks Treasurer

CERTIFICATE FOR THE VILLAGE OF COMBINED LOCKS

A Certified Survey Map, which has been duly filed approval of the Village of Combined Locks, Outagamie County, Wisconsin, and is hereby approved as required by Chapter 236, Wisconsin Statutes. Approved for the Village of Combined Locks this _____ day of _____ 20_____.

_____
Racquel Shampo-Giese
Village Clerk

_____
John Neumeier
Village President

Certified Survey Map

All of Lot 36, 37, 38 and 39 of recorded plat "Wolfinger Estates", (Document Number 2321152, Plats, Outagamie County Records), being located in part of Government Lot 3 of Section 35, all in T21N-R18E, Village of Combined Locks, Outagamie County, Wisconsin.

NOTES

This Certified Survey Map is all of Tax Parcel _____.

The property owner of record is Tycore Built, LLC.

This Certified Survey Map is wholly contained within the property described in the following recorded instrument, Document Number _____

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Village has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation–related activities.

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street line, a disturbance of a survey stake by anyone is a violation of section 236.32 of the Wisconsin Statutes.

Outlot 1 is to be owned and maintained by the property owner for Stormwater Purposes.

Outlot 1 to remain in perpetuity with Lot 1.

LIMITED LIABILITY COMPANY OWNER'S CERTIFICATE

Tycore Built LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that said limited liability company caused the easements to be granted and the land on this Certified Survey Map to be surveyed, divided and mapped as represented hereon. Tycore Built LLC does further certify that this Certified Survey Map is required to be submitted to the Village of Combined for approval or objection in accordance with current Land Subdivision Ordinances.

In Witness Whereof, the said Tycore Built LLC has caused these presents to be signed by Wade Micoley, its Member, on this ____ day of _____, 20__.

_____
Wade Micoley Member
Tycore Built LLC – President

Personally came before me this ____ day of _____, 20__, the above named Member of said Limited Liability Company and acknowledged that he executed the foregoing instrument as such Member as the deed of said Limited Liability Company, by its authority.

_____
Notary Public My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

_____
Steven M. Bieda
PLS–2275
September 23rd, 2024

Project No.: 240200 Drawing No.: L-12341 Sheet Three of Three

Item #4

DEPARTMENT: PUBLIC WORKS

CATEGORY: SALARIES

			2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Salaries:	Director of Public Works		$ 68,410	$ 71,158	$ 73,857	$ 76,644	$ 78,537	**$ 80,893**
	Full-Time							
	Regular Rate Wages		223,613	251,799	296,855	308,610	314,231	**$ 330,454**
	OT Rate Wages		14,013	9,788	15,886	14,232	16,533	**$ 17,465**
		Est 400 hours OT @ $43.67/hr						
	Part-Time							
	Regular Rate Wages	*Estimate 20-25 hrs/week*	18,620	22,953	-	-	6,192	**$ 6,678**
	Seasonal							
		2 employees for 440 hours each at	22,267	21,812	17,040	22,440	23,944	**$ 24,100**
		$17.50/hour & 1 employee for 440 hours						
Total:		at $19.60	$346,923	$377,510	$403,638	$421,926	$439,437	**$ 459,590**
Notes:								

DEPARTMENT: PUBLIC WORKS

CATEGORY: EQUIPMENT & GENERAL MAINTENANCE

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Details:	Tires - Multiple Vehicles/Equipment	$ 6,975	$ 4,066	$ 6,328	$ 10,000	$ 7,692	**$ 10,000**
	Vehicle/Equipment Maintenance	17,551	20,770	16,628	30,000	20,383	**30,000**
	Plow Blades	685	4,482	8,901	6,000	4,600	**6,000**
	Hydraulics Repairs	1,672	1,133	1,623	1,800	1,197	**1,800**
	Brakes - Multiple Vehicles/Equipment	485	787	1,316	1,200	685	**1,200**
	Batteries - Multiple Vehicles/Equipment	1,089	778	80	1,000	645	**1,000**
	Annual Overhaul of Mowers/Chainsaws/Weedeaters	1,540	458	1,138	1,700	1,522	**1,700**
	Miscellaneous Nuts/Bolts/Screws/Other Fasteners	1,168	52	218	1,200	792	**1,200**
	Degreaser & Other Cleaners	1,753	1,879	7,294	3,500	3,229	**3,500**
	Annual Genie Lift and Harnesses Inspection/Maint	1,055	491	1,000	1,300	1,100	**1,300**
	Wood Chipper Blades	90	476	488	500	288	**500**
	Diagnostic & Repair Equipment	310	270	305	400	315	**400**
	Welding Supplies	657	623	847	1,000	970	**1,000**
	Channel Iron & Rods	1,322	428	1,444	1,700	1,425	**1,700**
	Chains/Lift Belts/Tire Repair Supplies	827	322	822	1,000	750	**1,000**
	Annual Inspections of Chains/Lift Belts/Crane	1,000	1,294	1,355	1,500	1,385	**1,500**
	Small Equipment/Tools	938	1,426	1,826	2,000	2,347	**2,000**
	Mobile Radios	739	-	101	200	-	**200**
	Contingencies	-	-	-	-	-	**-**
Total:		$ 39,856	$ 39,735	$ 51,714	$ 66,000	$ 49,325	**$ 66,000**
Notes:							

DEPARTMENT: PUBLIC WORKS

CATEGORY: DPW OFFICE EXPENSE

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Details:	Office Supplies (paper, forms, ink, file storage)	$ 803	$ 734	$ 910	$ 850	$ 710	**$ 850**
	Random Drug Screening	439	497	362	550	442	**550**
	Miscellaneous Licensing	335	350	175	350	210	**350**
	Hearing Tests	-	-	-	-		**-**
	Training/Seminars/Workshops	825	1,895	2,554	2,000	549	**2,000**
	Employee Reimbursements (clothing/phone/meals)	2,424	1,840	1,340	3,474	3,599	**4,120**
Total:		$ 4,826	$ 5,316	$ 5,341	$ 7,224	$ 5,510	**$ 7,870**
Notes:	*Increase clothing allowance to $500 (from $350) per full-time employee*						

DEPARTMENT: PUBLIC WORKS

CATEGORY: DPW EQUIPMENT GAS & OIL

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Details:	Estimate 5,400 Gallons of Gas @ $4.50/gallon	$ 19,500	$ 18,770	$ 13,911	$ 24,300	$ 15,944	**$ 24,300**
	Anti-freeze & Oil (diesel oil, gas oil, hydraulic oil, grease	6,350	9,390	9,928	9,000	8,847	**9,000**
	Contingency	-	-	-	-	-	**-**
Total:		$ 25,850	$ 28,160	$ 23,839	$ 33,300	$ 24,791	**$ 33,300**
Notes:	*Average gas price per gallon Apr - Sep 2024 was $3.29 - $4.40*		*2024 est gallons = 5078*				

DEPARTMENT: PUBLIC WORKS

CATEGORY: STREET MAINTENANCE & STREET LIGHTING

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Details:	Crack-Fill/Chip-Seal/Cold Mix	$ 6,390	$ 3,360	$ 9,446	$ 10,000	$ 7,356	**$ 10,000**
53100-370	Salt (115 tons @ $84 per ton) and Brine	10,538	4,471	6,552	9,720	7,340	**9,720**
	Salt/Street Maintenance Contingency			-	-	-	**-**
	Traffic/Street Signs	1,108	1,083	763	1,000	1,566	**1,000**
	Install Street Light at Nottingham Road/CTH CE	3,409	-	3,284	-		**-**
	Bridge & Culvert Inspections	601	350	780	350	350	**800**
	Weed Control	1,094	1,360	1,500	1,500	1,420	**1,500**
	Gravel & Clear Stone	1,249	524	-	2,000	1,490	**2,000**
	Street Paint (estimate 40 gallons @ $18 per gallon)	1,219	862	703	1,000	904	**1,000**
	Cones/Barricades/Marking Paint & Flags	885	729	1,157	1,000	165	**1,000**
Sub-total:		$ 26,493	$ 12,739	$ 24,185	$ 26,570	$ 20,591	**$ 27,020**
53100-222	Street Lights	$ 72,730	$ 71,438	$ 73,449	$ 76,000	$ 72,885	**$ 76,000**
Total:		$ 99,223	$ 84,177	$ 97,634	$102,570	$ 93,476	**$ 103,020**
Notes:							

DEPARTMENT: PUBLIC WORKS
CATEGORY: TREE & BRUSH CONTROL

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Details:	Terrace Trees Replacement & New (estimate $125 ea	$ 2,841	$ 3,924	$ 2,174	$ 4,200	$ 2,500	**$ 2,500**
	Tree Removal & Consulting	-	4,900	2,400	12,250	17,000	**15,000**
	Park Trees Replacement	-	-	-	-		**-**
	Stump Removal	180	2,000	3,600	6,000	6,300	**7,500**
	Arboy Day Celebration (plant 2-4 trees @ $125 each - co	90	350	-	460	-	**500**
	share with Janssen Elementary School or Scouts)						
Total:		$ 3,111	$ 11,174	$ 8,174	$ 22,910	$ 25,800	**$ 25,500**
Notes:	*Plan for several Ash and other dead trees to be removed and stumps removed.*						

DEPARTMENT: PUBLIC WORKS
CATEGORY: SIDEWALK REPAIR/REPLACEMENT

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Details:	Fixed Annual Budget Amount	$ 28,018	$ 29,171	$ 51,700	$ 30,000	$ 32,046	**$ 31,500**
	Identify sidewalk blocks to be ground or replaced using						
	specific criteria						
Total:		$ 28,018	$ 29,171	$ 51,700	$ 30,000	$ 32,046	**$ 31,500**
Notes:							

DEPARTMENT: PUBLIC WORKS
CATEGORY: YARD WASTE SITE

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Details:	Disposal Fees - Contract with GFT	$ 8,283	$ 8,935	$ 8,700	$ 8,000	$ 10,400	**$ 10,000**
	Signs	84	-	-	-	150	**-**
	Labor/Equipment		2,050	2,285	2,387	2,364	**2,459**
	Camera Monitoring	-	-	-	120	120	**150**
	Permits for Resale	460	510	510	550	490	**510**
Total:		$ 8,827	$ 11,495	$ 11,495	$ 11,057	$ 13,524	**$ 13,119**
Notes:	*Estimate 750 permits sold per year @ $10 each*	*$ 7,500*					

DEPARTMENT: BUILDINGS

CATEGORY: PUBLIC WORKS FACILITIES

		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
Expenses:	Fire Alarm Testing/Monitoring	$ 933	$ 1,187	$ 1,187	$ 1,100	$ 1,548	**$ 1,600**
	Security Camera Maintenance/Repairs	-	1,235	-	500	159	**500**
	Miscellaneous Supplies (cleaning products & tools)	704	1,328	1,836	1,700	3,119	**1,700**
	Fire Extinguisher Maintenance	250	205	434	350	181	**250**
	Floor Maintenance - Wax/Grout	1,000	-	-	1,500	-	**-**
	Generator Maintenance	1,453	3,420	1,197	1,200	1,260	**1,300**
	Miscellaneous Building Maintenance	6,740	10,048	3,246	2,700	5,574	**3,000**
Sub-total:		$ 11,080	$ 17,423	$ 7,900	$ 9,050	$ 11,841	**$ 8,350**
Utilities:	Water	$ 2,105	$ 2,595	$ 3,407	$ 3,000	$ 2,818	**$ 3,000**
	Electricity	9,012	9,905	11,147	10,603	11,188	**12,000**
	Heating	5,112	9,861	8,184	12,000	11,395	**12,000**
	Phone/Fax/Internet/HD	3,266	2,746	3,126	3,200	3,155	**2,400**
Sub-total:		$ 19,495	$ 25,107	$ 25,864	$ 28,803	$ 28,556	**$ 29,400**
Total:		$ 30,575	$ 42,530	$ 33,764	$ 37,853	$ 40,397	**$ 37,750**

Notes: *TDS phone and internet estimated at 75% of Spectrum charges*

Item #5

DEPARTMENT: CAPITAL PROJECTS							
CATEGORY: VILLAGE-WIDE							
		2021 Actual	2022 Actual	2023 Actual	2024 Budget	Year End Projection	**2025 Proposed**
General:	Reserve - DPW Equipment Replacement	$ 62,000	$ 75,150	$ 49,000	$ 31,000		**$ 40,000**
	Reserve - Buildings Maintenance Fund	-	-	-	-		**3,500**
	Reserve - Fire Department Equipment Replacement	38,306	87,867	24,000	31,000		**40,000**
	Reserve - Streets	60,369	-	-	-		**-**
	Reserve - Park Upgrades	10,000	-	-	-		
	Reserve	-					
	Reserve	-	-	-	-		
	Street Reconstruction - Park Street/Paul Court	931,000	205,411	1,950,500	44,000		**2,150,000**
	Street Reconstruction - Riverview Ridge & Jerelyn Court Extension -	330,000	-	32,520	40,000		
	Speed Board		-	-	-		**15,000**
	Street Signs		5,000	5,000	5,000		
	Parks - Identification Signs - Don Fries x 2 +1		15,000	15,000	10,000		**15,000**
	Parks - Cornhole Boards for Van Zeeland and Lindberg Parks		6,000	11,500	8,000		**3,400**
	Parks - Memorial Park Volleyball Court & Outfield Repairs				3,500		**25,000**
	Parks - Lindberg Park Vinyl Fence & Replacement Chainlink	-	250,000	18,000	1,500		**20,000**
	Parks - Memorial Electrical and Lighting Upgrades 50/50 with CL	-			15,000		**17,600**
	DPW - Zero Turn w/Bagger				17,422		**26,000**
	DPW - Forklift	-	15,000	88,000	15,000		**40,000**
	Fire - UTV Trailer	12,000	10,000	24,077	-		**15,000**
	Fire - Battery Powered Positive Pressure Ventilators		3,500	8,000	-		**13,720**
	Fire - Epoxy Garage Floors			6,400	24,000		
	Fire - Airpacks and masks		2,500	79,450	85,000		
	Civic Center - Assisted Door Openers	-	7,500	-	10,000		**20,000**
	Civic Center - Meeting Room Tables				3,000		**12,000**
		-	-	-	-	-	**-**
Total:		$1,443,675	$ 682,928	$2,311,447	$ 343,422	$ 343,422	**$2,456,220**
Notes:	*2024 Capital expenses included: design of Paul Court & Park Street, temporary asphalt layer on Riverview Ridge and Jerelyn Court extension,*						
	park identification signs, upgraded electrical at Memorial Park, infield and outfield sprinkler system at Memorial Park, epoxy Fire Department garage floor,						
	new airpacks and masks for firefighters, 2012 Ford dump box replacement, and new phone system at Civic Center.						

Item #6

Trustee Heckner will bring MPO agenda materials to the meeting for review ahead of the 10/17/24 MPO meeting.

Item #7

APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE
July 1, _____ to June 30, _____

Combined Locks

- ☐ 1-Year Operator's License $32
- ☐ 2-Year Operator's License $50
- ☑ 60-Day Provisional License $15

New Applicant ☑ Renewal Applicant ☐

Fee Paid $15

Section 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI)	Former Name(s):		
Larson, Aimee L			
Street Address	**City**	**State**	**Zip Code**
W6141 Cameo Ct	Appleton	WI	54915
Driver's License Number	**State License Issued In:**		
L625-0128-....	WI		
Date of Birth	**Gender**	**Home Phone Number**	**Cell Phone Number**
11-19-..	F	970 470	970 470

Name & Address of Establishment(s) Where You Will Be Selling Alcohol
Milltown 101 Darboy Rd, Combined Locks 54113

Section 2 - CONVICTION RECORD

Have you EVER been convicted of a felony? Yes (No)
If Yes, when, where and what type of violation? (Please be specific) _____

Have you EVER been convicted of a misdemeanor or ordinance violation? (Yes) No
If Yes, when, where and what type of violation? (Example: speeding, OWI)
speeding 2019 GB

Section 3 - PENALTY NOTICE

I, the undersigned, make application for an Operator's License as provided by Wisconsin State Statute 125.17. I am familiar with the laws, ordinances and regulations, and I hereby agree, if granted said license, to obey all provisions of said laws. I understand that any false information made a s part of this application may be cause for denial.

Applicant's Signature A. Larson

Date Signed 9/12/24

Application Received by Raquel Stamps-Kiesel

FOR OFFICE USE ONLY

Police Department Complete By:	Background Check Completed Date:		Violations found to be directly related to the responsibilities of serving alcohol (Please circle one):	
OUSO	10/1/2024		(No Violations Found)	Violations Found
Village Board:	Approve	Deny	Date:	Signature:

Read information on reverse side and sign to acknowledge.

Water Commission

WC Item #1

SECOND QUARTER WATER COMMISSION
JUNE 18, 2024

The second quarter Water Commission Meeting was called to order by Commission Chairman John Neumeier. Commission members in attendance included: Ken Heckner, Al Leicht, Jim Ponto, Brad Schinke, and Mike Rietveld. Tim Stutzman was absent.

Also present was Public Works Director Ryan Swick and Village Administrator Racquel Shampo-Giese.

The first item on the agenda was to review and consider approval of the minutes from the first quarter meeting. J. Ponto made a motion to approve the minutes. M. Rietveld seconded the motion, and it passed unanimously.

The next item on the agenda was the Public Works Director's report of the utility operations for 2024 to date. His report included the following information: one (1) water break repaired this quarter making six (6) for the year; staff found zero leaking hydrants during regular flushing and listening exercises; staff will continue taking inventory of service line material – report due to WI DNR by 10/2024, MCO completed all the contractual tasks (exercising 90 valves, fire flow testing 40-50 hydrants, backflow testing, and large meter testing). The Director also reported that all routine monitoring requirements for safe drinking water have been performed and passed inspection. The Lincoln Street Well in Kimberly was down for an estimated 6 weeks. Several water quality complaints were received during this down time. Extra flushing was done if the problem areas, but an additional credit to customers will also be given. The Annual Consumer Confidence Report (CCR) will be mailed to all water customers by 06/30/24.

The next item on the agenda was to review the water loss and sanitary sewer inflow and infiltration data. The 2023 first quarter and partial second quarter were reviewed. The water loss is estimated at 7% (2,766,319 gallons). This is up from 3% in 2023. The I&I gallons are estimated at 48,942,040 with a cost of $37,344.

B. Schinke made a motion to adjourn the meeting. K. Heckner seconded the motion, and it passed unanimously.

WC Item #2

THIRD QUARTER WATER COMMISSION-DIRECTOR OF PUBLIC WORKS REPORT:
October 16, 2024

The Village had 3 water breaks and 1 service leak this quarter for a total of 10 this year. There were 3 breaks at this time in 2023 and 28 in 2022.

Service Line inventory is completed and sent to the DNR. We didn't get in every home but we sure tried our best.

MCO completed the valve exercising commitment and fire flow testing. They still have to complete Darboy Meter testing and four backflow devices.

Flushed all dead-end hydrants (34). I listened to all hydrants with no leaks found.

All routine monitoring requirements for safe drinking water performed in 2024 has passed inspection for safe drinking water.

Illicit discharge detection and elimination field screening on major and minor outfalls was completed this past week with McMahon's. No discharges were detected.

Keith is working with Speedy Clean to do some sanitary sewer mainline spot repairs.

Keith is also setting up with to do 6 manhole linings with Summit Infrastructures. The Company did do a free manhole spraying for us earlier this year on Richard St.

Duke's Root Control will be in later this month to retreat 1,118 feet of mainline and initial treatment of 525 feet of mainline.

Hietpas and Sons will be repairing an 80' storm lateral on Washington St and putting in 95' of drain tile on State St by the Lox Club, to catch water running across the street.

WC Item #3

2024	Water Purchased	Cost	Water Billed to Residents	Gallon Difference	Cost of Loss	HOV Sewer Volume Charged to CL	Sewer Billed to Residents	Customer Summer Sewer Credit	Difference (I & I)
01/01/24 - 03/31/24	17,606,485	$ 64,701	17,677,945	71,460	$ (170)	36,193,000	17,656,162		-18,536,838
04/01/24 - 06/30/24	20,587,107	74,179	17,820,788	-2,766,319	$ 6,584	48,227,000	17,570,345	250,443	-30,406,212
07/01/24 - 09/30/24	15,617,673	56,426	14,480,755	-1,136,918	$ 2,706	34,282,000	13,737,053	743,702	-19,801,245
10/01/24 - 12/31/24				0	$ -			0	0
Totals	53,811,265			-3,831,777	$ 9,120	118,702,000			-68,744,295
Gallon Loss/Unbilled	53,811,265	or	7.12%			Loss			57.91%
Cost of Loss	$ 9,120	using wholesale rate of $3.18 per 1000 gallons				Cost of Loss - Volume Only			$ 52,452
Per 2024 audit:									

2023	Water Purchased	Cost	Water Billed to Residents	Gallon Difference	Cost of Loss	HOV Sewer Volume Charged to CL	Sewer Billed to Residents	Customer Summer Sewer Credit	Difference (I & I)
01/01/23 - 03/31/23	18,550,182	$ 67,702	17,988,214	-561,968	$ 1,337	46,743,000	17,971,452		-28,771,548
04/01/23 - 06/30/23	22,067,101	78,885	18,744,160	-3,322,941	$ 7,909	42,696,000	18,357,285	386,875	-23,951,840
07/01/23 - 09/30/23	22,846,291	81,363	22,329,188	-517,103	$ 1,231	23,681,000	13,960,845	1,947,528	-7,772,627
10/01/23 - 12/31/23	6,800,839	24,551	11,691,240	4,890,401	$ (11,639)	9,883,000	15,059,512	-3,368,272	1,808,240
Totals	70,264,413	$ 252,501	70,752,802	488,389	$ (1,162)	123,003,000	65,349,094		-58,687,775
Gallon Loss/Unbilled	-488,389	or	-0.70%			Loss			47.71%
Cost of Loss	$ (1,162)	using wholesale rate of $3.18 per 1000 gallons				Cost of Loss - Volume Only			$ 44,779
Per 2023 audit:	3.00%								

WC Item #4

The Village has been planning to replace the utilities on Fairway Street in 2026. The project is being planned with utility replacement on Marcella Avenue. However, yet another water main break occurred on Fairway Street. MCO was conducting flow testing in the Coonen Subdivision, and it's believed that the change in pressure caused the water main break. Staff has been discussing the potential to replace the utilities on Fairway Street in 2025 instead of waiting until 2026. The Village's engineer believes we can still make all the permitting deadlines. The Utilities Fund has cash to pay for Park Street and Paul Court or Fairway Street and Marcella Avenue. Debt will be required for one project or the other.

McMAHON
ENGINEERS | ARCHITECTS

OPINION OF PROBABLE COST

Owner:	Village of Combined Locks
Project Name:	2026 Utility Reconstruction - Fairway Street & Marcell Avenue
McM No.	C0006 09-23-00358
Date:	November 15, 2023

2026 UTILITY RECONSTRUCTION
FAIRWAY STREET & MARCELLA AVENUE

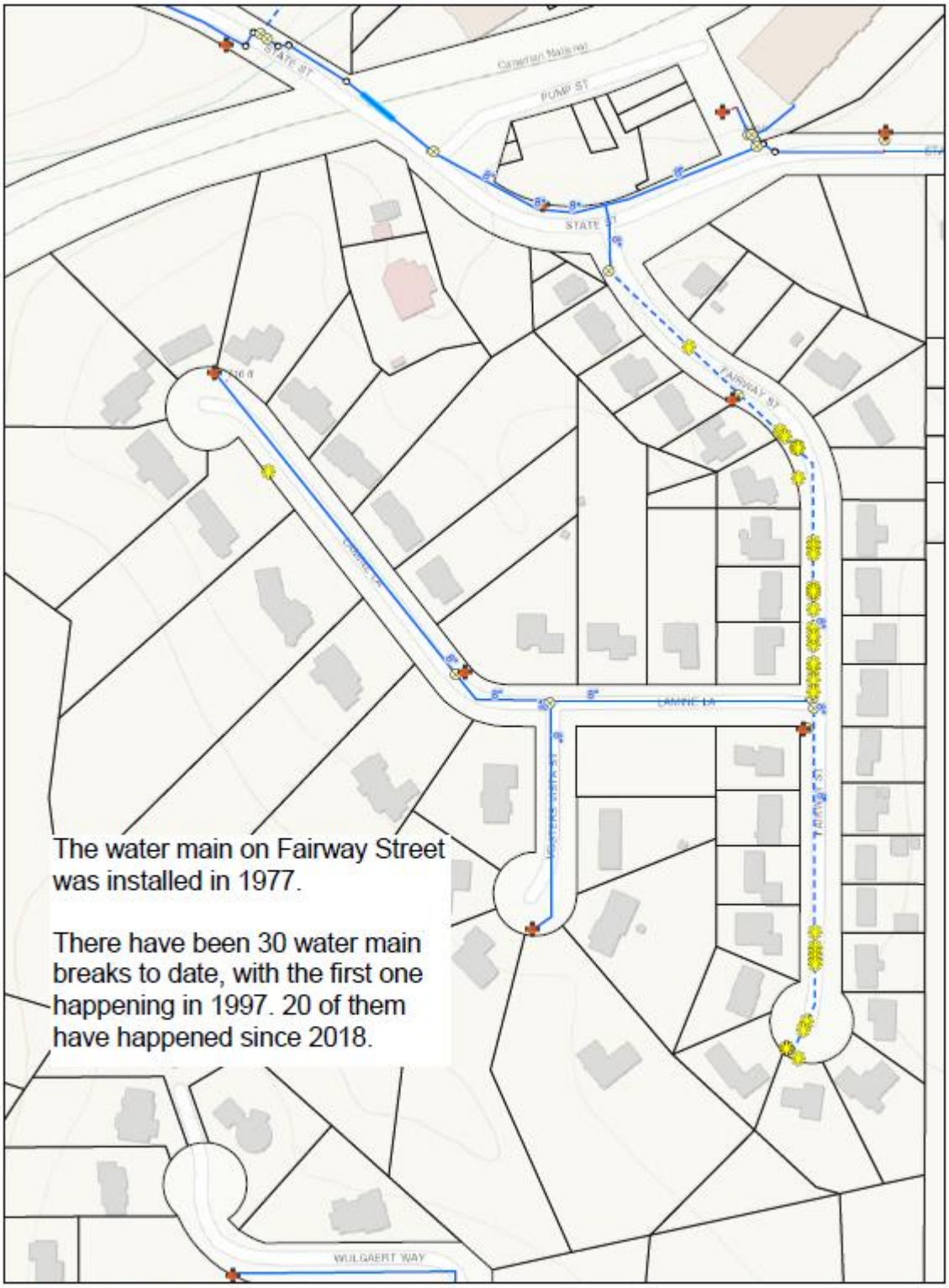
A. FAIRWAY STREET

ASSUMPTIONS: SPECIAL BACKFILL WITHIN UTILITY TRENCHES; PATCH TRENCHES WITH 2" ASPH MAT

Item	Qty	Unit	Description	Unit Price	Total
A1	1	L.S.	Mobilization	$3,000.00	$3,000.00
A2	1	L.S.	Traffic Control	$2,500.00	$2,500.00
A3	1	L.S.	Asphalt Removal	$2,000.00	$2,000.00
A4	1	L.S.	Concrete Removal	$1,000.00	$1,000.00
A5	8	Ea.	Inlet Protection	$125.00	$1,000.00
A6	1	Ea.	Tracking Pad, If Needed	$2,000.00	$2,000.00
A7	1,250	LF	8 Inch Water Main	$80.00	$100,000.00
A8	3	Ea.	8 Inch Gate Valve	$3,500.00	$10,500.00
A9	3	EA	Hydrant with Auxiliary Valve, Leads and Fittings to Main	$12,000.00	$36,000.00
A10	885	LF	1 Inch Water Service - Open Cut	$50.00	$44,250.00
A11	30	EA	1 Inch Service Set (Saddle, Corp, Curb Stop, and Box)	$1,000.00	$30,000.00
A12	1	LS	Temporary Water Service	$6,000.00	$6,000.00
A13	1	LS	Water Trench Compaction and Certification	$2,000.00	$2,000.00
A14	900	SY	Asphalt Street Restoration, 2-Inch	$30.00	$27,000.00
A15	1,200	SF	Concrete Driveway Restoration, 6-Inch	$10.00	$12,000.00
A16	200	LF	Concrete Curb & Gutter Restoration	$45.00	$9,000.00
A17	1	LS	Lawn Restoration (Topsoil, Seed, Fertilizer, Hydromulch)	$1,000.00	$1,000.00

FAIRWAY STREET - TOTAL CONSTRUCTION COST (Items A1 to A17)	**$289,250.00**
FAIRWAY STREET - ENGINEERING, CONST ADMIN & CONTINGENCIES (25%)	**$72,312.50**
FAIRWAY STREET - TOTAL PROJECT COST	**$361,562.50**

Fairway St Water Breaks



10/4/2024, 11:21:10 AM

Water Main Breaks
Hydrants
System Valves
Fittings
<all other values>
Lateral Line
Hydrant
Water Main
Poly Vinyl Chloride
Other
Water Casings
County Parcels

1:2,257
0 0.01 0.03 0.06 mi
0 0.03 0.05 0.1 km

County of Outagamie, Esri Canada, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

ArcGIS Web AppBuilder

Fairway St Water Breaks

10/4/2024, 11:23:02 AM

Water Main Breaks
Hydrants
System Valves
Fittings
<all other values>
Lateral Line
Hydrant
Water Main
Poly Vinyl Chloride
Other
Water Casings
County Parcels

1:2,257
0 0.01 0.03 0.06 mi
0 0.03 0.05 0.1 km

ArcGIS Web AppBuilder

Condition of water main during the last break: