



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, November 12, 2024

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Stutzman, Leicht, Ponto, Schinke, and Heckner.  
Board members absent – none. Village staff present – Administrator Shampo-Giese, Public Works Director Swick and LES Sgt. Hambly. Others present – none.
- 1. Public comment for matters not on the agenda:** None
  - 2. Review and consider approval of minutes and bills:** B. Schinke made a motion to approve the minutes as presented. K. Heckner seconded the motion, and it passed unanimously. B. Schinke made a motion to approve the bills as presented. K. Heckner seconded the motion, and it passed unanimously.
  - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. Sgt. Nicole Hambly introduced herself as the Village's new Law Enforcement Specialist. All reports were accepted and are on file in the Clerk's Office.
  - 4. Public hearing regarding 2025 General Fund Budget and tax levy for municipal purposes:** Without any members of the public in attendance for the meeting, Village President Neumeier opened the public hearing. Trustees briefly discussed the proposed budget which has a 7% decreased levy and includes more than \$2 million in capital projects and purchases. The public hearing was then closed.
  - 5. Consider motion to approve Resolution 2024-15; adopting the 2024 tax levy for the 2025 General Fund Budget:** T. Stutzman made a motion to approve Resolution 2024-15; adopting the 2024 tax levy for the 2025 General Fund Budget. A. Leicht seconded the motion, and it passed unanimously.
  - 6. Review and consider motion to adopt 2025 Storm Water Fund Budget:** Trustees reviewed the proposed 2025 Storm Water Fund Budget. T. Stutzman made a motion to approve the budget as presented. B. Schinke seconded the motion, and it passed unanimously.
  - 7. Consider motion to approve Resolution 2024-16; establish solid waste special charge:** Trustees discussed the need to increase the solid waste special charge for trash and recycling collection. The tipping fee at the Outagamie County Landfill is increasing 11% over the previous year. The increase in the Village's special charge is necessary to keep pace with the landfill charges and savings for a replacement trash collection truck. J. Ponto made a motion to approve Resolution 2024-16 as presented. A. Leicht seconded the motion, and it passed unanimously.
  - 8. Review and consider motion to adopt 2025 Sanitation Fund Budget:** Trustees reviewed the proposed 2025 Sanitation Fund Budget. B. Schinke made a motion to adopt the budget as presented. K. Heckner seconded the motion, and it passed unanimously.

- 9. Review and consider motion to approve proposal for Nottingham Road improvements:** The Administrator reminded the trustees of the request from a property owner on Nottingham Road for a repair to the road that is highly deteriorated. Public Works Director Swick spoke with several contractors and one presented a repair for an estimated \$9,700. The matter was discussed. It was noted that contingency funds in the 2024 budget would be used to cover this expense, if needed. T. Stutzman made a motion to approve the proposal as presented. B. Schinke seconded the motion, and it passed unanimously.
- 10. Review and consider approval of updated Law Enforcement Contract:** The Administrator provided an overview of the updated Law Enforcement Contract. T. Stutzman made a motion to approve the contract as presented. A. Leicht seconded the motion, and it passed unanimously.
- 11. Trustee Heckner's presentation of October MPO discussion:** Trustee Heckner provided a summary of the October MPO meeting. He reported on some of the transportation projects being approved in the Fox Valley. He also discussed the upcoming Trail Summit scheduled for February 2025. He has been asked to help plan/coordinate the event and asked the Board's permission to accept the invitation. Trustees all agreed that Trustee Heckner is welcome to be as involved in the MPO as much as he wishes and is allowed to.
- 12. Discuss updated Code of Ordinances:** The Administrator reported that the electronic Code of Ordinances is final and available for viewing on the Village's website. It must be available for a minimum of two weeks before it can be adopted. A resolution for adoption will be on the 12/03/24 agenda.
- 13. Other business, updates and future agenda items**
  - a. Expiring terms: John Neumeier, Brad Schinke, Ken Heckner and vacant (Al Leicht) plus 1-year trustee term available:** The Spring Election will include one race for Village President, one race for 3 two-year term trustee seats and one race for 1 one-year trustee seat.
- 14. Adjourn:** J. Ponto made a motion to adjourn the meeting. T. Stutzman seconded the motion, and it passed unanimously. The meeting adjourned at 7:15pm.