

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, February 18, 2025

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

AGENDA

VILLAGE BOARD – 6:30pm

- A. Call to order
- B. Pledge of Allegiance
- C. Roll call
1. Public comment for matters not on the agenda
2. Review and consider approval of recommendation to limit parking on Kamps Street
3. Review and consider approval of Resolution 2025-3; adoption of Outagamie County Hazard Mitigation Plan 2024-2029
4. Review and consider approval of Resolution 2025-4; Adult Crossing Guard Recognition Week
5. Review bids received for 2025 Street Reconstruction (Park Street) and consider award of project
6. Hear feedback from recent Fire Department remodel meeting
7. Discuss continued involvement in Heart of the Valley Wellness Partnership (Kim-Com ATODA)
8. Other business, updates and future agenda items
 - a) Public hearing for sanitary sewer lateral special assessments 03/04/25
 - b) Utility replacement contractor plans to start work the week of 03/17/25
9. Adjourn

Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.wi.gov. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.wi.gov.

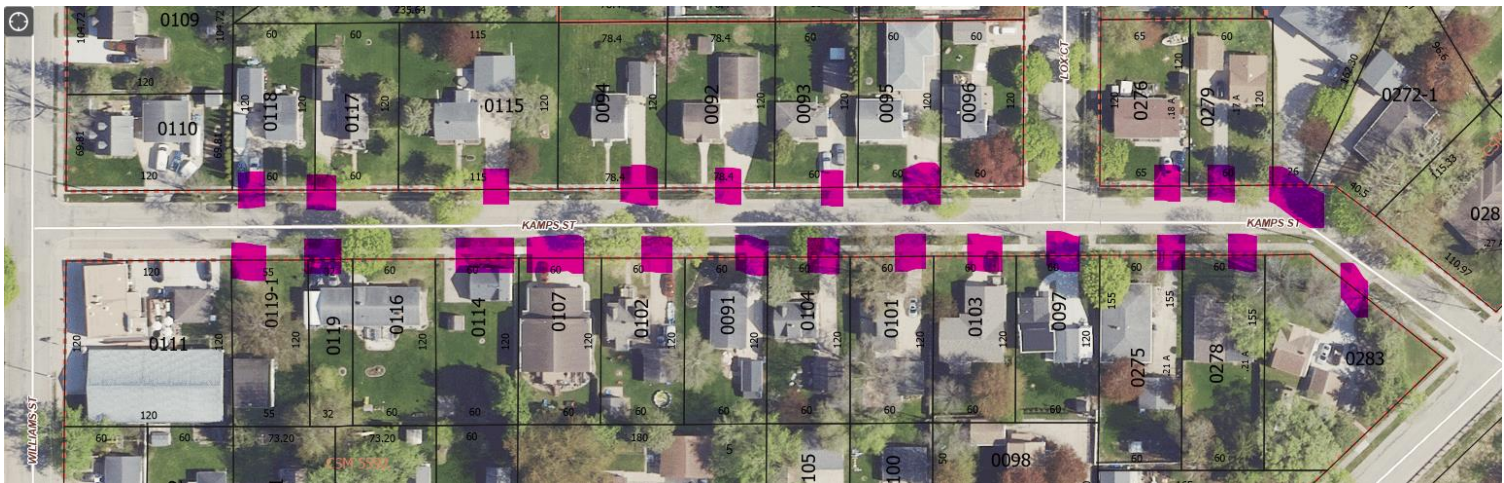
Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.

Item #2

The possibility to make one side of Kamps Street “No Parking” has been discussed at the Village Board level on and off for many years. A recent heavy snow event has brought the matter to the forefront again. This photo was taken just after that snowfall.



Staff recommendation is to designate “No Parking” on the north side of Kamps Street (left side in the photo). There are several driveways on the south side, which will limit parking on that side as well.



I received one email supporting no parking on the north side and one phone call supporting no parking on the south side.

Item #3

The Outagamie County Hazard Mitigation Plan 2024-2029 was approved by Wisconsin Emergency Management (WEM) and the Federal Emergency Management Agency (FEMA) early in 2024. The Outagamie County Board adopted the plan on 05/14/2024. All Outagamie County municipalities are encouraged to adopt the plan in preparation of disasters that may be experienced. Adoption of the plan helps the municipality be eligible for some state and/or federal aids for disasters. Combined Locks previously adopted the County's plan in 2017.

This is a link to view the Outagamie County Hazard Mitigation Plan 2024-2029:

<https://www.dropbox.com/scl/fi/fcc5rnfft6b40kbma4atb/Final-Haz-Mit-Plan-April-2024.pdf?rlkey=b32zvawxhhsou86h1wa1eybfu&dl=0>

**VILLAGE OF COMBINED LOCKS
OUTAGAMIE COUNTY, WISCONSIN**

**RESOLUTION 2025-3
ADOPTING THE OUTAGAMIE COUNTY HAZARD MITIGATION PLAN 2024-2029**

WHEREAS, the Village of Combined Locks recognizes the threat that natural hazards pose to people and property within the Village of Combined Locks; and

WHEREAS, Outagamie County has prepared a multi-hazard mitigation plan, hereby known as the Outagamie County Hazard Mitigation Plan 2024-2029 in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the national Dam Safety Program Act, as amended; and

WHEREAS, the Outagamie County Hazard Mitigation Plan 2024-29 identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Village of Combined Locks from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Village of Combined Locks demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Outagamie County Hazard Mitigation Plan 2024-29.

NOW THEREFORE, BE IT RESOLVED BY the Village Board of the Village of Combined Locks, Wisconsin that:

Section 1: In accordance with Village of Combined Locks Board of Trustees adopts the Outagamie County Hazard Mitigation Plan 2024-2029. While content related to the Village of Combined Locks may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the Village of Combined Locks to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

Introduced and Approved this 18th day of February, 2025 by a vote of _____aye, _____ nay, with _____ members absent.

John Neumeier, Village President

Attest:

Racquel Shampo-Giese, Village Administrator/Clerk/Treasurer

Item #4

**VILLAGE OF COMBINED LOCKS
OUTAGAMIE COUNTY, WISCONSIN**

**RESOLUTION 2025-4
CROSSING GUARD RECOGNITION WEEK**

WHEREAS, our Combined Locks adult school crossing guards provide an invaluable service in helping to ensure the safe passage of our youngest, most vulnerable pedestrians-children walking between home and school; and

WHEREAS, adult school crossing guards typically serve with dedication that overcomes the rigors of harsh weather, split shifts and heavy traffic, and they stand strong, enduring in the face of sweltering heat, bitter cold, blowing snow, and heavy rainfall; and

WHEREAS, for more than five decades, adult school crossing guards have served communities such as ours across Wisconsin; and

WHEREAS, adult school crossing guards are often the first to greet our students and the last to say goodnight. They do this all with a mission focused on helping students safely navigate Village streets; and

WHEREAS, adult school crossing guards help reinforce safety in the minds of young people, they highlight the importance of traffic-hazard identification and safe street-crossing behavior; and

WHEREAS, this community is most grateful for the dedication to safety that is shown by our adult school crossing guards;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Combined Locks that it does wish to recognize the following individuals for their efforts as School Crossing Guards for the Village of Combined Locks:

Luella Opsteen Keith Creel Mike Schmidt

BE IT FURTHER RESOLVED THAT THE Week of February 17th through February 21st, 2025, is declared Adult School Crossing Guard Recognition Week in the Village of Combined Locks. All are encouraged to recognize and thank the many adult school crossing guards whose commitment makes a difference in the lives of children in Wisconsin's schools.

Introduced and Approved this 18th day of February, 2025.

John Neumeier, Village President

Attest:

Racquel Shampo-Giese, Village Administrator/Clerk/Treasurer



February 12, 2025

Village of Combined Locks
405 Wallace Street
Combined Locks, WI 54113

Re: Village of Combined Locks
Contract 2025-02 | 2025 Street Reconstruction
Park Street, Paul Court, Glenview Avenue,
Wallace Street, Hartjes Street & Fairway Street
Letter of Recommendation
McM. No. C0006-09-23-00358-B

On February 12, 2025, bids were received for the above referenced project. Three bids were received, ranging in price from \$1,797,084.31 to \$1,928,093.12 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract 2025-02 to the low bidder, Vinton Construction Co., in the amount of \$1,797,084.31.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return signed copy to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, appearing to read "P. Kleman", is written over a blue horizontal line.

Phillip T. Kleman, CPESC
Associate / Municipal & Water Resources Engineer

PTK:car

Enclosures: Notice of Award
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: VINTON CONSTRUCTION CO.
1322 33RD Street
PO Box 137
Two Rivers, WI 54241

Contract No. 2025-02

Project: 2025 STREET RECONSTRUCTION
Park Street, Paul Court, Glenview Avenue, Wallace Street, Hartjes Street & Fairway Street
McM. No. C0006-09-23-00358-B
For The VILLAGE OF COMBINED LOCKS | Outagamie County, Wisconsin

You are notified that your Bid, dated February 12, 2025, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2025 Street Reconstruction for the Village of Combined Locks, Outagamie County, Wisconsin.

The Contract Price of your Contract is One Million Seven Hundred Ninety-Seven Thousand Eighty-Four & 31/100 Dollars (\$1,797,084.31).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF COMBINED LOCKS | Outagamie County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

OWNER: VILLAGE OF COMBINED LOCKS
Project Name: 2025 Street Reconstruction
 Park Street, Paul Court, Glenview Avenue, Wallace Street, Hartjes Street & Fairway Street
 2025-02 (McM. No. C0006-0-9-23-00358-B)
Contract No.
Bid Date/Time: February 12, 2025 @ 10:00 a.m., local time
Project Manager: Phil Kleman

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahan Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

VINTON CONSTRUCTION CO.
 1322 33rd Street
 PO Box 137
 Two Rivers, WI 54241

ZIGNEGO COMPANY, INC.
 W226 N2940 Duplainville Road
 Waukesha, WI 53186

MCC, INC.
 2600 N. Roemer Road
 PO Box 1137
 Appleton, WI 54912-1137

STREET IMPROVEMENTS

| Item | Qty | Unit | Description |
|------|--------|------|--|
| 1. | 1 | L.S. | Mobilization |
| 2. | 1 | L.S. | Traffic Control |
| 3. | 1 | L.S. | Maintain Previously Installed Erosion Control |
| 4. | 1 | L.S. | Common Excavation (Est. 7,900 C.Y.) |
| 5. | 18,325 | S.Y. | Establish 6 Inch Base Course for Concrete Street Pavement |
| 6. | 900 | C.Y. | Excavation Below Subgrade (EBS) (Undistributed) |
| 7. | 14,370 | S.Y. | Concrete Pavement, 7 Inch |
| 8. | 1,000 | S.Y. | Concrete Pavement, 7 Inch, High Early (Undistributed) |
| 9. | 8,470 | L.F. | Concrete Curb and Gutter, 30 Inch |
| 10. | 8 | L.F. | Replace 6 Inch Curb Head |
| 11. | 13,500 | S.F. | Concrete Sidewalk / Driveway, 6 Inch |
| 12. | 1,000 | S.F. | Concrete Sidewalk / Driveway, 6 Inch, High Early (Undistributed) |
| 13. | 36,000 | S.F. | Concrete Sidewalk, 4 Inch |
| 14. | 320 | S.F. | Detectable Warning Field, Natural Patina |
| 15. | 1,685 | S.Y. | HMA Pavement, 3.5 Inch |
| 16. | 1,440 | S.Y. | HMA Pavement, 2 Inch |
| 17. | 160 | S.Y. | HMA Driveway, 3 Inch |
| 18. | 420 | S.Y. | Asphaltic Surface Milling (Nominal 2 Inch Depth) |
| 19. | 40 | Ea. | Adjust Storm Manhole or Inlet |
| 20. | 11 | Ea. | Adjust Sanitary Manhole |
| 21. | 30 | Ea. | Adjust Valve Box |
| 22. | 8 | Ea. | Install Valve Box (Curb Stop in Concrete) |
| 23. | 1 | L.S. | Grass Restoration (Est. 5,025 S.Y.) |
| 24. | 1,460 | L.F. | Pavement Marking, 4 Inch Yellow, Paint |
| 25. | 105 | L.F. | Pavement Marking, 8 Inch Yellow, Paint |
| 26. | 60 | L.F. | Pavement Marking, 12 Inch Yellow, Paint |
| 27. | 865 | L.F. | Pavement Marking, 6 Inch White, Paint |
| 28. | 208 | L.F. | Pavement Marking, 10 Inch White, Paint |
| 29. | 119 | L.F. | Pavement Marking, 18 Inch White, Paint |
| 30. | 114 | L.F. | Pavement Marking, Block Style, 24 Inch White, Epoxy |
| 31. | 4 | Ea. | Pavement Marking, Type 2 Arrow White, Paint |
| 32. | 2 | Ea. | Pavement Marking, Type 3 Arrow White, Paint |

SUB-TOTAL (Items 1. through 32., Inclusive)

| Unit Price | Total |
|--------------|--------------|
| \$31,750.00 | \$31,750.00 |
| \$6,500.00 | \$6,500.00 |
| \$500.00 | \$500.00 |
| \$160,000.00 | \$160,000.00 |
| \$4.60 | \$84,295.00 |
| \$28.67 | \$25,803.00 |
| \$22.01 | \$316,283.70 |
| \$26.01 | \$26,010.00 |
| \$65.00 | \$550,550.00 |
| \$85.00 | \$680.00 |
| \$7.80 | \$105,300.00 |
| \$8.15 | \$8,150.00 |
| \$6.70 | \$241,200.00 |
| \$36.00 | \$11,520.00 |
| \$21.71 | \$36,581.35 |
| \$15.35 | \$22,104.00 |
| \$44.19 | \$7,070.40 |
| \$21.51 | \$9,034.20 |
| \$250.00 | \$10,000.00 |
| \$250.00 | \$2,750.00 |
| \$150.00 | \$4,500.00 |
| \$150.00 | \$1,200.00 |
| \$38,500.00 | \$38,500.00 |
| \$2.35 | \$3,431.00 |
| \$3.50 | \$367.50 |
| \$5.25 | \$315.00 |
| \$10.00 | \$8,650.00 |
| \$3.00 | \$624.00 |
| \$15.00 | \$1,785.00 |
| \$15.50 | \$1,767.00 |
| \$250.00 | \$1,000.00 |
| \$260.00 | \$520.00 |

\$1,718,741.15

| Unit Price | Total |
|--------------|--------------|
| \$53,000.00 | \$53,000.00 |
| \$6,500.00 | \$6,500.00 |
| \$3,000.00 | \$3,000.00 |
| \$102,000.00 | \$102,000.00 |
| \$4.25 | \$77,881.25 |
| \$39.00 | \$35,100.00 |
| \$50.46 | \$725,110.20 |
| \$55.00 | \$55,000.00 |
| \$23.34 | \$197,689.80 |
| \$100.00 | \$800.00 |
| \$7.25 | \$97,875.00 |
| \$7.60 | \$7,600.00 |
| \$6.70 | \$241,200.00 |
| \$38.00 | \$12,160.00 |
| \$20.99 | \$35,368.15 |
| \$10.12 | \$14,572.80 |
| \$28.02 | \$4,483.20 |
| \$7.46 | \$3,133.20 |
| \$100.00 | \$4,000.00 |
| \$100.00 | \$1,100.00 |
| \$100.00 | \$3,000.00 |
| \$100.00 | \$800.00 |
| \$62,000.00 | \$62,000.00 |
| \$2.35 | \$3,431.00 |
| \$3.50 | \$367.50 |
| \$5.25 | \$315.00 |
| \$10.00 | \$8,650.00 |
| \$3.00 | \$624.00 |
| \$15.00 | \$1,785.00 |
| \$15.50 | \$1,767.00 |
| \$250.00 | \$1,000.00 |
| \$260.00 | \$520.00 |

\$1,761,833.10

| Unit Price | Total |
|--------------|--------------|
| \$68,646.65 | \$68,646.65 |
| \$6,500.00 | \$6,500.00 |
| \$200.00 | \$200.00 |
| \$161,010.00 | \$161,010.00 |
| \$4.55 | \$83,378.75 |
| \$40.00 | \$36,000.00 |
| \$50.46 | \$725,110.20 |
| \$55.00 | \$55,000.00 |
| \$23.34 | \$197,689.80 |
| \$40.00 | \$320.00 |
| \$7.90 | \$106,650.00 |
| \$8.30 | \$8,300.00 |
| \$6.95 | \$250,200.00 |
| \$38.00 | \$12,160.00 |
| \$19.95 | \$33,615.75 |
| \$9.60 | \$13,824.00 |
| \$26.65 | \$4,264.00 |
| \$7.10 | \$2,982.00 |
| \$100.00 | \$4,000.00 |
| \$100.00 | \$1,100.00 |
| \$100.00 | \$3,000.00 |
| \$100.00 | \$800.00 |
| \$51,785.00 | \$51,785.00 |
| \$2.45 | \$3,577.00 |
| \$4.95 | \$519.75 |
| \$7.45 | \$447.00 |
| \$3.75 | \$3,243.75 |
| \$6.25 | \$1,300.00 |
| \$11.25 | \$1,338.75 |
| \$73.00 | \$8,322.00 |
| \$100.00 | \$400.00 |
| \$150.00 | \$300.00 |

\$1,845,984.40

BID TABULATION

OWNER: VILLAGE OF COMBINED LOCKS
Project Name: 2025 Street Reconstruction
 Park Street, Paul Court, Glenview Avenue, Wallace Street, Hartjes Street & Fairway Street
Contract No. 2025-02 (McM. No. C0006-0-9-23-00358-B)
Bid Date/Time: February 12, 2025 @ 10:00 a.m., local time
Project Manager: Phil Kleman

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

VINTON CONSTRUCTION CO.
 1322 33rd Street
 PO Box 137
 Two Rivers, WI 54241

ZIGNEGO COMPANY, INC.
 W226 N2940 Duplainville Road
 Waukesha, WI 53186

MCC, INC.
 2600 N. Roemer Road
 PO Box 1137
 Appleton, WI 54912-1137

LINDBERG PARK

| Item | Qty | Unit | Description | Unit Price | Total | Unit Price | Total | Unit Price | Total |
|--|-------|------|---|-------------|----------------|-------------|----------------|-------------|----------------|
| 33. | 1 | L.S. | Maintain Silt Fence | \$1,500.00 | \$1,500.00 | \$1,500.00 | \$1,500.00 | \$200.00 | \$200.00 |
| 34. | 1 | L.S. | Common Excavation (Est. 1,020 C.Y.) | \$13,370.00 | \$13,370.00 | \$13,235.00 | \$13,235.00 | \$16,100.00 | \$16,100.00 |
| 35. | 1,979 | S.Y. | Establish 15 Inch Thick Base Course for Parking Lot | \$8.19 | \$16,208.01 | \$13.50 | \$26,716.50 | \$11.00 | \$21,769.00 |
| 36. | 1,915 | S.Y. | HMA Pavement, 3.5 Inch | \$20.81 | \$39,851.15 | \$19.36 | \$37,074.40 | \$18.95 | \$36,289.25 |
| 37. | 2 | Ea. | Adjust Storm Manhole or Inlet | \$250.00 | \$500.00 | \$500.00 | \$1,000.00 | \$200.00 | \$400.00 |
| 38. | 1 | L.S. | Grass Restoration (Est. 250 S.Y.) | \$1,700.00 | \$1,700.00 | \$4,250.00 | \$4,250.00 | \$3,084.72 | \$3,084.72 |
| 39. | 1,435 | L.F. | Pavement Marking, 4 Inch White, Paint | \$2.40 | \$3,444.00 | \$2.35 | \$3,372.25 | \$2.45 | \$3,515.75 |
| 40. | 2 | Ea. | Pavement Marking, Handicap Symbol White, Paint | \$165.00 | \$330.00 | \$165.00 | \$330.00 | \$75.00 | \$150.00 |
| 41. | 6 | Ea. | Pavement Marking Type 1 Arrow White, Paint | \$240.00 | \$1,440.00 | \$240.00 | \$1,440.00 | \$100.00 | \$600.00 |
| SUB-TOTAL (Items 33. through 41., Inclusive) | | | | | \$78,343.16 | | \$88,918.15 | | \$82,108.72 |
| TOTAL (Items 1. through 41., Inclusive) | | | | | \$1,797,084.31 | | \$1,850,751.25 | | \$1,928,093.12 |

| | | | |
|--------------------------|--------------|--------------|--------------|
| Bid Security | 10% Bid Bond | 10% Bid Bond | 10% Bid Bond |
| Addendum Acknowledgement | Yes - #1 | Yes - #1 | Yes - #1 |

| | Subcontractor | Subcontractor | Subcontractor |
|--|-------------------------------|---------------------|----------------------|
| Ancillary Concrete / Concrete Pavement | Martell Construction | Al Dix | Al Dix / Zignego Co. |
| Asphalt | Northeast Asphalt | MCC, Inc. | N/A |
| Landscaping / Erosion Control | Frank Contractors | Double D | N/A |
| Pavement Marking | Century Traffic | Century | N/A |
| Traffic Control | Utility Traffic & Restoration | Utility Contractors | N/A |
| Grade | N/A | Peters | N/A |

Item #6

The Fire Department Remodel Committee met on 02/12/25. This is a very brief summary of the discussion, and it has not been reviewed by the full committee:

- Immediate and priority needs include: storage of equipment and apparatus (UTV), meeting room and space/equipment for drying hoses
 - The extra turnout gear is currently stored in the basement of the Civic Center. This extra gear is needed when there's a new hire and when a FF gear needs repair. New gear can take up to 3 months to receive, and repairs also take time. **SOLUTION:** The extra turnout gear will now be stored in the basement space currently occupied by the Recreation Department. The Recreation Department will then move to the current Fire Department space in the basement. Also, additional storage can be located in the Public Safety Wing
 - \$15,000 was budgeted for a trailer for the UTV. Currently, none of the garage bays are long enough to house the trailer and the UTV. Since the wish is for an enclosed trailer, if one is purchased, it can be parked outside. Chief Wiedenbauer has started looking for a trailer.
 - The current meeting room is not large enough for all the FF/EMRs. The wall separating the meeting room from the Chief's Office is being removed. It adds about 180 square feet, which is an improvement. The meeting room still needs to be larger, though.
- The committee members toured the garage space currently occupied by FVMPD and the office and storage area in the Public Safety Wing
 - Depending on what walls can be removed, there could be space for additional meeting room and ladder training
 - Ideally, moving the meeting room space to the current FVMPD area would give the best flow for use and operations
 - FD/EMS staff would like to have access to the Public Safety Wing and have at least one work station available to them. **POTENTIAL SOLUTION:** The old evidence room is mostly unused at this time. A desk from Municipal Court could be moved to that area.

The Administrator will contact McMahon and set up a time for an engineer and/or architect to meet with her and the Chief to walk through the building and share the needs list. It's expected that the engineer/architect will identify the best ways to remodel the Public Safety end of the building to meet the needs identified.

There was a brief discussion about a future ambulance shared by Combined Locks, Kimberly and Buchanan. The Administrator asked that it not be discussed at this time.

Item #7

In 2021, the reorganization of the Kim-Com ATODA and Heart of the Valley Prevention Partnership to its current name of Heart of the Valley Wellness Partnership or HOVWP occurred. This group has not met for nearly one year. The group has an estimated \$2,600 from funds donated by Village of Kimberly and Village of Combined Locks. In the past couple of years, this group's funds supported Kimberly High School Project Graduation and a mattress and bedding drive for Pillars. I have asked Village of Kimberly if they would like to fold the HOVWP and disburse the funds back to the respective communities, or fold the HOVWP and find a worthy cause(s) to donate the funds to. What are the wishes of Combined Locks?