



## MINUTES OF VILLAGE BOARD MEETING

**DATE:** Tuesday, March 4, 2025

**TIME:** 6:30pm

**LOCATION:** Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Ponto, Krueger, Leicht, and Stutzman. Board members absent – Schinke and Heckner. Village staff present – Administrator Shampo-Giese (via telephone), Public Works Director Swick and LES Sergeant Hambly. Others present – several residents of Park Street and Paul Court.
- 1. Public comment for matters not on the agenda:** None
  - 2. Review and consider approval of minutes and bills:** J. Ponto made a motion to approve the minutes as presented. T. Stutzman seconded the motion, and it passed unanimously. J. Krueger made a motion to approve the bills as presented. A. Leicht seconded the motion, and it passed unanimously.
  - 3. Public hearing for sanitary sewer lateral special assessments on Park Street, Paul Court and 507 Buchanan Road:** President Neumeier announced and opened the public hearing. The Administrator reviewed the project information shared to date, including the original estimate of \$4,000 per property owner. With bids received and the project awarded, the revised estimates are \$3,500 per property owner. The Administrator explained the special assessment details: when billed, payment options and interest rates. The floor was then opened to the property owners in attendance. Questions and answers about sump pumps, parking and special assessments were asked and answered. The public hearing was then closed.
  - 4. Review and consider approval of Resolution 2025-5; final resolution authorizing public improvement assessments and levying special assessments for private property sewer laterals to be replaced:**  
T. Stutzman made a motion to approve Resolution 2025-5. A. Leicht seconded the motion, and it passed unanimously.
  - 5. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. All reports were accepted and are on file in the Clerk's Office. Special Note: Sgt. Hambly will host a drug take back/collection day in conjunction with National Prescription Drug Take Back Day on 04/26/25.
  - 6. Review and consider approval of incentive payment to Coonen Development – TID 3:** The Administrator reviewed the TID funds available for TID 3 and noted that Coonen Development is the only developer's agreement that is active for this TID. \$85,490.49 is the increment generated from the 2024 tax roll. The Administrator requested this full amount be paid to Coonen Development for reimbursement of infrastructure. T. Stutzman made a motion to pay Coonen Development \$85,490.49. J. Ponto seconded the motion, and it passed unanimously.
  - 5. Other business, updates and future agenda items**
    - a. Open book – 04/17/25; Board of Review – 05/07/25; dates confirmed. Trustees also asked for revisions to the dog leash ordinance.**
  - 6. Adjourn:** J. Ponto made a motion to adjourn the meeting. A. Leicht seconded the motion, and it passed unanimously. The meeting adjourned at 6:59pm.