



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, June 3, 2025

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village president Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Ponto, Leicht, Talbot, Schinke, Stutzman, and Krueger. Board members absent – none. Village staff present – Administrator Shampo-Giese and Public Works Co-Director Weyenberg. Others present – Judy Hebbe of the Times Villager.
1. **Public comment for matters not on the agenda:** None
  2. **Review and consider approval of minutes and bills:** J. Krueger made a motion to approve the minutes. B. Schinke seconded the motion, and it passed unanimously. J. Ponto made a motion to approve the bills as presented. A. Leicht seconded the motion, and it passed unanimously.
  3. **Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. All reports were accepted and are on file in the Clerk's Office.
  4. **Review and consider approval of amendment to Ordinance 453-2 and 453-6; Large rubbish and Move-in and move-out regulations:** The amended ordinance was reviewed and discussed. A. Leicht requested a word change. A. Leicht made a motion to approve the ordinance amendment with the word change. J. Krueger seconded the motion, and it passed unanimously.
  5. **Review and consider approval of Ordinance 518-44(l)(1)(f); sump pump requirement:** The ordinance was reviewed and discussed. RJ Talbot made a motion to approve the ordinance as presented. B. Schinke seconded the motion, and it passed unanimously.
  6. **Review and consider approval of Class A and Class B liquor license renewal applications for Kwik Trip, Lox Club, Kamps Bar & Grill, and Milltown Still & Grill:** Trustees reviewed the license renewal applications. T. Stutzman made a motion to approve all the license renewals as presented. B. Schinke seconded the motion, and it passed unanimously.
  7. **Review and consider approval of cigarette license for Kwik Trip:** T. Stutzman made a motion to approve the cigarette license. RJ Talbot seconded the motion, and it passed with six ayes and one nay (B. Schinke).
  8. **Review and consider approval of new operator's license for D. Smith and multiple renewal licenses:** T. Stutzman made a motion to approve all the operator licenses as presented. A. Leicht seconded the motion, and it passed with five ayes and 2 abstentions (RJ Talbot and J. Ponto).
  9. **Other business, updates and future agenda items**
    - a. **Schedule July meeting date(s):** Trustees scheduled one Village Board meeting for 07/01/25.
  10. **Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. General employee discussion – vacancy, performance, work hours, and wages:** T. Stutzman made a motion to move into closed session. B. Schinke seconded the motion, and it passed unanimously.

- 11. Consider motion to return to open session; possible action on closed session matters:** B. Schinke made a motion to return to open session. T. Stutzman seconded the motion, and it passed unanimously. T. Stutzman made a motion to adjust the next step of Keith Weyenberg's transition to Director of Public Works from July 1<sup>st</sup> to June 2<sup>nd</sup>. A. Leicht seconded the motion, and it passed unanimously. T. Stutzman made a motion to change the work hours for Public Works staff to 6:00am to 3:30pm Monday through Thursday and 6:00am to 10:00am on Friday and change the administrative staff work hours to 7:00am to 4:30pm Monday through Thursday and 7:00am to 11:00am on Friday. J. Neumeier seconded the motion, and it passed unanimously.
- 12. Adjourn:** B. Schinke made a motion to adjourn the meeting. A. Leicht seconded the motion, and it passed unanimously. The meeting adjourned at 7:17pm.