

Automatic Water/Sewer Utility Payments

The Convenient Way to Pay is Now Available

We will automatically deduct your utility charges each quarter from your checking or savings account through the ACH (Automated Clearing House) System.



Here's How Automatic Utility Payments Work

When you enroll, you authorize your quarterly payment to be made from your checking or savings account **on your bill's due date**. You will continue to receive a quarterly utility bill that shows your water/sewer consumption and charges. *You also have the option of a monthly ACH payment (based on your past bills) to be withdrawn on the 20th of each month.

"Direct Payment" will print on the portion of the bill directly below the readings.

AUTHORIZATION AGREEMENT FOR AUTOMATED WITHDRAWALS

Name: _____ Phone: _____

Address: _____ Email: _____

Water Acct #: _____

I (we) hereby authorize the Combined Locks Water Dept. to initiate debit entries to my (our) checking/savings account from the financial institution named below. This authority is to remain in force until the Combined Locks Water Dept. has received written notification from me of its termination.

Financial Institution: _____ Checking account ☐

_____ Savings account ☐

Routing No. _____ Account No. _____

*Choose one: Quarterly deduction ☐ (Amount of bill)

Monthly deduction: ☐ Amount: _____ effective _____

PLEASE ENCLOSE A VOIDED CHECK

If you are using a savings account, contact your financial institution for the routing number.

Signature: _____ Date: _____

Send to: ACH Payments, Combined Locks Water Dept., 405 Wallace St., Combined Locks, WI 54113

Phone 920-788-7740 Ext: 202