

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, January 6, 2026

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

AGENDA

ADMINISTRATIVE COMMITTEE – 6:00PM (Neumeier, Schinke, Talbot)

1. Review and consider approval of monthly bills
2. Adjourn

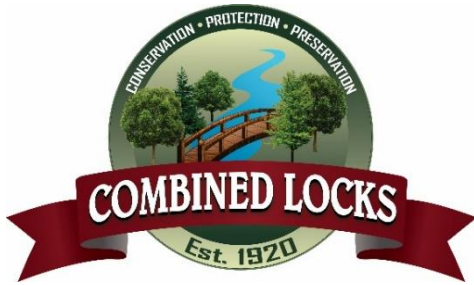
VILLAGE BOARD – 6:30pm

- A. Call to order
 - B. Pledge of Allegiance
 - C. Roll call
1. Public comment for matters not on the agenda
 2. Review and consider approval of minutes and bills
 3. Administrator, Public Works Director and Law Enforcement reports – accept and file
 4. Hear and consider approval of request from KBO representative for fundraiser baseball tournaments at Memorial Park in June
 5. Review and consider approval of Resolution 2026-1; a resolution recognizing and proclaiming Adult Crossing Guard Recognition Week
 6. Review and consider approval of Resolution 2026-2; a preliminary resolution notifying the public of the Village's intent to assess costs of sanitary sewer laterals on Marcella Avenue
 7. Review and consider approval of mileage reimbursement rate for 2026
 8. Review and consider approval of operator's license for B. Herrick
 9. Other business, updates and future agenda items
 - a) Spring election ballot order
 10. Consider motion to move into closed session per Wis. Stat. 19.85(e); deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *TID 3 Developer Agreement*
 11. Consider motion to return to open session; action, if appropriate.
 12. Adjourn

Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.wi.gov. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.

Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.wi.gov.

Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.



MINUTES OF PLAN COMMISSION MEETING

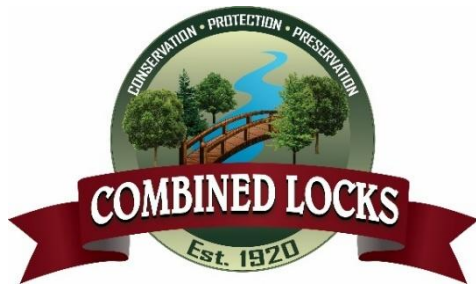
DATE: Tuesday, December 2, 2025

TIME: 5:15pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order: Meeting** called to order at 5:15pm.
- B. Attendance:** Plan Commission members present – Heckner (via telephone), Mulry, Weyenberg, Mader, Maynard, Carney, Romberg, and Talbot. Plan Commission members absent – none. Staff present – Administrator Shampo-Giese. Others present – none
- 1. Review and consider approval of minutes from 11/11/25 meeting:** K. Carney made a motion to approve the minutes. RJ. Talbot seconded the motion, and it passed unanimously.
 - 2. Review and consider recommendation to approve and adopt the latest draft of 5-Year Comprehensive Outdoor Recreation Plan:** Chair Heckner reviewed the latest updates, and commission members suggested additional changes. RJ. Talbot made a motion to approve the 2026-2030 Comprehensive Outdoor Recreation Plan with minor changes to pages 10, 18, 20, 33, 34, and 35. J. Weyenberg seconded the motion, and it passed unanimously. The plan will be presented to the Village Board for approval on 12/09/25. Plan Commission members were invited to attend that meeting.
 - 3. Review of capital improvement projects in the 2026 budget:** The Administrator reviewed the capital improvement projects approved in the 2026 General Fund Budget. Included are park sign replacement, landscaping for Lindberg Park, drainage project on sledding hill, lighting at Coonen Park, and reserve funds for future parks projects.
 - 4. Update on QR Code Project:** T. Mulry reported that he was able to talk with the Digital Media Class teacher at Kimberly High School and secured the class's help to capture photos of Village parks and activities happening in them. We will work to get some winter photos as soon as possible.
 - 5. Schedule next meeting:** The next Plan Commission meeting is scheduled for 5:15pm on Tuesday, January 20th with the Village Board meeting following at 6:30pm.
 - 6. Adjourn:** T. Mulry made a motion to adjourn the meeting. J. Maynard seconded the motion, and it passed unanimously. The meeting adjourned at 6:21pm.



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, December 9, 2025

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village president Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Leicht, Lindberg, Talbot, and Stutzman. Board members absent – Schinke and Krueger. Village staff present – Administrator Shampo-Giese, Public Works Co-Directors Swick and Weyenberg, and Sgt. Hambly. Others present – Judy Hebbe of the Times Villager, Plan Commission Chair Ken Heckner, Keith Lindberg, and Lori Swick.
- 1. Public comment for matters not on the agenda:** None
 - 2. Review and consider approval of minutes and bills:** T. Stutzman made a motion to approve the minutes. RJ. Talbot seconded the motion, and it passed unanimously. J. Neumeier made a motion to approve the bills. L. Lindberg seconded the motion, and it passed unanimously.
 - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. All reports were accepted and are on file in the Clerk's Office.
 - 4. Review proposed 2026 Water Utility Budget; consider motion to adopt:** Trustees reviewed the proposed budget. The Administrator explained that the Village's purchased water rate will increase 35% due to Village of Kimberly's water rate increase. The proposed budget was drafted using this increase. The Village will need to apply for a Purchased Water Adjustment Clause as soon as the PSC approves Kimberly's water rate increase in order to minimize the negative impact on water revenues. A. Leicht made a motion to approve the 2026 Water Utility Budget. T. Stutzman seconded the motion, and it passed unanimously.
 - 5. Review proposed 2026 Sanitary Sewer Utility Budget; consider motion to adopt:** Trustees reviewed the proposed budget. It was drafted without any rate increases. T. Stutzman made a motion to approve the 2026 Sanitary Sewer Utility Budget. A. Leicht seconded the motion, and it passed unanimously.
 - 6. Review 5-Year Capital Improvement Plan; consider motion to approve:** Trustees reviewed the 5-Year Capital Improvement Plan which includes utility and road replacement for Marcella Avenue, a section of Washington Street, Fairway Street, Lamine Lane, Vosters Vista, Debruin Road, Block Road, Green Way Village Subdivision, Lox Court, Lom Street, Darboy Road, Hidden Ridges Subdivision, and Ravina Meadows Subdivision.
 - 7. Review 2026-2030 Comprehensive Outdoor Recreation Plan as approved by Plan Commission:** Plan Commission Chair Ken Heckner provided a summary of the CORP, which is the Village's long-term strategy for outdoor recreation. The Administrator praised Ken for his work updating the CORP. His research added a great deal more demographics data, updated photos, and a good history and future on parks and recreation spending.
 - 8. Review and consider approval of Resolution 2025-13; adopting 2026-2030 CORP:** A. Leicht made a motion to approve Resolution 2025-13 adopting the 2026-2030 Comprehensive Outdoor Recreation Plan. T. Stutzman seconded the motion, and it passed unanimously.
 - 9. Review proposed election inspector appointments for 1/1/26 – 12/31/27; consider motion to approve:** The Administrator reviewed the election inspector appointments with the trustees. T. Stutzman made a motion to approve the appointments. RJ. Talbot seconded the motion, and it passed unanimously.

10. Other business, updates and future agenda items

a) Reminders: next Village Board meeting 1/6/26 and nomination papers due by 5:00pm 1/6/26: All incumbents have requested nomination papers.

11. Consider motion to recess Village Board meeting and convene 4th Quarter Water Commission meeting:

T. Stutzman motioned, and RJ. Talbot seconded. The motion passed unanimously.

12. Reconvene Village Board meeting: T. Stutzman motioned, and L. Lindberg seconded. The motion passed unanimously.

13. Recognize Ryan Swick for years of service and upcoming retirement: Village President Neumeier and trustees recognized and thanked Ryan Swick for his 31 years of service to the Combined Locks Public Works Department. Ryan thanked the Board and his coworkers for their cooperation, trust, and hard work.

14. Adjourn: T. Stutzman made a motion to adjourn the meeting. J. Neumeier seconded the motion, and it passed unanimously. The meeting adjourned at 7:35pm.

****Notice: After adjournment, the Village Board will attend a social gathering. No Village business will take place during the social gathering.****

ADMINISTRATOR REPORT

01/06/26 VILLAGE BOARD

December information/projects:

- Gathered data for 2026 water rate increase
- 2025 tax bills mailed 12/09/25

			2024	Difference
2025 Tax Rates	Kimberly Schools	\$ 11.77	\$ 11.70	\$ 0.07
	Kaukauna Schools	\$ 13.63	\$ 13.51	\$ 0.12
2025 Lottery Credits	Kimberly Schools	\$ 138.62	\$ 154.99	\$ (16.37)
	Kaukauna Schools	\$ 186.03	\$ 201.09	\$ (15.06)
2025 1st Dollar Credits	Kimberly Schools	\$ 46.21	\$ 48.14	\$ (1.93)
	Kaukauna Schools	\$ 62.01	\$ 62.45	\$ (0.44)
2025 Assessment Level		93.72%	97.52%	-3.80%

- Tax collections and year-end reporting
- Santa tour scheduled for Wednesday, December 10th starting at 5:30pm
- Attend public hearing regarding election matters
- Complete and submit the 2025 Tree City application
- Begin special assessment process for 2026 Marcella Avenue utility project

January information/projects:

- Tax collections for December estimated at 54% compared to 44% in December 2024
- Tax settlement for December collections due 01/15/26
- Recreation registration begins 01/12/26
- Wolfinger Estates infrastructure is moving forward without any significant setbacks
- No final decision on Kimberly's water rate increase as of 01/02/26
- Secured storage of the leaf truck with Village of Kimberly
- Work with McMahon to finalize bid documents for Marcella Avenue
- Keith Weyenberg is officially solo as our Director of Public Works and Utilities!

Department of Public Works

Monthly Report for January 2026

01/06/26

- The National Weather Service has recorded a total of 21.4" of snow for our area during November and December. Last year we had 10.7" during the same time period.
- The crew has already had to haul snow away from corners and cul-de-sacs this year. Roland Coonen is allowing us to store snow on an empty lot in the business park again this year.
- We have used about 60 tons of salt so far this year we typically average about 25 tons during November and December. We have 85 tons on-hand in our salt shed and another 120 tons on the docks in Green Bay.
- We were able to get an ice rink established before Christmas break.
- Large Rubbish we had a total of 55 stops that were called in. A total of 4.5 tons of big garbage were hauled away this month.
- During our normal garbage collection, we have hauled a total of 1,100 tons of residential garbage to the landfill this year.
- New Loader should be delivered this week.
- We did have 3 water breaks this month. That brings our total for the year up to 15, which is about average.
- All Christmas decorations were put up around the Civic Center and holiday banners were hung around town.
- The utility plans for Marcella Ave are at 90%.

Anticipated Projects:

Snow removal

Fence removal in old police dept garage

Tree trimming and removals

Finalize Marcella Street utility plans for bidding

Christmas tree collection on the 7th & 28th

Item #4

Nick Oasen of Kimberly Baseball Organization requests use of Memorial Park baseball fields and shelter to host two fundraiser baseball tournaments in June. The weekends requested are already partially rented for graduation parties or family parties.

**VILLAGE OF COMBINED LOCKS
RESOLUTION 2026-1
CROSSING GUARD RECOGNITION WEEK**

WHEREAS, our Combined Locks adult school crossing guards provide an invaluable service in helping to ensure the safe passage of our youngest, most vulnerable pedestrians- children walking between home and school; and

WHEREAS, adult school crossing guards typically serve with dedication that discounts the rigors of harsh weather, split shifts and heavy traffic; and

WHEREAS, for more than five decades, adult school crossing guards have served communities such as ours across Wisconsin; and

WHEREAS, that service has helped to drive down the statewide rates of young pedestrian deaths and injuries despite increases in traffic volume, by reinforcing in the minds of young people they assist, the importance of traffic-hazard identification and safe street crossing behavior; and

WHEREAS, this community is most grateful for the dedication to safety that is shown by our adult school crossing guards;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Combined Locks that it does wish to recognize the following individuals for their efforts as School Crossing Guards for the Village of Combined Locks:

Luella Opsteen Keith Creel Mike Schmidt

BE IT FURTHER RESOLVED THAT THE Week of January 19th through the 23rd is declared Adult School Crossing Guard week in the Village of Combined Locks. All are encouraged to recognize and thank the many adult school crossing guards whose commitment makes a difference in the lives of children in Wisconsin's schools.

Introduced and Approved this 6th day of January, 2026.

John Neumeier, Village President

Attest:

Racquel Shampo-Giese, Village Administrator/Clerk/Treasurer

**VILLAGE OF COMBINED LOCKS
RESOLUTION 2026-2**

**PRELIMINARY RESOLUTION
Sanitary Sewer Reconstruction Project
Installation of Required Improvements**

BE IT RESOLVED BY THE VILLAGE BOARD OF THE VILLAGE OF COMBINED LOCKS:

Reconstruction of sanitary sewer laterals at private residences on properties abutting Marcella Avenue in the Village of Combined Locks that will be affected by a sanitary sewer replacement project.

As a complete alternative to all other methods provided by law and as provided in Wis. Stat. 66.0703(1) (a), it is hereby resolved that the Village of Combined Locks intends to exercise its police powers pursuant to said statute for the purpose of levying and collecting special assessments upon the following properties:

All of the properties with defective sanitary sewer laterals and without sump pumps abutting Marcella Avenue that will be affected by a sanitary sewer replacement project.

Because of the special benefits conferred upon the properties by virtue of the following proposed municipal improvements and work:

Replacement of sanitary sewer laterals which are found to be defective according to municipal code and installation of sump pumps for structures with drain tile systems.

The limits of the proposed assessment district shall be as follows:

All of the properties with defective sanitary sewer laterals abutting Marcella Avenue that will be affected by a sanitary sewer replacement project.

The method and number of installments for the payment of said special assessments shall be determined at the public hearing hereinafter provided and shall be apportioned in the manner designated by the Village Board.

The Village Administrator-Clerk-Treasurer is hereby directed to make a report concerning said municipal improvements, which report shall provide for the following:

1. Preliminary or final plans and specifications.
2. An estimate of the entire cost of the proposed work or improvement.
3. A schedule of proposed assessments to be levied against the properties at which defective sewer laterals must corrected and/or sumps must be installed.

The costs of said improvements shall include the direct costs thereof.

Upon completion and filing of said report, the Village Administrator-Clerk-Treasurer is directed to cause notice of public hearing to be published in accordance with Wis. Stat. Sec. 66.0703(7).

Adopted by a vote of ____ aye, ____ nay, with ____ members absent this 6th day of January, 2026.

John Neumeier, Village President

ATTEST: Racquel Shampo-Giese, Administrator-Clerk-Treasurer

Item #8

IR-2025-128, Dec. 29, 2025

WASHINGTON — The Internal Revenue Service today announced that the optional standard mileage rate for business use of automobiles will increase by 2.5 cents in 2026, while the mileage rate for vehicles used for medical purposes will decrease by half a cent, reflecting updated cost data and annual inflation adjustments.

Optional standard mileage rates are used to calculate the deductible costs of operating vehicles for business, charitable, and medical purposes. Additionally, the optional standard mileage rate may be used to calculate the deductible costs of operating vehicles for moving purposes for certain active-duty members of the Armed Forces, and now, under the One, Big, Beautiful Bill, certain members of the intelligence community.

Beginning Jan. 1, 2026, the standard mileage rates for the use of a car, van, pickup or panel truck will be:

- 72.5 cents per mile [driven for business use](#), up 2.5 cents from 2025.
- 20.5 cents per mile driven for medical purposes, down a half cent from 2025.
- 20.5 cents per mile driven for moving purposes for certain active-duty members of the Armed Forces (and now certain members of the intelligence community), reduced by a half cent from last year.
- 14 cents per mile driven in service of charitable organizations, equal to the rate in 2025.

APPLICATION FOR OPERATOR'S (BARTENDER) LICENSE

~~July 1~~, _____ to June 30, 2027

Dec 9, 2025

Combined Locks

- ☐ 1-Year Operator's License \$32
☒ 2-Year Operator's License \$50
☒ 60-Day Provisional License \$15

New Applicant ☐

Renewal Applicant ☒

Fee Paid \$15.00

Section 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Herrick Brittany</u>		Former Name(s): <u>M</u>	
Street Address <u>606 S Telulah Ave</u>	City <u>Appleton</u>	State <u>WI</u>	Zip Code <u>54915</u>
Driver's License Number <u>H620-0739</u>		State License Issued In:	
Date of Birth <u>06/05/1</u>	Gender <u>F</u>	Home Phone Number <u>920-574</u>	Cell Phone Number <u>920 574</u>
Name & Address of Establishment(s) Where You Will Be Selling Alcohol <u>mill town Bar & Still</u>			

Section 2 - CONVICTION RECORD

Have you EVER been convicted of a felony? Yes ☐ No ☒

If Yes, when, where and what type of violation? (Please be specific) _____

Have you EVER been convicted of a misdemeanor or ordinance violation? Yes ☒ No ☐

If Yes, when, where and what type of violation? (Example: speeding, OWI) _____

2 DUI 2015/2016 none since 2016

Theft 2010 THC 2012

Section 3 - PENALTY NOTICE

I, the undersigned, make application for an Operator's License as provided by Wisconsin State Statute 125.17. I am familiar with the laws, ordinances and regulations, and I hereby agree, if granted said license, to obey all provisions of said laws. I understand that any false information made a s part of this application may be cause for denial.

Applicant's Signature Brittany Herrick

Date Signed 11/19/2025

Application Received by [Signature]

FOR OFFICE USE ONLY

Police Department Complete By:	Background Check Completed Date:	Violations found to be directly related to the responsibilities of serving alcohol (Please circle one):	
<u>Hambly #279</u>	<u>11-19-2025</u>	<input checked="" type="checkbox"/> No Violations Found	<input type="checkbox"/> Violations Found
Village Board:	Approve	Deny	Signature:

****Read information on reverse side and sign to acknowledge.****