



## MINUTES OF PLAN COMMISSION MEETING

DATE: Tuesday, December 2, 2025

TIME: 5:15pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

**A. Call to order:** Meeting called to order at 5:15pm.

**B. Attendance:** Plan Commission members present – Heckner (via telephone), Mulry, Weyenberg, Mader, Maynard, Carney, Romberg, and Talbot. Plan Commission members absent – none. Staff present – Administrator Shampo-Giese. Others present – none

- 1. Review and consider approval of minutes from 11/11/25 meeting:** K. Carney made a motion to approve the minutes. R.J. Talbot seconded the motion, and it passed unanimously.
- 2. Review and consider recommendation to approve and adopt the latest draft of 5-Year Comprehensive Outdoor Recreation Plan:** Chair Heckner reviewed the latest updates, and commission members suggested additional changes. R.J. Talbot made a motion to approve the 2026-2030 Comprehensive Outdoor Recreation Plan with minor changes to pages 10, 18, 20, 33, 34, and 35. J. Weyenberg seconded the motion, and it passed unanimously. The plan will be presented to the Village Board for approval on 12/09/25. Plan Commission members were invited to attend that meeting.
- 3. Review of capital improvement projects in the 2026 budget:** The Administrator reviewed the capital improvement projects approved in the 2026 General Fund Budget. Included are park sign replacement, landscaping for Lindberg Park, drainage project on sledding hill, lighting at Coonen Park, and reserve funds for future parks projects.
- 4. Update on QR Code Project:** T. Mulry reported that he was able to talk with the Digital Media Class teacher at Kimberly High School and secured the class's help to capture photos of Village parks and activities happening in them. We will work to get some winter photos as soon as possible.
- 5. Schedule next meeting:** The next Plan Commission meeting is scheduled for 5:15pm on Tuesday, January 20<sup>th</sup> with the Village Board meeting following at 6:30pm.
- 6. Adjourn:** T. Mulry made a motion to adjourn the meeting. J. Maynard seconded the motion, and it passed unanimously. The meeting adjourned at 6:21pm.