



MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, December 9, 2025

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

MINUTES

- A. Call to order:** Meeting called to order by Village president Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Leicht, Lindberg, Talbot, and Stutzman. Board members absent – Schinke and Krueger. Village staff present – Administrator Shampo-Giese, Public Works Co-Directors Swick and Weyenberg, and Sgt. Hambly. Others present – Judy Hebbe of the Times Villager, Plan Commission Chair Ken Heckner, Keith Lindberg, and Lori Swick.

- 1. Public comment for matters not on the agenda:** None
- 2. Review and consider approval of minutes and bills:** T. Stutzman made a motion to approve the minutes. R.J. Talbot seconded the motion, and it passed unanimously. J. Neumeier made a motion to approve the bills. L. Lindberg seconded the motion, and it passed unanimously.
- 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. All reports were accepted and are on file in the Clerk's Office.
- 4. Review proposed 2026 Water Utility Budget; consider motion to adopt:** Trustees reviewed the proposed budget. The Administrator explained that the Village's purchased water rate will increase 35% due to Village of Kimberly's water rate increase. The proposed budget was drafted using this increase. The Village will need to apply for a Purchased Water Adjustment Clause as soon as the PSC approves Kimberly's water rate increase in order to minimize the negative impact on water revenues. A. Leicht made a motion to approve the 2026 Water Utility Budget. T. Stutzman seconded the motion, and it passed unanimously.
- 5. Review proposed 2026 Sanitary Sewer Utility Budget; consider motion to adopt:** Trustees reviewed the proposed budget. It was drafted without any rate increases. T. Stutzman made a motion to approve the 2026 Sanitary Sewer Utility Budget. A. Leicht seconded the motion, and it passed unanimously.
- 6. Review 5-Year Capital Improvement Plan; consider motion to approve:** Trustees reviewed the 5-Year Capital Improvement Plan which includes utility and road replacement for Marcella Avenue, a section of Washington Street, Fairway Street, Lamine Lane, Vosters Vista, Debruin Road, Block Road, Green Way Village Subdivision, Lox Court, Lom Street, Darboy Road, Hidden Ridges Subdivision, and Ravina Meadows Subdivision.
- 7. Review 2026-2030 Comprehensive Outdoor Recreation Plan as approved by Plan Commission:** Plan Commission Chair Ken Heckner provided a summary of the CORP, which is the Village's long-term strategy for outdoor recreation. The Administrator praised Ken for his work updating the CORP. His research added a great deal more demographics data, updated photos, and a good history and future on parks and recreation spending.
- 8. Review and consider approval of Resolution 2025-13; adopting 2026-2030 CORP:** A. Leicht made a motion to approve Resolution 2025-13 adopting the 2026-2030 Comprehensive Outdoor Recreation Plan. T. Stutzman seconded the motion, and it passed unanimously.
- 9. Review proposed election inspector appointments for 1/1/26 – 12/31/27; consider motion to approve:** The Administrator reviewed the election inspector appointments with the trustees. T. Stutzman made a motion to approve the appointments. R.J. Talbot seconded the motion, and it passed unanimously.

10. Other business, updates and future agenda items

a) Reminders: next Village Board meeting 1/6/26 and nomination papers due by 5:00pm 1/6/26: All incumbents have requested nomination papers.

11. Consider motion to recess Village Board meeting and convene 4th Quarter Water Commission meeting:

T. Stutzman motioned, and RJ. Talbot seconded. The motion passed unanimously.

12. Reconvene Village Board meeting: T. Stutzman motioned, and L. Lindberg seconded. The motion passed unanimously.

13. Recognize Ryan Swick for years of service and upcoming retirement: Village President Neumeier and trustees recognized and thanked Ryan Swick for his 31 years of service to the Combined Locks Public Works Department. Ryan thanked the Board and his coworkers for their cooperation, trust, and hard work.

14. Adjourn: T. Stutzman made a motion to adjourn the meeting. J. Neumeier seconded the motion, and it passed unanimously. The meeting adjourned at 7:35pm.

****Notice: After adjournment, the Village Board will attend a social gathering. No Village business will take place during the social gathering. ****