

## NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, March 3, 2026

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

---

### AGENDA

#### **ADMINISTRATIVE COMMITTEE – 6:00PM (Neumeier, Leicht, Krueger)**

1. Review and consider approval of monthly bills
2. Adjourn

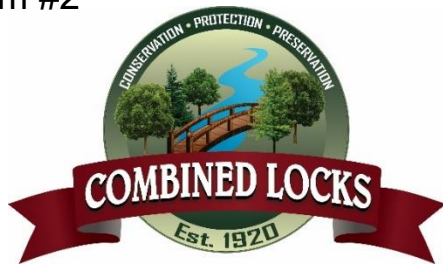
#### **VILLAGE BOARD – 6:30pm**

- A. Call to order
  - B. Pledge of Allegiance
  - C. Roll call
- 
1. Public comment for matters not on the agenda
  2. Review and consider approval of minutes and bills
  3. Administrator, Public Works Director and Law Enforcement reports – accept and file
  4. Nominate and appoint President Pro-Tem
  5. Review and consider approval of final payment to Vinton Construction for 2025 Park Street reconstruction
  6. Review and consider approval to submit Annual Report under MS4 (Municipal Separate Storm Sewer System)
  7. Update: status of annexation of parcel 030067904 from Town of Buchanan
  8. Update: floor replacement in public safety wing
  9. Other business, updates and future agenda items
    - a) 2026 Open Book is 04/07/26 from 2p – 4p, Board of Review is 04/28/26 from 5:30p – 7:30p (est)
  10. Consider motion to move into closed session per Wis. Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. *Employee benefits discussion*
  11. Consider motion to return to open session; action, if appropriate.
  12. Adjourn

**Public Notice:** Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: [www.combinedlocks.wi.gov](http://www.combinedlocks.wi.gov). 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.

**Special Accommodations:** Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at [gieser@combinedlocks.wi.gov](mailto:gieser@combinedlocks.wi.gov).

**Notice of Possible Quorum:** A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.



## MINUTES OF PLAN COMMISSION MEETING

DATE: Tuesday, February 3, 2026

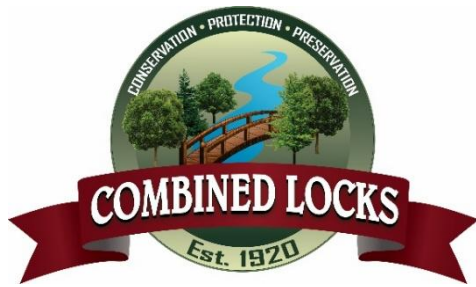
TIME: 5:15pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

---

### MINUTES

- A. Call to order: Meeting** called to order at 5:15pm.
- B. Attendance:** Plan Commission members present – Heckner, Carney, Talbot, Romberg, Weyenberg, Maynard, and Mulry. Plan Commission members absent – Mader. Staff present – Administrator Shampo-Giese. Others present – Trent Hagmann, teacher at Kimberly High School
- 1. Review and consider approval of minutes from 01/20/26 meeting:** K. Carney made a motion to approve the minutes as presented. RJ. Talbot seconded the motion, and it passed unanimously.
  - 2. Meet with Kimberly High School representative and discuss items to capture for the Parks QR Code Project:** Chair Heckner provided a summary of the QR Code Project noting the goals are more visibility of the Village's park system, trails, activities, and shelters. Commission members and Mr. Hagmann discussed the items/scenes/activities the Plan Commission wishes to capture. Mr. Hagmann explained that he and his students are willing to help with photographs, drone footage, and videos but to remember that the work will be done by students, not adults in the business of marketing. Commission members thanked Mr. Hagmann for his insight and help with this project, and Chair Heckner will create and send a winter checklist of sites and activities for the students to get started on.
  - 3. Schedule next meeting:** A date for the next meeting was not chosen. The next meeting will be scheduled for a date that will accommodate a plan review for the proposed dentist office in The Locks Business Park.
  - 4. Adjourn:** J. Weyenberg made a motion to adjourn the meeting. N. Romberg seconded the motion, and it passed unanimously. The meeting adjourned at 5:56pm.



## MINUTES OF VILLAGE BOARD MEETING

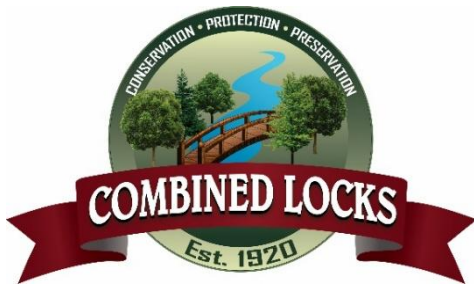
DATE: Tuesday, February 3, 2026

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Leicht, Lindberg, Talbot, Schinke, Stutzman, and Krueger. Board members absent – none. Village staff present – Administrator Shampo-Giese, Director of Public Works & Utilities Weyenberg, Sgt. Hambly, Deputy Porath, and Fire/EMS Chief Wiedenbauer. Others present – resident Dennis Williams and Judy Hebbe of the Times Villager.
- 1. Public comment for matters not on the agenda:** Village President Neumeier thanked Trustee Krueger for acting as President Pro-Tem at the previous meeting.
  - 2. Review and consider approval of minutes and bills:** J. Krueger made a motion to approve the minutes as presented. B. Schinke seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the bills as presented. L. Lindberg seconded the motion, and it passed unanimously.
  - 3. Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. All reports were accepted and are on file in the Clerk’s Office.
  - 4. Fire/EMS Chief 2025 Report – accept and file:** The Fire/EMS Chief reviewed department activities for 2025. Of special notes are: receipt of a second EMS grant for \$23,199, working on File of Life and security keys for the residents of the Villas of Combined Locks, a successful community picnic and corn roast, and plans to purchase a fire extinguisher training simulator. Chief Wiedenbauer was also featured in the Outagamie County CERT (Community Emergency Response Team) and Friends of CERT episode of Discover Wisconsin. The video can be viewed at: <https://youtu.be/WwJCUHL0o-k?si=fAw-rsSG5PjCCqg8>
  - 5. Discuss estimates received for damaged flooring mitigation and replacement:** The Administrator reviewed the three estimates she received to remove and replace the flooring in the Public Safety Wing of the Civic Center. First Call Restoration, ServPro, and Paul Davis Restoration quoted the project. First Call Restoration was the only contractor to supply a quote for floor replacement.
  - 6. Review specs and estimated cost of new automated trash truck; consider approval to order it:** The Director of Public Works and Utilities reviewed the quote for a new automated trash collection truck. Details: Freightliner Chassis - \$172,890, New Way Body - \$198,054, Decals and Miscellaneous - \$2,500 for a total of \$373,444. It is expected that the cost will be near or over \$500,000 in the next two years due to some changes in emissions limits. Current reserve funds for truck replacement are \$299,226. It is expected that this will increase to \$344,816 by the end of 2026. The \$28,600 balance can be borrowed temporarily from the general fund or covered by the sale of the existing trash collection truck. The matter was discussed. T. Stutzman made a motion to order the trash collection truck as per the specifications provided. B. Schinke seconded the motion, and it passed unanimously.
  - 7. Update: Lot 4, The Locks Business Park, dental office development:** The Administrator reported that a dental office will be built on lot 4 of The Locks Business Park. Dr. Curtis Hebdon recently purchased Kaukauna Family Dentistry and will build the new Meadow View Dental Office in 2026.
  - 8. Update: Project plans are out for bid for Marcella Avenue Utility Project – award project February 17th**



## MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, February 17, 2026

TIME: 6:30pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
- B. Pledge of Allegiance:** Pledge of Allegiance recited.
- C. Roll call:** Board members present – Neumeier, Leicht, Talbot, Stutzman, Lindberg, and Schinke. Board members absent – Krueger. Village staff present – Administrator Shampo-Giese, Director of Public Works & Utilities Weyenberg, and Deputy Porath. Others present – resident Dennis Williams and Judy Hebbe of the Times Villager.
- 1. Public comment for matters not on the agenda:** None
  - 2. Review bids received for 2026 Marcella Avenue Utility Replacement and consider award of project:** Bids for the project were reviewed along with the recommendation letter from the Village's engineer. T. Stutzman made a motion to award the project to Donald Hietpas & Sons, Inc for their bid of \$569,999.60. B. Schinke seconded the motion, and it passed unanimously.
  - 3. Review Purchased Water Adjustment Clause application as submitted to Public Service Commission:** The Administrator reviewed the preliminary water rate increase with the trustees. The volume rate for customers using 10,000 gallons per quarter will increase \$1.11 per 1000 gallons, and the meter rate will increase \$0.29 per quarter. This is an estimated 10.59% overall increase. Updates will be shared as information is passed on from the Public Service Commission.
  - 4. Review and consider approval of operator license for J. Ruleau:** A. Leicht made a motion to approve the operator's license for J. Ruleau. B. Schinke seconded the motion, and it passed unanimously.
  - 5. Review and consider approval of incentive payment to Coonen Development – TID 3:** Trustees reviewed the tax increment generated from the 2025 tax roll. T. Stutzman made a motion to approve the payment to Coonen Development for infrastructure reimbursement in the amount of \$83,391.34. B. Schinke seconded the motion, and it passed unanimously.
  - 6. Other business, updates and future agenda items**
    - a) Public hearing for sanitary sewer lateral special assessments 03/17/26
    - b) Utility contractor to tentatively begin work the week of 03/30/26
  - 7. Adjourn:** T. Stutzman made a motion to adjourn the meeting. RJ. Talbot seconded the motion, and it passed unanimously. The meeting adjourned at 6:42pm.

- 9. Other business, updates and future agenda items**
- a) Purchased Water Adjustment Case will be submitted to the PSC by 02/10/26
- 10. Consider motion to move into closed session per Wis. Stat. 19.85 (1)(e); deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. *TID 3 Developer Agreement and Contracted Services*** A. Leicht made a motion to move into closed session. B. Schinke seconded the motion, and it passed unanimously.
- 11. Consider motion to return to open session; action, if appropriate.** A. Leicht made a motion to return to open session. B. Schinke seconded the motion, and it passed unanimously. A. Leicht made a motion to draft a developer’s agreement to tax incentives for Meadow View Dental Office – Dr. Curtis Hebdon. J. Krueger seconded the motion, and it passed unanimously. T. Stutzman made a motion to award the floor removal and replacement project to First Call Restoration to include the extra flooring in the old evidence room. A. Leicht seconded the motion, and it passed unanimously. The trustees also gave direction to the Administrator to modify the building inspector contract.
- 12. Adjourn:** B. Schinke made a motion to adjourn the meeting. J. Krueger seconded the motion, and it passed unanimously. The meeting adjourned at 7:27pm.

ADMINISTRATOR REPORT  
03/03/26 VILLAGE BOARD

February information/projects:

- Continue Marcella Avenue Project tasks: special assessment notices, pre-construction meeting with contractor and property owners, project timeline, etc
- Finalize tax collections and make settlement payments to other jurisdictions
- Prepare for annual audit in March
- Begin spring election tasks: training, absentee ballots, and staffing
- Finalize the Purchased Water Adjustment Case and submit to PSC
- Plan Commission is working on a QR Code Project for our parks
- We have McMahon and Keller working on plans to renovate the old Police garage for Fire Department use
- Finalize the annexation process for the parcel at the northeast corner of CTH CE and CTH HH; *Dept of Administration will have final approval to us by 03/12, and Village will adopt annexation ordinance soon after*
- *Fire/EMS Chief and I completed the fire dues self-certification; est \$20,000 state funds*
- *Recreation registration complete. Added two teams - now at 52! 600 kids! 135 of 188 new, non-resident players were added to a 2026 roster!*

March information/projects:

- Flooring in Public Safety Wing removed and replaced 2/24-3/2
- Annual audit March 4-6
- Spring newsletter mailed week of March 16<sup>th</sup>
- Anticipate a public hearing in March or early April for water rate increase
- Marcella Avenue pre-construction meeting with contractors and utilities is March 11<sup>th</sup>
- Marcella Avenue public hearing for special assessments is March 17<sup>th</sup>
- Meet with Keller representatives with latest update and OPC for fire remodel project March 23<sup>rd</sup>
- In-person absentee voting begins 3/24; election training scheduled for 3/23, 3/24 and 3/31

# Department of Public Works

## Monthly Report for March 2026

03/03/26

- With fewer snowfalls this month the crew has only had to salt four times. We used 10.5 tons of salt this past month. We have recorded a total of 35" of snow so far this year.
- We have used approximately 161 tons of salt to date.
- We had two (2) water breaks this month. One was on Lom Street and the other was on Susan Street. That brings the total to five for the year.
- Marcella Ave Utility Project is anticipated to start the week of March 30<sup>th</sup>. Miller Pipeline is on Marcella St now upgrading the gas main and services for WE Gas ahead of our project.
- Completed the Storm Water Pollution Protection Plan (SWPPP) annual inspection report.
- MS4 report is complete and ready for approval for submission to the DNR
- We were finally able to haul out the old leaf and woodchip piles that have been accumulating in the landfill over the past few years. We use the landfill when it is too wet to get into the fields where we normally dump. We are only allowed to "temporarily" store leaves and woodchips in the landfill. We hauled 50+ loads out to Dave Van Elzen's land in the Town of Harrison. The Village of Little Chute was kind enough to let use one of their tandem axle dump trucks to help speed things along.
- We took advantage of the early warm weather, and we were able to get the street sweeper out a little this month.
- The crew has been working on tree trimming and removals.

### **Anticipated Projects:**

Tree trimming and removals

MS4 report submittal

SWPPP report submittal

Pond maintenance

Cold patching potholes

Prep for annual sanitary sewer cleaning and televising

Utility project on Marcella Ave to start end of the month



February 24, 2026

Village of Combined Locks  
Attn: Racquel Shampo-Giese  
405 Wallace Street  
Combined Locks, WI 54113

Re: Village of Combined Locks  
Contract 2025-02  
2025 Street Reconstruction  
Park Street, Paul Court, Glenview Avenue,  
Wallace Street, Hartjes Street & Fairway Street  
Certificate for Payment #3 - Final  
McM. No. C0006-09-23-00358-B

Dear Racquel:

Enclosed herewith is Certificate for Payment #3 for the above referenced project. This Certificate is issued to Vinton Construction Co. in the amount of \$146,852.30 for final payment for work performed through December 31, 2025.

Please process the enclosed, and forward payment to Vinton Construction Co. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, appearing to read "Phillip T. Kleman".

Phillip T. Kleman, CPESC  
Associate / Municipal & Water Resources Engineer

PTK:car

cc: Vinton Construction Co.

Enclosure: Certificate for Payment #3 - Final

# McMAHON

1445 MCMAHON DRIVE PO BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

ENGINEERS ARCHITECTS

TELEPHONE: 920.751.4200  
FAX: 920.751.4284

McMAHON ASSOCIATES, INC.

## CERTIFICATE FOR PAYMENT

VILLAGE OF COMBINED LOCKS  
405 Wallace Street  
Combined Locks, WI 54113

Contract No. 2025-02  
Project File No. C0006-09-23-00358-B  
Certificate No. Three (3) – Final  
Issue Date: February 24, 2026  
Project: 2025 Street Reconstruction  
Park St., Paul Ct., Glenview Ave.,  
Wallace St., Hartjes St. & Fairway St.

This Is To Certify That, In Accordance With The Contract Documents Dated: January 13, 2025

VINTON CONSTRUCTION CO.  
1322 33<sup>rd</sup> Street  
PO Box 137  
Two Rivers, WI 54241

Is Entitled To Final Payment For Work Performed Through: December 31, 2025

- Contractor's Application for Payment Attached
- Itemized Cost Breakdown Attached

Original Contract \$1,797,084.31  
Net Change Orders \$5,548.00  
Current Contract Amount \$1,802,632.31

Completed To Date \$1,804,265.03  
Retainage \$0.00  
Subtotal \$1,804,265.03  
Previously Certified \$1,657,412.73

**Amount Due This Payment: \$146,852.30**

Please process and forward payment to Vinton Construction Co.

Certified By:  
**McMAHON ASSOCIATES, INC.**  
**Neenah, Wisconsin**



Phillip T. Kleman, CPESC  
Associate / Municipal & Water Resources Engineer

**CERTIFICATE FOR PAYMENT #3 (FINAL)**

**OWNER:** VILLAGE OF COMBINED LOCKS  
**Project Name:** 2025 Street Reconstruction  
**Contract No.** 2025-02 (McM. No. C0006-0-9-23-00358-B)

**Contractor:** VINTON CONSTRUCTION CO.  
 1322 33rd Street  
 PO Box 137  
 Two Rivers, WI 54241

**Engineer:** McMAHON ASSOCIATES, INC.  
 1445 McMahon Drive  
 PO Box 1025  
 Neenah, WI 54956 / 54957-1025

**STREET IMPROVEMENTS**

Item	Qty	Unit	Description
1.	1	L.S.	Mobilization
2.	1	L.S.	Traffic Control
3.	1	L.S.	Maintain Previously Installed Erosion Control
4.	1	L.S.	Common Excavation (Est. 7,900 C.Y.)
5.	18,325	S.Y.	Establish 6 Inch Base Course for Concrete Street Pavement
6.	900	C.Y.	Excavation Below Subgrade (EBS) (Undistributed)
7.	14,370	S.Y.	Concrete Pavement, 7 Inch
8.	1,000	S.Y.	Concrete Pavement, 7 Inch, High Early (Undistributed)
9.	8,470	L.F.	Concrete Curb and Gutter, 30 Inch
10.	8	L.F.	Replace 6 Inch Curb Head
11.	13,500	S.F.	Concrete Sidewalk / Driveway, 6 Inch
12.	1,000	S.F.	Concrete Sidewalk / Driveway, 6 Inch, High Early (Undistributed)
13.	36,000	S.F.	Concrete Sidewalk, 4 Inch
14.	320	S.F.	Detectable Warning Field, Natural Patina
15.	1,685	S.Y.	HMA Pavement, 3.5 Inch
16.	1,440	S.Y.	HMA Pavement, 2 Inch
17.	160	S.Y.	HMA Driveway, 3 Inch
18.	420	S.Y.	Asphaltic Surface Milling (Nominal 2 Inch Depth)
19.	40	Ea.	Adjust Storm Manhole or Inlet
20.	11	Ea.	Adjust Sanitary Manhole
21.	30	Ea.	Adjust Valve Box
22.	8	Ea.	Install Valve Box (Curb Stop in Concrete)
23.	1	L.S.	Grass Restoration (Est. 5,025 S.Y.)
24.	1,460	L.F.	Pavement Marking, 4 Inch Yellow, Paint
25.	105	L.F.	Pavement Marking, 8 Inch Yellow, Paint
26.	60	L.F.	Pavement Marking, 12 Inch Yellow, Paint
27.	865	L.F.	Pavement Marking, 6 Inch White, Paint
28.	208	L.F.	Pavement Marking, 10 Inch White, Paint
29.	119	L.F.	Pavement Marking, 18 Inch White, Paint
30.	114	L.F.	Pavement Marking, Block Style, 24 Inch White, Epoxy
31.	4	Ea.	Pavement Marking, Type 2 Arrow White, Paint
32.	2	Ea.	Pavement Marking, Type 3 Arrow White, Paint

**SUB-TOTAL (Items 1. through 32., Inclusive)**

Bid Prices	
Unit Price	Total
\$31,750.00	\$31,750.00
\$6,500.00	\$6,500.00
\$500.00	\$500.00
\$160,000.00	\$160,000.00
\$4.60	\$84,295.00
\$28.67	\$25,803.00
\$22.01	\$316,283.70
\$26.01	\$26,010.00
\$65.00	\$550,550.00
\$85.00	\$680.00
\$7.80	\$105,300.00
\$8.15	\$8,150.00
\$6.70	\$241,200.00
\$36.00	\$11,520.00
\$21.71	\$36,581.35
\$15.35	\$22,104.00
\$44.19	\$7,070.40
\$21.51	\$9,034.20
\$250.00	\$10,000.00
\$250.00	\$2,750.00
\$150.00	\$4,500.00
\$150.00	\$1,200.00
\$38,500.00	\$38,500.00
\$2.35	\$3,431.00
\$3.50	\$367.50
\$5.25	\$315.00
\$10.00	\$8,650.00
\$3.00	\$624.00
\$15.00	\$1,785.00
\$15.50	\$1,767.00
\$250.00	\$1,000.00
\$260.00	\$520.00

**\$1,718,741.15**

Previous Requests	
Qty	Total
1.00	\$31,750.00
1.00	\$6,500.00
1.00	\$500.00
1	\$160,000.00
17,409	\$80,080.25
354	\$10,147.46
13,651	\$300,458.51
0	\$0.00
8,047	\$523,055.00
8	\$680.00
12,825	\$100,035.00
0	\$0.00
34,200	\$229,140.00
304	\$10,944.00
1,970	\$42,768.70
2,171	\$33,324.85
168	\$7,423.92
420	\$9,034.20
37	\$9,250.00
11	\$2,750.00
30	\$4,500.00
8	\$1,200.00
1	\$38,500.00
1,232	\$2,895.20
0	\$0.00
36	\$189.00
822	\$8,220.00
198	\$594.00
114	\$1,710.00
109	\$1,689.50
4	\$1,000.00
2	\$520.00

**\$1,618,859.59**

This Request	
Qty	Total
	\$0.00
	\$0.00
	\$0.00
	\$0.00
916.25	\$4,214.75
42.06	\$1,205.86
717	\$15,781.17
	\$0.00
534.64	\$34,751.60
	\$0.00
4,800.88	\$37,446.86
	\$0.00
398.50	\$2,669.95
6	\$216.00
	\$0.00
2,171	\$33,324.85
	\$0.00
10	\$1,500.00
	\$0.00
	\$0.00
	\$0.00
142	\$1,420.00
11	\$33.00
6	\$90.00
11	\$170.50
2	\$500.00
	\$0.00

**\$100,849.69**

Completed to Date	
Qty	Total
1	\$31,750.00
1	\$6,500.00
1	\$500.00
1	\$160,000.00
18,325.00	\$84,295.00
396.00	\$11,353.32
14,368	\$316,239.68
0	\$0.00
8,582	\$557,806.60
8.0	\$680.00
17,625.88	\$137,481.86
0	\$0.00
34,598.5	\$231,809.95
310	\$11,160.00
1,970	\$42,768.70
2,171	\$33,324.85
168	\$7,423.92
420	\$9,034.20
40	\$10,000.00
12	\$3,000.00
29	\$4,350.00
18	\$2,700.00
1	\$38,500.00
1,232	\$2,895.20
0	\$0.00
36	\$189.00
964	\$9,640.00
209	\$627.00
120	\$1,800.00
120	\$1,860.00
6	\$1,500.00
2	\$520.00

**\$1,719,709.28**

**LINDBERG PARK**

Item	Qty	Unit	Description
33.	1	L.S.	Maintain Silt Fence
34.	1	L.S.	Common Excavation (Est. 1,020 C.Y.)
35.	1,979	S.Y.	Establish 15 Inch Thick Base Course for Parking Lot
36.	1,915	S.Y.	HMA Pavement, 3.5 Inch
37.	2	Ea.	Adjust Storm Manhole or Inlet
38.	1	L.S.	Grass Restoration (Est. 250 S.Y.)
39.	1,435	L.F.	Pavement Marking, 4 Inch White, Paint
40.	2	Ea.	Pavement Marking, Handicap Symbol White, Paint
41.	6	Ea.	Pavement Marking Type 1 Arrow White, Paint

**SUB-TOTAL (Items 33. through 41., Inclusive)**

Unit Price	Total
\$1,500.00	\$1,500.00
\$13,370.00	\$13,370.00
\$8.19	\$16,208.01
\$20.81	\$39,851.15
\$250.00	\$500.00
\$1,700.00	\$1,700.00
\$2.40	\$3,444.00
\$165.00	\$330.00
\$240.00	\$1,440.00

**\$78,343.16**

Qty	Total
0	\$0.00
1	\$13,370.00
1,979	\$16,208.01
1,974	\$41,078.94
2	\$500.00
1	\$1,700.00
1,435	\$3,444.00
2	\$330.00
6	\$1,440.00

**\$78,070.95**

Qty	Total
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
27	\$64.80
	\$0.00
3	\$720.00

**\$784.80**

Qty	Total
0	\$0.00
1	\$13,370.00
1,979	\$16,208.01
1,974.00	\$41,078.94
2	\$500.00
1	\$1,700.00
1,462	\$3,508.80
2	\$330.00
9	\$2,160.00

**\$78,855.75**

**CO #1**

Item	Qty	Unit	Description
1.1	365	LF	6-Inch Colored & Steamped Concrete

**TOTAL CURRENT CONTRACT AMOUNT (Items 1. through 41., CO #1 Inclusive)**

Unit Price	Total
\$15.20	\$5,548.00

**\$1,802,632.31**

Qty	Total
365	\$5,548.00

**\$1,702,478.54**

Qty	Total
10	\$152.00

**\$101,786.49**

Qty	Total
375	\$5,700.00

**\$1,804,265.03**

Completed to Date:	\$1,804,265.03
Retainage:	\$0.00
Subtotal:	\$1,804,265.03
Previous Application:	\$1,657,412.73
<b>Amount Due This Application:</b>	<b>\$146,852.30</b>

**APPLICATION  
FOR PAYMENT**

McMAHON ASSOCIATES, INC.

Telephone: (920)751-4200  
FAX: (920)751-4284

Village of Combined Locks  
405 Wallace Street  
Combined Locks, WI 54113

PROJECT: Combined Locks St Recon 25-02  
CONTRACTOR Vinton Construction Company  
Contract No. C0006-09-23-00358-B  
Project No. Same as contract  
Application No. 3 FINAL  
Application Date 2/23/2026  
Period From 10/11/2025 To 12/31/2025

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- Schedule Of Values
- Schedule Of Unit Prices
- Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	<u>1,797,084.31</u>	Completed To Date	<u>1,804,265.03</u>
Net Change Orders	<u>5,548.00</u>	Retainage 5% of 1 <sup>st</sup> 50%	<u>0.00</u>
Current Contract Amount	<u>1,802,632.31</u>	Subtotal	<u>1,804,265.03</u>
		Previous Applications	<u>1,657,412.73</u>

**Amount Due This Application: \$146,852.30**

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said contract, being Applications For Payment numbered 1 through 2 inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated February 23 20 26

Vinton Construction Company

(contractor)

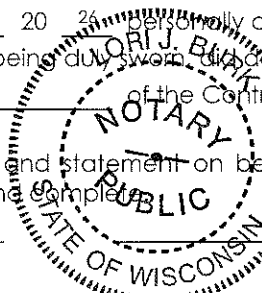
By   
(name & title) Rich Lamers, President


COUNTY OF Manitowoc  
STATE OF Wisconsin } ss

Before me on this 23rd day of February 20 26, Rich Lamers personally appeared Rich Lamers known to me, who being duly sworn, did depose and say that he/she is the President of the Contractor above mentioned; that he/she (title)

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: 2-10-2028



  
(Notary Public) Lori J Burk

ITEM NO.	DESCRIPTION OF WORK	Scheduled-				Work Completed		This Request		Total Completed/Stored To Date		Scheduled Vs. Actual	Percent Complete
		Quantity	UOM	Unit Price	Amount	Previous Request		This Request		Quantity	Amount	Add(Deduct)	
						Quantity	Amount	Quantity	Amount				
<b>STREET IMPROVEMENTS</b>													
1	Mobilization	1.00	L.S.	\$ 31,750.00	\$ 31,750.00	1.00	\$ 31,750.00	-	\$ -	1.00	\$ 31,750.00	\$ -	100.0%
2	Traffic Control	1.00	L.S.	\$ 6,500.00	\$ 6,500.00	1.00	\$ 6,500.00	-	\$ -	1.00	\$ 6,500.00	\$ -	100.0%
3	Maintain Previously Installed Erosion Control	1.00	L.S.	\$ 500.00	\$ 500.00	1.00	\$ 500.00	-	\$ -	1.00	\$ 500.00	\$ -	100.0%
4	Common Excavation (Est. 7,900 C.Y.)	1.00	L.S.	\$160,000.00	\$ 160,000.00	1.00	\$ 160,000.00	-	\$ -	1.00	\$ 160,000.00	\$ -	100.0%
5	Establish 6 Inch Base Course for Concrete Street Pavement	18325.00	S.Y.	\$ 4.60	\$ 84,295.00	17,408.75	\$ 80,080.25	916.25	\$ 4,214.75	18,325.00	\$ 84,295.00	\$ -	100.0%
6	Excavation Below Subgrade (EBS) (Undistributed)	900.00	C.Y.	\$ 28.67	\$ 25,803.00	353.94	\$ 10,147.46	42.06	\$ 1,205.86	396.00	\$ 11,353.32	\$ 14,449.68	44.0%
7	Concrete Pavement, 7 Inch	14370.00	S.Y.	\$ 22.01	\$ 316,283.70	13,651.00	\$ 300,458.51	717.00	\$ 15,781.17	14,368.00	\$ 316,239.68	\$ 44.02	100.0%
8	Concrete Pavement, 7 Inch, High Early (Undistributed)	1000.00	S.Y.	\$ 26.01	\$ 26,010.00	-	\$ -	-	\$ -	-	\$ -	\$ 26,010.00	0.0%
9	Concrete Curb and Gutter, 30 Inch	8470.00	L.F.	\$ 65.00	\$ 550,550.00	8,047.00	\$ 523,055.00	534.64	\$ 34,751.60	8,581.64	\$ 557,806.60	\$ (7,256.60)	101.3%
10	Replace 6 Inch Curb Head	8.00	L.F.	\$ 85.00	\$ 680.00	8.00	\$ 680.00	-	\$ -	8.00	\$ 680.00	\$ -	100.0%
11	Concrete Sidewalk / Driveway, 6 Inch	13500.00	S.F.	\$ 7.80	\$ 105,300.00	12,825.00	\$ 100,035.00	4,800.88	\$ 37,446.86	17,625.88	\$ 137,481.86	\$ (32,181.86)	130.6%
12	Concrete Sidewalk / Driveway, 6 Inch, High Early (Undistributed)	1000.00	S.F.	\$ 8.15	\$ 8,150.00	-	\$ -	-	\$ -	-	\$ -	\$ 8,150.00	0.0%
13	Concrete Sidewalk, 4 Inch	36000.00	S.F.	\$ 6.70	\$ 241,200.00	34,200.00	\$ 229,140.00	398.50	\$ 2,669.95	34,598.50	\$ 231,809.95	\$ 9,390.05	96.1%
14	Detectable Warning Field, Natural Patina	320.00	S.F.	\$ 36.00	\$ 11,520.00	304.00	\$ 10,944.00	6.00	\$ 216.00	310.00	\$ 11,160.00	\$ 360.00	96.9%
15	HMA Pavement, 3.5 Inch	1685.00	S.Y.	\$ 21.71	\$ 36,581.35	1,970.00	\$ 42,768.70	-	\$ -	1,970.00	\$ 42,768.70	\$ (6,187.35)	116.9%
16	HMA Pavement, 2 Inch	1440.00	S.Y.	\$ 15.35	\$ 22,104.00	2,171.00	\$ 33,324.85	-	\$ -	2,171.00	\$ 33,324.85	\$ (11,220.85)	150.8%
17	HMA Driveway, 3 Inch	160.00	S.Y.	\$ 44.19	\$ 7,070.40	168.00	\$ 7,423.92	-	\$ -	168.00	\$ 7,423.92	\$ (353.52)	105.0%
18	Asphaltic Surface Milling (Nominal 2 Inch Depth)	420.00	S.Y.	\$ 21.51	\$ 9,034.20	420.00	\$ 9,034.20	-	\$ -	420.00	\$ 9,034.20	\$ -	100.0%
19	Adjust Storm Manhole or Inlet	40.00	Ea.	\$ 250.00	\$ 10,000.00	37.00	\$ 9,250.00	3.00	\$ 750.00	40.00	\$ 10,000.00	\$ -	100.0%
20	Adjust Sanitary Manhole	11.00	Ea.	\$ 250.00	\$ 2,750.00	11.00	\$ 2,750.00	1.00	\$ 250.00	12.00	\$ 3,000.00	\$ (250.00)	109.1%
21	Adjust Valve Box	30.00	Ea.	\$ 150.00	\$ 4,500.00	30.00	\$ 4,500.00	(1.00)	\$ (150.00)	29.00	\$ 4,350.00	\$ 150.00	96.7%
22	Install Valve Box (Curb Stop in Concrete)	8.00	Ea.	\$ 150.00	\$ 1,200.00	8.00	\$ 1,200.00	10.00	\$ 1,500.00	18.00	\$ 2,700.00	\$ (1,500.00)	225.0%
23	Grass Restoration (Est. 5,025 S.Y.)	1.00	L.S.	\$ 38,500.00	\$ 38,500.00	1.00	\$ 38,500.00	-	\$ -	1.00	\$ 38,500.00	\$ -	100.0%
24	Pavement Marking, 4 Inch Yellow, Paint	1460.00	L.F.	\$ 2.35	\$ 3,431.00	1,232.00	\$ 2,895.20	-	\$ -	1,232.00	\$ 2,895.20	\$ 535.80	84.4%
25	Pavement Marking, 8 Inch Yellow, Paint	105.00	L.F.	\$ 3.50	\$ 367.50	-	\$ -	-	\$ -	-	\$ -	\$ 367.50	0.0%

**Unit Cost Breakdown**

Project: Combined Locks Street Recon 2025-02

Contractor: Vinton Construction Company

Application Date: 02/23/26

Payment Application #: 3 FINAL

VCC Job# 25031

ITEM NO.	DESCRIPTION OF WORK	Scheduled-				Work Completed		This Request		Total Completed/Stored To Date		Scheduled Vs. Actual	Percent Complete
		Quantity	UOM	Unit Price	Amount	Previous Request		This Request		Quantity	Amount	Add(Deduct)	
						Quantity	Amount	Quantity	Amount				
<b>STREET IMPROVEMENTS</b>													
26	Pavement Marking, 12 Inch Yellow, Paint	60.00	L.F.	\$ 5.25	\$ 315.00	36.00	\$ 189.00	-	\$ -	36.00	\$ 189.00	\$ 126.00	60.0%
27	Pavement Marking, 6 Inch White, Paint	865.00	L.F.	\$ 10.00	\$ 8,650.00	822.00	\$ 8,220.00	142.00	\$ 1,420.00	964.00	\$ 9,640.00	\$ (990.00)	111.4%
28	Pavement Marking, 10 Inch White, Paint	208.00	L.F.	\$ 3.00	\$ 624.00	198.00	\$ 594.00	11.00	\$ 33.00	209.00	\$ 627.00	\$ (3.00)	100.5%
29	Pavement Marking, 18 Inch White, Paint	119.00	L.F.	\$ 15.00	\$ 1,785.00	114.00	\$ 1,710.00	6.00	\$ 90.00	120.00	\$ 1,800.00	\$ (15.00)	100.8%
30	Pavement Marking, Block Style, 24 Inch White, Epoxy	114.00	L.F.	\$ 15.50	\$ 1,767.00	109.00	\$ 1,689.50	11.00	\$ 170.50	120.00	\$ 1,860.00	\$ (93.00)	105.3%
31	Pavement Marking, Type 2 Arrow White, Paint	4.00	Ea.	\$ 250.00	\$ 1,000.00	4.00	\$ 1,000.00	2.00	\$ 500.00	6.00	\$ 1,500.00	\$ (500.00)	150.0%
32	Pavement Marking, Type 3 Arrow White, Paint	2.00	Ea.	\$ 260.00	\$ 520.00	2.00	\$ 520.00	-	\$ -	2.00	\$ 520.00	\$ -	100.0%
<b>LINDBERG PARK</b>													
33	Maintain Silt Fence	1.00	L.S.	\$ 1,500.00	\$ 1,500.00	-	\$ -	-	\$ -	-	\$ -	\$ 1,500.00	0.0%
34	Common Excavation (Est. 1,020 C.Y.)	1.00	L.S.	\$ 13,370.00	\$ 13,370.00	1.00	\$ 13,370.00	-	\$ -	1.00	\$ 13,370.00	\$ -	100.0%
35	Establish 15 Inch Thick Base Course for Parking Lot	1979.00	S.Y.	\$ 8.19	\$ 16,208.01	1,979.00	\$ 16,208.01	-	\$ -	1,979.00	\$ 16,208.01	\$ -	100.0%
36	HMA Pavement, 3.5 Inch	1915.00	S.Y.	\$ 20.81	\$ 39,851.15	1,974.00	\$ 41,078.94	-	\$ -	1,974.00	\$ 41,078.94	\$ (1,227.79)	103.1%
37	Adjust Storm Manhole or Inlet	2.00	Ea.	\$ 250.00	\$ 500.00	2.00	\$ 500.00	-	\$ -	2.00	\$ 500.00	\$ -	100.0%
38	Grass Restoration (Est. 250 S.Y.)	1.00	L.S.	\$ 1,700.00	\$ 1,700.00	1.00	\$ 1,700.00	-	\$ -	1.00	\$ 1,700.00	\$ -	100.0%
39	Pavement Marking, 4 Inch White, Paint	1435.00	L.F.	\$ 2.40	\$ 3,444.00	1,435.00	\$ 3,444.00	27.00	\$ 64.80	1,462.00	\$ 3,508.80	\$ (64.80)	101.9%
40	Pavement Marking, Handicap Symbol White, Paint	2.00	Ea.	\$ 165.00	\$ 330.00	2.00	\$ 330.00	-	\$ -	2.00	\$ 330.00	\$ -	100.0%
41	Pavement Marking Type 1 Arrow White, Paint	6.00	Ea.	\$ 240.00	\$ 1,440.00	6.00	\$ 1,440.00	3.00	\$ 720.00	9.00	\$ 2,160.00	\$ (720.00)	150.0%
<b>Change Order</b>													
CO1.1	6" Colored & Stamped Concrete	365.00	SF	\$ 15.20	\$ 5,548.00	365.00	\$ 5,548.00	10.00	\$ 152.00	375.00	\$ 5,700.00	\$ (152.00)	102.7%
<b>Total:</b>					\$ 1,802,632.31	\$1,702,478.54	\$ 101,786.49	\$1,804,265.03	\$ (1,632.72)				
<b>Less: 5% Retainage of 1st 50% of Contract</b>						45,065.81	\$ (45,065.81)	\$ -					
<b>Total:</b>						1,657,412.73	\$ 146,852.30	\$1,804,265.03					
<b>Amount Previously Paid</b>						1,657,412.73	\$ -	\$1,657,412.73					
<b>Amount Due This Request</b>							\$ 146,852.30	\$ 146,852.30					

## Item #6

# Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

--	--	--	--	--	--	--

Form 3400-224(R8/2021)

### Reporting Information :

Will you be completing the Annual Report or other submittal type?  Annual Report  Other

**Project Name:** 2025 Annual Report

**County:** Outagamie

**Municipality:** Combined Locks Village

**Permit Number:** S050075

**Facility Number:** 31100

**Reporting Year:** 2025

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable?  Yes  No

### Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

#### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
  - Storm Water Consortium/Group Report
  - Municipal Cooperation Attachment
  - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
  - Total Maximum Daily Load documents (*\*If applicable, see permit for due dates.*)
    - TMDL Mapping\*
    - TMDL Modeling\*
    - TMDL Implementation Plan\*
    - Fecal Coliform Screening Parameter \*
    - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
    - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

**Municipal Contact Information- Has Missing Items**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

**Municipality Information**

**Name of Municipality** Combined Locks Village

**Facility ID # or (FIN):** 31100

**Updated Information:**  Check to update mailing address information

**Mailing Address:** 405 Wallace Street

**Mailing Address 2:**

**City:** Combined Locks Village

**State:** WI

**Zip Code:** 54113 xxxxx or xxxxx-xxxx

**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

**First Name:** Keith

**Last Name:** Weyenberg

Select to **update** current contact information

**Title:** Dir. of Public Works

**Mailing Address:** 405 Wallace St

**Mailing Address 2:**

**City:** Combined Locks

**State:** WI

**Zip Code:** 54113 xxxxx or xxxxx-xxxx

**Phone Number:** 920-788-7744 Ext: xxx-xxx-xxxx

**Email:** weyenbergk@combinedlocks.wi.gov

**Additional Contacts Information (Optional)**

I&E Program

Individual with responsibility for:  
(Check all that apply)

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:  xxxxx or xxxxx-xxxx

Phone Number:  920-788-7740 Ext:  203  xxx-xxx-xxxx

Email:

### Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** Billing contact

First Name:  Racquel

Last Name:  Shampo-Giese

Select to **update** current contact information

Title:  Village Administrator Clerk

Mailing Address:  405 Wallace Street

Mailing Address 2:

City:  Combined Locks

State:  WI

Zip Code:  54113 xxxxx or xxxxx-xxxx

Phone Number:  920-788-7740 Ext:  203  xxx-xxx-xxxx

Email:  gieser@combinedlocks.wi.gov

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes  No

Public Education and Outreach NEWSC

Public Involvement and Participation NEWSC

Illicit Discharge Detection and Elimination McMahon Associates, NEWSC

- Construction Site Pollutant Control McMahon Associates, NEWS
- Post-Construction Storm Water Management McMahon Associates, NEWS
- Pollution Prevention
  - Storm Water Management Facility Inspections: McMahon Associates
  - Public Works Yards and Other Municipally Owned Properties: McMahon Associates
  - Street Sweeping/Cleaning Program: \_\_\_\_\_
  - Catch Basin Sump Cleaning Program: \_\_\_\_\_
  - Leaf Collection Program: \_\_\_\_\_
  - Winter Road Management: \_\_\_\_\_
  - Internal Staff Education & Communication: \_\_\_\_\_
  - Storm Sewer System Map: McMahon Associates, NEWS

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

- Yes  No

### Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

## Minimum Control Measures- Section 1 : Complete

### 1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group)  Yes  No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive?  Yes  No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input type="checkbox"/> Education activities (school presentations, summer camps)	<input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.)
<input checked="" type="checkbox"/> Information booth at event	<input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email.
<input type="checkbox"/> Targeted group training (contractors, consultants, etc.)	<input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.)
<input checked="" type="checkbox"/> Government event (public hearing, council meeting)	<input checked="" type="checkbox"/> Social media posts
<input checked="" type="checkbox"/> Workshops	<input checked="" type="checkbox"/> Signage
<input type="checkbox"/> Tours	<input checked="" type="checkbox"/> Website
<input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination	<input checked="" type="checkbox"/> General Public
<input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input checked="" type="checkbox"/> Public Employees
<input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application	<input checked="" type="checkbox"/> Residents
<input checked="" type="checkbox"/> Stream and shoreline management	<input checked="" type="checkbox"/> Businesses
<input checked="" type="checkbox"/> Residential infiltration	<input checked="" type="checkbox"/> Contractors
<input checked="" type="checkbox"/> Construction sites and post-construction storm water management	<input checked="" type="checkbox"/> Developers
<input checked="" type="checkbox"/> Pollution prevention	<input checked="" type="checkbox"/> Industries
<input checked="" type="checkbox"/> Green infrastructure/low impact development	<input checked="" type="checkbox"/> Public Officials
<input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>

- e. Will additional information/summary of these education events be attached to the annual report?  Yes  No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

## Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 2 : Complete

### 2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input checked="" type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached MS4 summary report and NEWSC Annual Report

## Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 3 : Complete

#### 3. Illicit Discharge Detection and Elimination

- |   |                                 |
|---|---------------------------------|
| a. How many total outfalls does the municipality have?  | <input type="text" value="55"/> |
| b. How many major outfalls does the municipality have?  | <input type="text" value="7"/>  |
| c. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?  | <input type="text" value="12"/> |
| d. From the municipality's routine screening, how many were confirmed illicit discharges?   | <input type="text" value="0"/>  |
| e. How many illicit discharge complaints did the municipality receive?  | <input type="text" value="0"/>  |
| f. From the complaints received, how many were confirmed illicit discharges?  | <input type="text" value="0"/>  |
| g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? | <input type="text" value="0"/>  |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- |   |                                |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning                    | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Notice of Violation               | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation           | <input type="text" value="0"/> |

Additional Information:

- i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

see attached MS4 program summary. Combined Locks partners with McMahon Associates for our illicit discharge, detection & elimination field screening program.

### Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 4 : Complete

#### 4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

- d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Stop Work Order
- Forfeiture of Deposit
- Other - Describe below

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

see attached MS4 program summary report. All inspections are completed by McMahon Associates.

#### Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

#### Minimum Control Measures - Section 5 : Complete

#### 5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?   
\*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities?  Yes  No
- c. If Yes, how many privately owned storm water management facilities were

inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.

5

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis?  Yes  No

e. Does MS4 have maintenance authority on these privately owned BMPs?  Yes  No

f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Forfeiture of Deposit
- Complete Maintenance
- Bill Responsible Party
- Other - Describe below

g. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

see attached MS4 program summary

### Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 6 : Complete

### 6. Pollution Prevention

Storm Water Management Best Management Practice Inspections  Not Applicable

a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately owned BMPs) structural storm water management best management practices.

b. How many new municipally owned storm water management best management practices were installed in the reporting year ?

- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?
- d. What elements are looked at during inspections (250 character limit)?
- e. How many of these facilities required maintenance?
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)\*  Not Applicable

- g. How many municipal properties require a SWPPP?
- h. How many inspections of municipal properties have been conducted in the reporting year?
- i. Have amendments to the SWPPPs been made?  
 Yes  No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

\* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - *Street Sweeping Program*  Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?  
 Yes  No
- m. If known, how many tons of material was removed?
- n. Does the municipality have a [low hazard exemption](#) for this material?  Yes  No
- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?  
 Yes - Explain frequency entire village is swept monthly at a minimum  
 No - Explain \_\_\_\_\_  
 Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program*  Not Applicable

Collection Services - *Leaf Collection Program*  Not Applicable

- u. Does the municipality conduct curbside leaf collection?  Yes  No
- v. Does the municipality notify homeowners about pickup?  Yes  No

w. Where are the residents directed to store the leaves for collection?

Pile on terrace  Pile in street  Bags on terrace

Other - Describe yard waste site drop off

x. What is the frequency of collection?

weekly minimum, October - November

y. Is collection followed by street sweeping?  Yes  No

z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*

entire village is collected weekly

Winter Road Management  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? *(One mile of a two-way road equals two lane miles.)*

ab. Provide amount of de-icing products used by month last winter season?  
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	<input type="text" value="0"/>	<input type="text" value="10"/>	<input type="text" value="65"/>	<input type="text" value="26"/>	<input type="text" value="47"/>	<input type="text" value="26"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="1800"/>	<input type="text" value="1800"/>	<input type="text" value="0"/>

ac. Was salt applying machinery calibrated in the reporting year?  Yes  No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No

Training Date	Training Name	# Attendance
<input type="text"/>	<input type="text"/>	<input type="text"/>

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Each employee documents their usage after each snow event. This information is collected and monitored throughout the year.

Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures  Yes  No

for each of the pollution prevention program element ?

If yes, describe what training was provided (250 character limit):

Watched videos - Rain Check, Good House Keeping & Spill Prevention for Municipal Facilities, Parking Lots and Streets.

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Periodic updates at Village Board meeting which are held on the 1st and 3rd Tuesdays of the month. Combined Locks has a cooperative agreement with neighboring communities for future storm water projects.

Municipal Officials

McMahon engineers update our elected officials of any planned storm water activates and they also meet with department heads on an as needed basis. Topics are also discussed between public works employees and during public hearings.

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

Combined Locks is a member of NEWSC and FWWA. Staff participates in yearly training opportunities, discussions, and YouTube videos.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

see attached MS4 summary report

## Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 7 : Complete

### 7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

Yes  No

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

Storm pipes

Vegetated swales

Outfalls

Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an*

*question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

McMahon Associates GIS staff makes all map updates at the village employee request for improvements or updates.

## Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

## Final Evaluation - Complete

### Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

**Element:** Public Education and Outreach

500	500	500	<u>Storm water utility</u>
-----	-----	-----	----------------------------

**Element:** Public Involvement and Participation

350	350	350	<u>Storm water utility</u>
-----	-----	-----	----------------------------

**Element:** Illicit Discharge Detection and Elimination

5813	6500	6500	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Construction Site Pollutant Control

1497	2000	2000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Post-Construction Storm Water Management

2135	2500	2500	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Pollution Prevention

26685	29000	28000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

**Other (describe)**

Storm Water Quality Management

498792	458967	167000	<u>Storm water utility</u>
--------	--------	--------	----------------------------

**Other (describe)**

Storm Sewer System Map

1500	1500	1500	<u>Storm water utility</u>
------	------	------	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

### Water Quality

**a:** Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure If Yes, explain below:

The village continues to sweep our streets and collect and dispose of leaves on a

**b:** Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure If Yes, explain below:

**c:** Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes  No  Unsure

**d:** Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes  No  Unsure

### Storm Water Quality Management

**a.** Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?  Yes  No

**b.** If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

### Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

--	--	--	--	--	--	--

Form 3400-224 (R8/2021)

**Requests for Assistance on Understanding Permit Programs**

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

\*Required Item

**Note:** To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

### Storm Sewer System Map

 File Attachment

[storm wall map.pdf](#)

### Attach - Other Supporting Documents

#### AR EO

 File Attachment

[Public Education & Outreach MS4 2025 Section 2.1.docx](#)

#### AR IP

 File Attachment

[Public Involvement and Participation 2025 MS4 Section 2.2.docx](#)

#### AR IDDE

 File Attachment

[Illicit Discharge Detection & Elimination MS4 2025 Section 2.3.docx](#)

#### AR CSPC

 File Attachment

[Construction Site Pollution Control MS4 2025.docx](#)

#### AR PCSSW

 File Attachment

[Post-Construction MS4 2025.docx](#)

#### AR PP

 File Attachment

[Pollution Prevention MS4 2025.docx](#)

#### AR WintRdMain

 File Attachment

[Salt Usage 2025 MS4.xlsx](#)

## AR LeafYardMgmt

 File Attachment

[Leaf Collection 2025 MS4.xlsx](#)

## AR LeafYardMgmt

 File Attachment

[Yard Waste 2025 MS4.xlsx](#)

## AR Other

 File Attachment

[Sweeping 2025 MS4.xlsx](#)

## AR BMPInspSum

 File Attachment

[2025 Pond Inspections.pdf](#)

## AR Other

 File Attachment

[2025 Field Screening Report.pdf](#)

## AR MuniSWPPP

 File Attachment

[2025 SWPPP \(Annual Site Compliance\).pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

## **Attach - Permit Compliance Documents**

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

## **Missing Information**

**Draft and Share PDF Report with the permittee's governing body or delegated representatives.**

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

## Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information: Has Missing Items

Minimum Control Measures Section 1: Complete

Minimum Control Measures Section 2: Complete

Minimum Control Measures Section 3: Complete

Minimum Control Measures Section 4: Complete

Minimum Control Measures Section 5: Complete

Minimum Control Measures Section 6: Complete

Minimum Control Measures Section 7: Complete

Attachments: Complete

Final Evaluation: Complete

# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: **Evers**

Petition Number: **14831**

1. Territory to be annexed: From **TOWN OF BUCHANAN** To **VILLAGE OF COMBINED LOCKS**

2. Area (Acres): 2.4

3. Pick one:  Property Tax Payments

OR  Boundary Agreement

a. Annual town property tax on territory to be annexed:

\$ 12.53

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

b. Total that will be paid to Town

(annual tax multiplied by 5 years): \$62.65

c. Participating jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)

c. Paid by:  Petitioner  City  Village

s.66.0307  s.66.0225  s.66.0301

Other: \_\_\_\_\_

4. Resident Population: \_\_\_\_\_ Electors: 0 Total: 0

5. Approximate **present land use** of territory:

Residential: \_\_\_\_\_% Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Undeveloped: 100 %

6. If territory is undeveloped, what is the **anticipated use**?

Residential: 100 % Recreational: \_\_\_\_\_% Commercial: \_\_\_\_\_% Industrial: \_\_\_\_\_%

Other: \_\_\_\_\_%

Comments: \_\_\_\_\_

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No

Plat Name: \_\_\_\_\_

8. What is the **nature of land use adjacent** to this territory in the city or village?

Residential Single Family and Residential Two-Family

In the town?: \_\_\_\_\_

9. What are the **basic service needs** that precipitated the request for annexation?

Sanitary sewer  Water supply  Storm sewers

Police/Fire protection  EMS  Zoning

Other \_\_\_\_\_

---

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No                      Town  Yes  No

If yes, approximate timetable for providing service:                      City/Village                      Town

Sanitary Sewers immediately                                              
or, write in number of years.                      \_\_\_\_\_                      \_\_\_\_\_

Water Supply immediately                                              
or, write in number of years.                      \_\_\_\_\_                      \_\_\_\_\_

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes  No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

---

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?                       Yes  No

Is this annexation consistent with your comprehensive plan?                       Yes  No

b. How is the annexation territory now zoned? \_\_\_\_\_

c. How will the land be zoned and used if annexed? Residential Two-Family

---

12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/el-100>

---

13. Other relevant information and comments bearing upon the public interest in the annexation:

With regard to location, the best option for providing utilities is in Village of Combined Locks. Water and sanitary sewer are available on Green Way Drive, just west of CTH H (DeBruin Road). A ravine on the east side of the property prohibits utilities from City of Kaukauna or significantly increases the cost to provide them. Darboy Sanitary District does not have utilities in this area.

---

Prepared by:  Town  City  Village

Name: Racquel Shampo-Giese

Email: [gieser@combinedlocks.wi.gov](mailto:gieser@combinedlocks.wi.gov)

Phone: 920-788-7740 ext. 203

Date: 02/25/2026

Please **RETURN PROMPTLY** to:

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Municipal Boundary Review

PO Box 1645, Madison WI 53701

Fax: (608) 264-6104

---

(March 2018)