



## MINUTES OF PLAN COMMISSION MEETING

DATE: Tuesday, February 3, 2026

TIME: 5:15pm

LOCATION: Combined Locks Civic Center,  
Council Chambers, 405 Wallace Street

### MINUTES

- A. Call to order: Meeting** called to order at 5:15pm.
- B. Attendance:** Plan Commission members present – Heckner, Carney, Talbot, Romberg, Weyenberg, Maynard, and Mulry. Plan Commission members absent – Mader. Staff present – Administrator Shampo-Giese. Others present – Trent Hagmann, teacher at Kimberly High School
- 1. Review and consider approval of minutes from 01/20/26 meeting:** K. Carney made a motion to approve the minutes as presented. RJ. Talbot seconded the motion, and it passed unanimously.
  - 2. Meet with Kimberly High School representative and discuss items to capture for the Parks QR Code Project:** Chair Heckner provided a summary of the QR Code Project noting the goals are more visibility of the Village's park system, trails, activities, and shelters. Commission members and Mr. Hagmann discussed the items/scenes/activities the Plan Commission wishes to capture. Mr. Hagmann explained that he and his students are willing to help with photographs, drone footage, and videos but to remember that the work will be done by students, not adults in the business of marketing. Commission members thanked Mr. Hagmann for his insight and help with this project, and Chair Heckner will create and send a winter checklist of sites and activities for the students to get started on.
  - 3. Schedule next meeting:** A date for the next meeting was not chosen. The next meeting will be scheduled for a date that will accommodate a plan review for the proposed dentist office in The Locks Business Park.
  - 4. Adjourn:** J. Weyenberg made a motion to adjourn the meeting. N. Romberg seconded the motion, and it passed unanimously. The meeting adjourned at 5:56pm.