MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, July 21, 2026
TIME: 6:30pm
LOCATION: Combined Locks Civic Center, Council Chambers, 405 Wallace Street

MINUTES

A. **Call to order:** Meeting called to order by Village President Neumeier at 6:30pm.
B. **Pledge of Allegiance:** Pledge of Allegiance recited.
C. **Roll call:** Board members present – Neumeier, Leicht, Schinke, Talbot, Stutzman, Lindberg, and Krueger. Board members absent – None. Village staff present – Administrator Shampo-Giese, Public Works Director Weyenberg, and OUSO Captain Borman. Others present – Judy Hebbe of the Times Villager.

1. **Public comment for matters not on the agenda:** None
2. **Review and consider approval of minutes and bills:** A. Leicht made a motion to approve the minutes as presented. B. Schinke seconded the motion, and it passed unanimously. T. Stutzman made a motion to approve the bills as presented. RJ. Talbot seconded the motion, and it passed unanimously.
3. **Administrator, Public Works Director, and Law Enforcement reports – accept and file:** Activities for the previous and current months were reported. All reports were accepted and are on file in the Clerk's Office. Capt. Borman of the Outagamie County Sheriff's Office provided information about recent vehicle break-ins.
4. **Review annual reports for TID 2 and TID 3:** The Administrator reviewed the reports with the trustees. She noted that TID 2 report includes revenues and expenses without consideration for the mill's special assessment. TID 2 (mill) may be closed in 2028 if special assessment payments stay consistent. TID 3 is performing as expected.
5. **Review and approve payment to Truck Country for 2027 Freightliner chassis (trash truck):** The Administrator reminded the trustees of their decision to order the new trash truck ahead of the expected replacement date. The payment to Truck Country would pay for the chassis, only. T. Stutzman made a motion to approve the payment to Truck Country for $173,344.00. B. Schinke seconded the motion, and it passed unanimously.
6. **Review and discuss first draft of updated ordinance for e-bikes, e-scooters, e-devices:** Trustees discussed key points of the ordinance to include speed limits, allow or prohibit use of these devices on sidewalks and trails, enforcement and penalties, lights on devices, and helmet requirements. Captain Borman offered his opinion that although many of the concerns can be addressed using state statutes, municipalities are updating their local ordinances for more specific needs. A revised draft will be presented at the 08/04/26 Village Board meeting.
7. **Review and discuss a proposed change to Yard Waste Site hours of use:** Trustees discussed changing the hours of use to 7:00am to 9:00pm, which matches the noise ordinance. A revised draft ordinance will be presented at the 08/04/26 Village Board meeting.

8. **Hear information received from WI DNR regarding landfill sites:** The Village President, Administrator, and Trustee Stutzman shared information received during a telephone call with WI Department of Natural Resources representatives. The landfill is currently owned by an LLC that has filed for dissolution. The DNR has filed a complaint against the landfill owner as can be viewed on Wisconsin Court System (CCAP). The DNR cannot take any action to cap or operate the landfill until a decision is made on the complaint. The DNR representatives will contact the Administrator with information about funds that are already in a trust to cap and maintain the portion of the open landfill.
9. **Review preliminary 2025 audit fund balances:** Fund balance expectations for 2025 were met with $130,000 (est) earmarked for equipment replacement, building maintenance, street replacement, and parks redevelopment/upgrades. An additional $50,000 (est) has been placed in the unassigned fund balance.
10. **Review and consider approval of operator licenses for A. Larson, J. Dwyer, L. Manteufel, and A. Braun:** T. Stutzman made a motion to approve all of the operator licenses. RJ. Talbot seconded the motion, and it passed unanimously.
11. **Other business, updates, and future agenda items**
    a) **League Conference, October 7-9, Appleton:** Trustees Stutzman, Lindberg, and Leicht may attend.
    b) **Water rate increase approved by Public Service Commission, pro-rated bills begin with 08/30/26 billing:** The new rate file is posted on the Village's website.
12. **Consider motion to move into closed session per Wis. Stat. 19.85(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *new hire for Department of Public Works*:** B. Schinke made a motion to move into closed session. J. Krueger seconded the motion, and it passed unanimously.
13. **Consider motion to return to open session. Action on closed session matters, if needed:** B. Schinke made a motion to return to open session. J. Krueger seconded the motion, and it passed unanimously. T. Stutzman made a motion to confirm the offer of employment for Kamin Cabana for a full-time laborer/operator in the Department of Public Works. A. Leicht seconded the motion, and it passed unanimously.
14. **Adjourn:** T. Stutzman made a motion to adjourn the meeting. B. Schinke seconded the motion, and it passed unanimously. The meeting adjourned at 8:16pm.