MINUTES OF VILLAGE BOARD MEETING

DATE: Tuesday, August 4, 2026
TIME: 6:30pm
LOCATION: Combined Locks Civic Center, Council Chambers, 405 Wallace Street

MINUTES

A. **Call to order:** Meeting called to order by Village President Pro-Tem Krueger at 6:30pm.
B. **Pledge of Allegiance:** Pledge of Allegiance recited.
C. **Roll call:** Board members present – Krueger, Schinke, Lindberg, Leicht, Stutzman, and Talbot. Board members absent – Neumeier. Village staff present – Administrator Shampo-Giese, Public Works Director, and OUSO Sgt. Hambly. Others present – resident Keith Lindberg and Judy Hebbe of the Times Villager.

1. **Public comment for matters not on the agenda:** None
2. **Review and consider approval of minutes and bills:** B. Schinke made a motion to approve the bills as presented. L. Lindberg seconded the motion, and it passed unanimously. RJ. Talbot made a motion to approve the minutes as presented. B. Schinke seconded the motion, and it passed unanimously.
3. **Administrator, Public Works Director and Law Enforcement reports – accept and file:** Activities for the previous and current month were reported. All reports were accepted and are on file in the Clerk's Office.
4. **Review and consider approval of electrical upgrade for Memorial Park Baseball Fields:** The Administrator reviewed the notes provided by the electrician. The current process to turn the field lights on and off is via breakers. This is a potential safety issue. The electrician's recommendation is to install a switch for each field. The estimated cost is $5,190.00. The Combined Locks Advancement Association has offered to pay 50% of the cost. The matter was discussed. B. Schinke made a motion to approve the electrical upgrade and accept the CLAA's offer to share the cost 50/50. RJ. Talbot seconded the motion, and it passed unanimously.
5. **Review and consider approval of Special Event for St. Paul's Brat Fest on 09/12/26:** Trustees reviewed the Special Event Application. A. Leicht made a motion to approve St. Paul's Brat Fest on 09/12/26. B. Schinke seconded the motion, and it passed unanimously.
6. **Review and consider approval of amendment to Ordinance Section 453-2(G) Yard Waste Site:** Trustees reviewed the ordinance amendment changing the hours of use to 7:00am to 9:00pm and the maximum size of brush allowed at the yard waste site from 3' to 8' and no maximum for diameter. T. Stutzman made a motion to approve the ordinance amendment. B. Schinke seconded the motion, and it passed unanimously.
7. **Review neighboring community's draft of updated ordinance for e-bikes, e-scooters, e-devices; consider same verbiage for Combined Locks' ordinance:** Trustees reviewed the ordinance and made some changes to more closely reflect the Village's goals and needs. Main points include e-devices allowed on sidewalks and trails at a maximum speed of 5 mph, helmets required for any operator under 16 years of age, lights required if operating after sunset and before sunrise, and fines imposed for reckless operation or other violation of the ordinance. The ordinance will be presented to the trustees for approval at the 08/18/26 meeting.
8. **Review 2027 budget timeline:** The Administrator reviewed the budget timeline with the trustees. Of special note were the WRS retirement rates, health insurance rates, and CPI statistics.
9. **Review 2027 health insurance rates:** The health insurance rates were reviewed.

10. **Review and discuss amendments to sign ordinance; temporary signs:** The trustees reviewed notes provided by the Village's attorney. Sign ordinances have been a popular topic in the Fox Valley in recent months. The intent of any revision to the Village's ordinance was for temporary signs. Based on the attorney's notes and comments, the matter was tabled.
11. **Review and consider approval of operator license for A. Fenn:** T. Stutzman made a motion to approve the operator license. B. Schinke seconded the motion, and it passed unanimously.
12. **Other business, updates and future agenda items**
    a) Keller still gathering information for building remodel – expect OPC soon
    b) Reminder of the Slayer Showdown Youth Baseball Tournament here 08/14-08/16
13. **Consider motion to move into closed session per Wis. Stat. 19.85(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – *general wage, benefits, and hiring discussion*:** B. Schinke made a motion to move into closed session. L. Lindberg seconded the motion, and it passed unanimously.
14. **Consider motion to return to open session. Action on closed session matters, if needed:** B. Schinke made a motion to return to open session. A. Leicht seconded the motion, and it passed unanimously. RJ. Talbot made a motion to approve updates to the employee handbook related to pre-employment screenings. L. Lindberg seconded the motion, and it passed unanimously.
15. **Adjourn:** RJ. Talbot made a motion to adjourn the meeting. T. Stutzman seconded the motion, and it passed unanimously. The meeting adjourned at 7:45pm.