NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, November 17, 2026
TIME: 6:30pm
LOCATION: Combined Locks Civic Center,
Council Chambers, 405 Wallace Street

AGENDA

ADMINISTRATIVE COMMITTEE – 6:00PM (Neumeier, Talbot, Stutzman)

1. Review and consider approval of monthly bills
2. Adjourn

VILLAGE BOARD – 6:30pm

A. Call to order
B. Pledge of Allegiance
C. Roll call

1. Public comment for matters not on the agenda
2. Public hearing regarding 2027 General Fund Budget and tax levy for municipal purposes
3. Consider motion to approve Resolution 2026-8; adopting the 2026 tax levy for the 2027 General Fund Budget
4. Review and consider approval of minutes and bills
5. Administrator, Public Works Director, and Law Enforcement reports – accept and file
6. Review and consider approval of 2027 Storm Water Utility Budget
7. Review and consider approval of 2027 Sanitation Fund Budget
8. Discuss staff recommendation to limit parking on Martineau Road
9. Review and consider approval of request to install a community refrigerator
10. Review request for annexation of vacant land on Nottingham Road
11. Other business, updates and future agenda items
    a) Schedule December meeting(s)
    b) Expiring terms: John Neumeier, Justin Krueger, RJ Talbot, Brad Schinke
12. Consider motion to move into closed session per Wis. Stat. 19.85(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – *vacant land for sale on Wallace Street and Hidden Ridges Circle.*
13. Consider motion to return to open session. Action on closed session matters, if appropriate.
14. Adjourn

Public Notice: Agendas are posted in the following locations: Combined Locks Civic Center main entrance and Village website: www.combinedlocks.wi.gov. 2015 Wisconsin Act 79 allows the publication of certain legal notices on an internet site maintained by a municipality. This law allows these types of legal notices to be posted in one physical location in the jurisdiction (instead of three) if also placed on an internet site maintained by the local government.
Special Accommodations: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 405 Wallace Street, 920-788-7740 extension 203 or email at gieser@combinedlocks.wi.gov.

Notice of Possible Quorum: A quorum of the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Board of Review, Zoning Board of Appeals, Plan Commission, or other Village committee will be taken at this meeting.

Village of Combined Locks
2027 General Fund Budget

	2024	2025	2026	2027
REVENUES				
Tax Levy	$ 1,930,578	$ 1,791,541	$ 1,863,203	$ 1,906,835
Special Assessments	13,084	10,107	120,000	115,227
Intergovernmental Revenues	783,717	1,217,938	838,798	1,022,368
Licenses & Permits	91,242	89,480	103,116	110,321
Fines, Forfeitures & Penalties	3,000	3,500	3,250	2,250
Public Charges for Services	80,675	74,675	78,125	86,925
Intergovernmental Charges for Services	537,518	578,903	579,951	567,684
Miscellaneous Revenue	36,513	36,798	39,000	104,660
Proceeds Long Term Debt or Reserve Funds	-	2,150,000	170,000	3,593,724
EXPENSES				
Legislative	$ 38,406	$ 38,365	$ 38,365	$ 38,751
Executive	6,215	6,215	6,215	6,215
General Administration	220,363	218,799	234,864	234,222
Financial Administration	50,871	50,450	66,778	81,527
Legal	9,300	8,868	13,668	13,668
Buildings	102,750	100,050	101,460	101,638
Other General Government	368,556	387,596	369,773	397,128
Public Safety	671,560	742,276	759,281	780,805
Inspections-Engineering	20,010	27,185	31,685	55,600
Public Works	694,987	739,736	745,664	835,725
Parks & Recreation	102,761	108,069	115,668	121,020
Capital Projects	343,422	2,439,328	321,228	3,860,618
Debt Service	847,127	1,084,547	990,793	983,078
Total Revenues	$ 3,476,327	$ 5,952,942	$ 3,795,443	$ 7,509,994
Total Expenses	$ 3,476,327	$ 5,951,484	$ 3,795,443	$ 7,509,994

VILLAGE OF COMBINED LOCKS
RESOLUTION 2026-8

ADOPTING THE 2026 TAX LEVY FOR THE 2027 GENERAL FUND BUDGET FOR THE VILLAGE OF COMBINED LOCKS, OUTAGAMIE COUNTY, WISCONSIN

WHEREAS, the Village of Combined Locks Board of Trustees is appropriating the necessary funds for the operation of the government and administration of the Village of Combined Locks for the year 2027; and

WHEREAS, there is hereby appropriated out of the receipts of the Village of Combined Locks for the year 2027, including monies received from the general property tax levy, to the various purposes specified in the budget publication notice attached as Exhibit "A"; and

WHEREAS, the Village of Combined Locks general property tax levy for 2026 has been increased by the amount authorized in accordance with Wisconsin Statute 66.0602, to include an allowable adjustment; and

WHEREAS, the tax levy of $1,906,835 is to be levied upon all taxable property in the Village of Combined Locks as recorded by the Assessor as of January 1, 2026, to be used in accordance with this general fund budget; and

WHEREAS, the Clerk-Treasurer is hereby authorized to distribute this tax over properties listed on the current assessment roll and is ordered to collect the same. The additional tax relating to Tax Incremental Districts #2 and #3 is also hereby levied and shall be calculated by the Clerk-Treasurer as prescribed by law. The Clerk-Treasurer is ordered to collect the same.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Combined Locks there is hereby levied the tax levy amount of $1,906,835 on all taxable property within the Village of Combined Locks to support the 2027 General Fund Budget.

Approved this 17th day of November, 2026, by a vote of_____aye, _____nay, with _____members absent.

_____
John Neumeier, Village President

Attest:_____
Racquel Shampo-Giese, Village Administrator-Clerk-Treasurer

EXHIBIT “A”

PROPOSED BUDGET SUMMARY

GENERAL FUND	2026 Adopted	2027 Proposed	% Change
Revenues:			
Taxes	$ 1,863,203	$ 1,906,835	2.34%
Special Assessments	120,000	115,227	
Intergovernmental Revenues	838,798	1,022,368	
Licenses & Permits	103,116	110,321	
Fines, Forfeitures & Penalties	3,250	2,250	
Public Charges for Services	78,125	86,925	
Intergovernmental Charges for Services	579,951	567,684	
Miscellaneous Revenue	39,000	104,660	
Other Financing Sources	170,000	3,593,724	
Total Revenues:	$ 3,795,443	$ 7,509,994	
Expenditures:			
General Government	$ 862,810	$ 928,748	
Public Safety	759,281	780,805	
Public Works	745,664	835,725	
Parks & Recreation	115,668	121,020	
Debt Service	990,793	983,078	
Capital Projects	321,228	3,860,618	
Total Expenditures:	$ 3,795,443	$ 7,509,994	

ADMINISTRATOR REPORT
11/17/26 VILLAGE BOARD

October information/projects:

- Budgets, budgets, budgets
- Election tasks and inspector training
- Calculate and mail special assessment bills for Marcella Avenue utility replacement
- 2025 audit and financial report review with auditor scheduled for 10/20/26
- DPW employee Kamin Cabana earned his CDL on 10/01/2026

November information/projects:

- Finalized budgets, published public hearing
- 76% voter turnout at the fall general election; 63 new or updated registrations
- Special assessments for Marcella Avenue mailed – average $3,100
- Finalize tax roll and special assessments/charges
- Prepare for tax collections
- Meet with Wolfinger Estates developer and engineers to finalize infrastructure

Department of Public Works

Monthly Report for October 2026

11/17/26

- Swept the entire Village again this month. A total of 51.82 tons of debris has been hauled away this year.
- Started picking up leaves the week of 12th. The new schedule has been working well.
- Fredrickson hauled out 7 loads of yard waste this month for a total of 29 on the year. This is the same as we had last year.
- Large Rubbish we had a total of 98 stops that were called in. A total of 9.93 tons of big garbage were hauled away.
- The crew spent time cutting grass, blowing leaves and removing flowers from the plantings around the village.
- Meter Changes and Cross Connection Inspections are well underway. Dustin and Ryan Giese have completed 203 of the 300 we are wanting to get in this year. Another 56 are already scheduled for November.
- Parks have been closed and winterized for the season.
- We planted trees along Park St for the residents that wanted them replaced. We also planted a few in Coonen Subdivision and by the parking lot for the Don Fries Area.

Anticipated Projects:

Continue with meter changes and cross connection inspections

Leaf collection

Memorial Park shed

Yearly illicit discharge testing

OUTAGAMIE COUNTY SHERIFFS OFFICE

Total CAD Calls Received, by Nature of Call in Zone

Nature of Call	Total Calls Received	% of Total
911 Misdial	7	1.89
Abdominal A-Adam Response	1	0.27
Vehicle Accident	6	1.62
Accident in a Parking Lot	3	0.81
Animal Bite	1	0.27
Animal Call	1	0.27
Assist Citizen or Agency	7	1.89
Bicycle Stop	3	0.81
Bleeding D-David Response	1	0.27
Breathing Problem D-David	1	0.27
Civil Matter Assist	1	0.27
Crime Prevention	188	50.81
Damage to Property	2	0.54
Disturbance	1	0.27
Falls A-Adam Response	3	0.81
Falls B-Boy Response	1	0.27
Falls D-David Response	1	0.27
Fireworks Complaint	2	0.54
Follow Up	5	1.35
Jail GPS Checks	2	0.54
Harassment	4	1.08
Hazard in Roadway	1	0.27
Juvenile Complaint	3	0.81
Lost or Found Valuables	3	0.81
Motorist Assist	1	0.27
Ordinance Violation	2	0.54
Parking Enforcement	6	1.62
Reckless Driving Complaint	5	1.35
Retail Theft	2	0.54
School Safety	1	0.27
Sick A-Adam	1	0.27
Sick C-Charles	1	0.27
Sick D-David	1	0.27
Suspicious Incident	3	0.81
Suspicious Person	3	0.81
Suspicious Vehicle	1	0.27
Theft Complaint	2	0.54
Traffic Enforcement	64	17.30
Traffic Stop	22	5.95
Traumatic Injuries A-Adam	1	0.27
Violation of Court Order	1	0.27
Welfare Check	5	1.35

Total reported: 370

Report Includes:
All dates between `00:00:01 10/01/26` and `23:59:59 10/31/26`, All nature of incidents, All cities matching `CLV`, All types, All priorities, All agencies matching `OU`, All zones

VILLAGE OF COMBINED LOCKS

2027 STORM WATER BUDGET

REVENUES	2025 Actual	2026 Year End Est	2027 Proposed
Storm Water Fees	$ 256,067	$ 265,749	$ 273,567
Storm Water Reserve Fund	368,427	-	48,000
Right of Way Permits *1/3 share of permit fees*	927	1,167	800
UNPS - Construction Grant 60/40 split	-	-	
Miscellaneous (interest)	3,593	2,185	3,000
Erosion Control Permits ($315 each)	1,575	18,360	6,300
Total Revenues	$ 630,589	$ 287,461	$ 331,667
EXPENSES			
2018 Leaf Vacuum Vehicle Maintenance Expense/Gas/Oil	$ 500	$ 500	$ 675
Village Property Storm Water Fees	6,454	6,569	6,569
NEWSC & DNR Annual Fees/Conferences	1,165	1,237	1,600
Landfill - Sweepings	2,500	2,850	3,000
Sweeper Fuel	1,600	1,900	2,565
Sweeper Repairs/Brooms	543	4,342	2,000
Allocated Wages & Benefits	46,764	46,514	59,263
Engineering:			
Planning/Construction/General Review	1,431		5,000
Outfall Screenings	2,730	1,008	2,000
Pond Inspections	789	542	2,000
Erosion Control Inspections	1,708	9,730	3,000
Ponds Maintenance:	5,370	5,540	19,000
Memorial Pond/Cedars Ponds - located in Village of Kimberly			
Cortland Pond/Treaty Pond/Sunset Pond - located in Village of Kimberly			
Coonen Subdivision #1			
Coonen Subdivision #2			
Coonen Subdivision #3			
Hidden Ridges Subdivision			
Hideaway Ridges Subdivision			
Locks Business Park Pond - **establish prairie plantings and aquatic plants ongoing**			
Ruys Ridge Subdivision			
Storm Drains Maintenance	11,643	8,307	10,000
GIS Annual Maintenance/Upgrades/Data/License	660	750	750
Storm Water/Erosion/Drainage Projects:			
Berghuis Drive & Hideaway Court Ridge Ponds Dredging		505	126,000
Debruin Road/Block Road/CTH N/Nottingham Road	-	132,275	76,770
Wallace Street - Abandon and Replace	-	-	-
Unidentified Storm Water Projects/Needs	498,792	16,000	5,000
Reserve - Sweeper Replacement	10,000	10,000	-
Reserve - Future Ponds/Erosion Control Projects	37,940	10,000	6,476
Total Expenses	$ 630,589	$ 258,569	$ 331,668
Net Gain / (Loss)	$ (0)	$ 28,892	$ (0)

VILLAGE OF COMBINED LOCKS

2027 SANITATION BUDGET

REVENUES	2025 Actual	2026 Year End Est	2027 Proposed
Refuse/Recycling Fees	$ 209,061	$ 209,897	$ 211,769
Appliance Disposal Fees/Cart Sales/Sale of Used Auto Trash Truck	$ 2,445	$ 1,590	$ 126,925
Interest on Investments	$ 7,780	$ 7,539	$ 2,500
Sanitation Reserve Fund	-	373,444	-
Total Revenues	$ 219,286	$ 592,470	$ 341,194
EXPENSES			
Landfill Charges - refuse and appliances	$ 71,962	$ 82,051	$ 86,926
Trash Truck Fuel	8,635	12,745	17,197
Allocated Mechanic/Laborer/Administrative Wages & Benefits	64,355	66,014	68,372
Trash Trucks Maintenance	13,113	10,779	16,700
Purchase - Cart Replacement	18,817	7,347	6,000
Reserve - Trash Truck Purchase	41,763	39,914	145,824
Purchase New Trash Truck	-	373,444	
Hauling License/Contingency	176	176	176
Total Expenses	$ 218,821	$ 592,470	$ 341,194
Difference	$ 465	$ 0	$ (0)

Total number of stops (est)	*1375*	*Current Fees*	60g	$140.00
Each $5 increase in rate =	*$ 6,875*		96g	$200.00

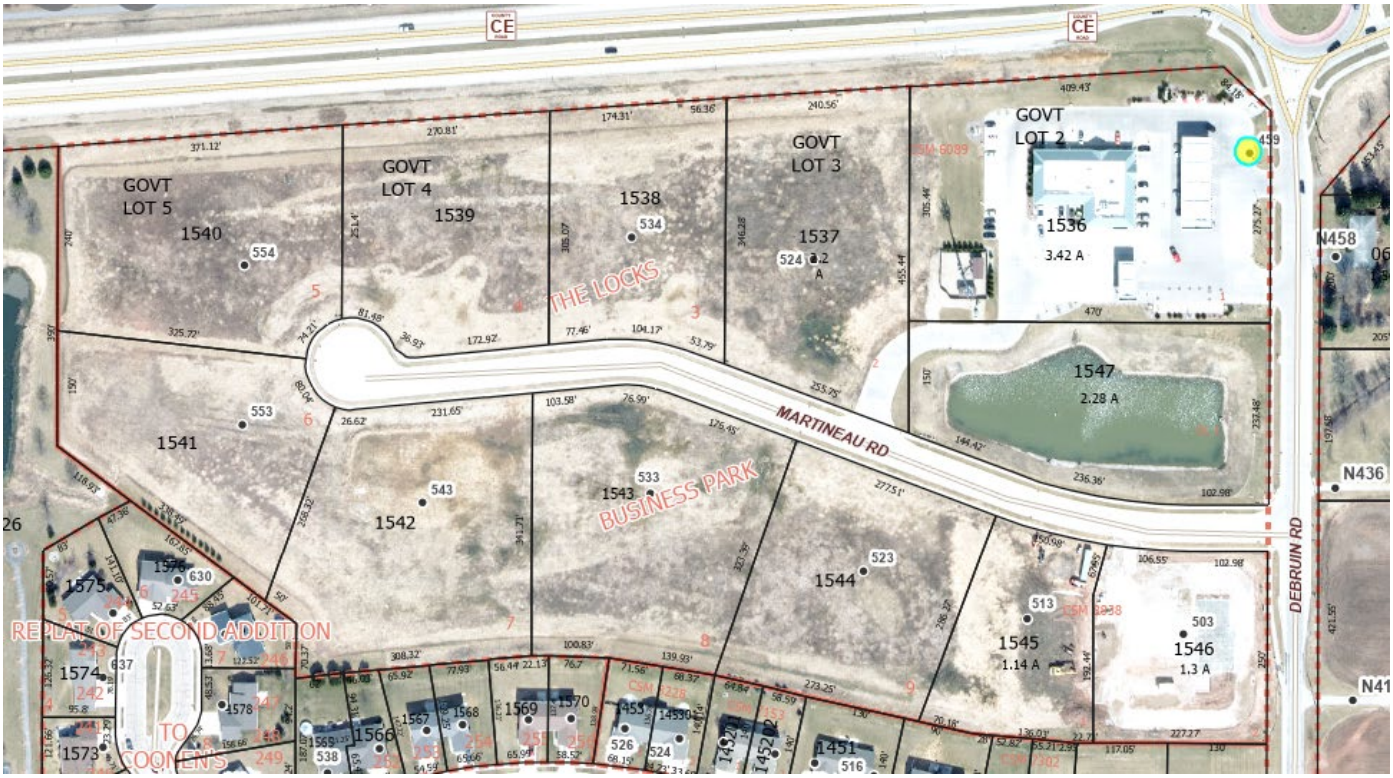
Audited Reserve Balance 2025	$ 296,898
Estimated Reserve Balance 2026	$ 39,914
Estimated Reserve Balance 2027	$ 185,738

****2030** new automated truck estimate = $550,000

****2029** used/new rear load truck estimate = $250,000

Item #8

DPW staff have been monitoring Martineau Road for semi-truck parking, and there has been an increase in the number of trucks parking for hours and even overnight. Staff recommends limiting parking on Martineau Road to 30 minutes as well as installing “No Trucks Beyond This Point” or something similar at the intersection on Martineau Road and Debruin Road.



A Combined Locks resident has asked for the Village's support of a community refrigerator similar to the one in Kaukauna:



The resident has agreed to manage the refrigerator.

Other details to be determined are electricity and location.

Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701
608-264-6102
wimunicipalboundaryreview@wi.gov
https://doa.wi.gov/municipalboundaryreview

Online Submittal and Payment: Instead of this form go to https://appengine.egov.com/apps/wi/dir/annexation
This will speed up the process by eliminating the time it used to take to mail the check to us.

Petitioner Information

Name: **LONNY C. PAALMAN & THE ESTATE OF DONNA L. PAALMAN**

Phone: **(920) 427 7101**

Email: **lonnypaalman12@yahoo.com**

Contact Information if different than petitioner:

Representative's Name: **CHRIS PERREAULT - CAROW LAND SURVEYING & ENVIRONMENTAL**

Phone: **920 731 4168**

E-mail: **chris@clse.pro**

1. Town(s) where property is located: **TOWN OF BUCHANAN**
2. Petitioned City or Village: **VILLAGE OF COMBINED LOCKS**
3. County where property is located: **OUTAGAMIE**
4. Population of the territory to be annexed: **0**
5. Area (in acres) of the territory to be annexed: **1.1884 ACRES**
6. Tax parcel number(s) of territory to be annexed (if the territory is part or all of an existing parcel): **030036901 AND 030092401**

Include these required items with this form:

1. ☒ Legal Description meeting the requirements of s.66.0217 (1) (c) [see attached annexation guide]
2. ☒ Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
3. ☐ Signed Petition or Notice of Intent to Circulate [see attached annexation guide]
4. ☐ Check or money order covering review fee [see next page for fee calculation]

(November 2022)

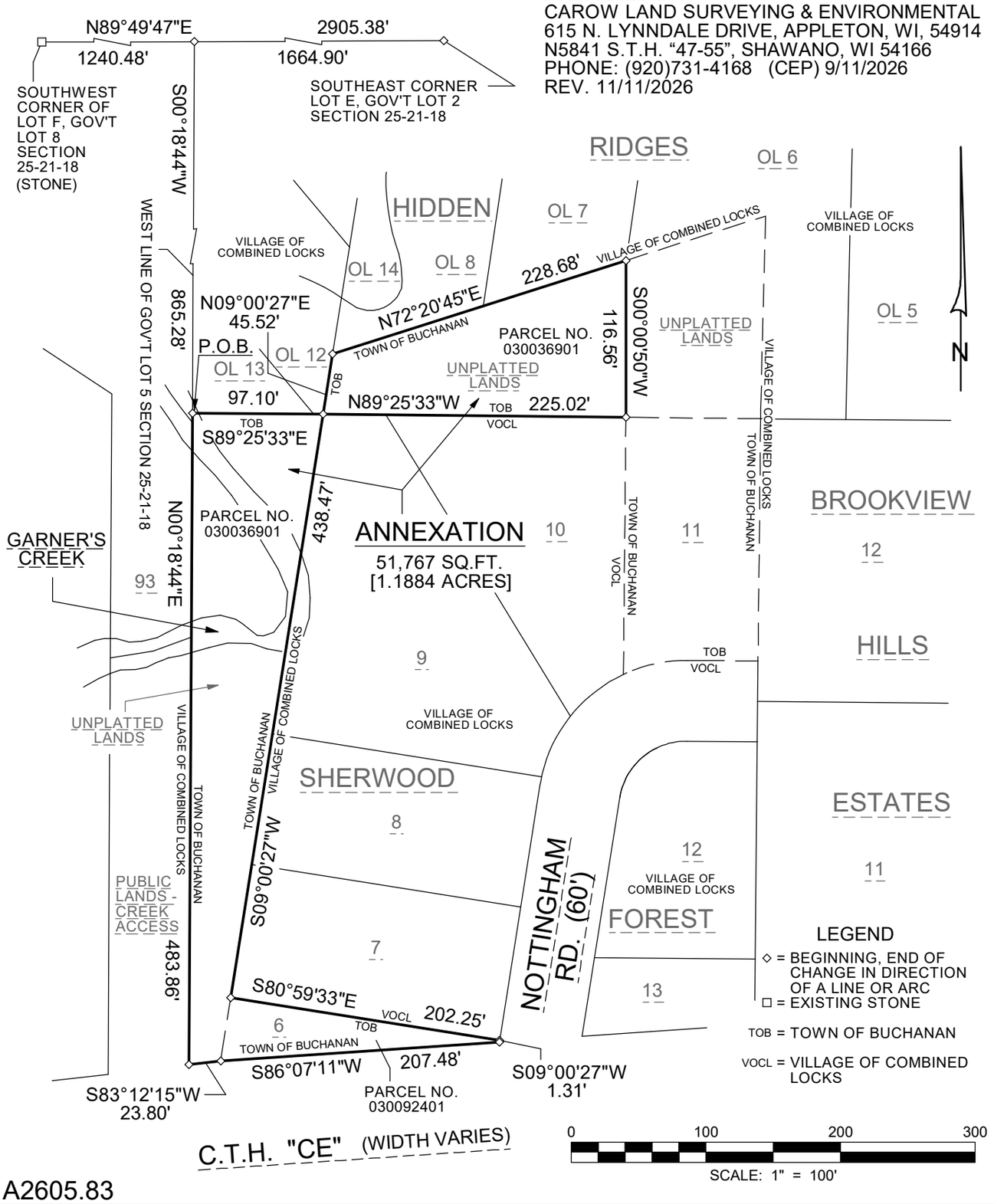
ANNEXATION EXHIBIT MAP

PART OF LOT 6, SHERWOOD FOREST, AS RECORDED IN DOCUMENT NO. 540381, LOCATED IN AND BEING PART OF GOVERNMENT LOT 5, SECTION 25, TOWNSHIP 21 NORTH, RANGE 18 EAST, TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WISCONSIN

DESCRIPTION OF LANDS TO BE ANNEXED FROM THE TOWN OF BUCHANAN INTO THE VILLAGE OF COMBINED LOCKS:

PART OF LOT 6, SHERWOOD FOREST, AS RECORDED IN DOCUMENT NO. 540381, LOCATED IN AND BEING PART OF GOVERNMENT LOT 5, SECTION 25, TOWNSHIP 21 NORTH, RANGE 18 EAST, TOWN OF BUCHANAN, OUTAGAMIE COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS:
COMMENCING AT A STONE AT THE SOUTHWEST CORNER OF LOT F OF GOVERNMENT LOT 8 IN SAID SECTION 25; THENCE N89°49'47"E, 1240.48 FEET ALONG A STRAIGHT LINE BETWEEN THE ABOVE MENTIONED POINT OF COMMENCEMENT AND THE SOUTHEAST CORNER OF LOT E OF GOVERNMENT LOT 2 OF SAID SECTION 25 TO THE WEST LINE OF GOVERNMENT LOT 5 OF SAID SECTION 25; THENCE S00°18'44"W, 865.28 FEET ALONG SAID WEST LINE TO A SOUTH LINE OF OUTLOT 13 OF HIDDEN RIDGES PLAT AND THE POINT OF BEGINNING: THENCE S89°25'33"E, 97.10 FEET ALONG SAID SOUTH LINE AND THE SOUTH LINE OF OUTLOT 12 OF SAID PLAT TO AN EAST LINE OF SAID OUTLOT 12; THENCE N09°00'27"E, 45.52 FEET ALONG SAID EAST LINE TO A SOUTH LINE OF OUTLOT 8 OF SAID PLAT; THENCE N72°20'45"E, 228.68 FEET ALONG SAID SOUTH LINE AND A SOUTH LINE OF OUTLOT 7 OF SAID PLAT TO A WEST LINE OF OUTLLOT 6 OF SAID PLAT; THENCE S00°00'50"W, 116.56 FEET TO THE NORTHEAST CORNER OF LOT 10 OF SHERWOOD FOREST PLAT; THENCE N89°25'33"W, 225.02 FEET ALONG THE NORTH LINE OF SAID LOT 10 AND LOT 9 OF SAID PLAT TO THE WEST LINE OF SAID PLAT; THENCE S09°00'27"W, 438.47 FEET ALONG SAID WEST LINE TO THE NORTH LINE OF LOT 6 OF SAID PLAT; THENCE S80°59'33"E, 202.25 FEET ALONG SAID NORTH LINE TO THE WEST LINE OF NOTTINGHAM ROAD; THENCE S09°00'27"W, 1.31 FEET ALONG SAID WEST LINE TO THE NORTH LINE OF C.T.H. "CE"; THENCE S86°07'11"W, 207.48 FEET ALONG SAID NORTH LINE TO THE WEST LINE OF SAID LOT 6; THENCE S83°12'15"W, 23.80 FEET ALONG SAID NORTH LINE TO THE WEST LINE OF SAID GOVERNMENT LOT 5; THENCE N00°18'44"E, 483.86 FEET ALONG SAID WEST LINE TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 1.1884 ACRES OF LAND MORE OR LESS. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

PREPARED BY:
CAROW LAND SURVEYING & ENVIRONMENTAL
615 N. LYNNDALE DRIVE, APPLETON, WI, 54914
N5841 S.T.H. "47-55", SHAWANO, WI 54166
PHONE: (920)731-4168 (CEP) 9/11/2026
REV. 11/11/2026



A2605.83

NOTICE OF SPRING ELECTION

Village of Combined Locks

04/06/2027

NOTICE IS HEREBY GIVEN that an election is to be held in the Village of Combined Locks on Tuesday, April 6, 2027. The following offices are to be elected to succeed the present incumbents listed. The term for Village Trustee begins on April 20, 2027. All terms are for two years unless otherwise indicated.

Office	Incumbent
Village President	John Neumeier

Office	Incumbent
Village Trustee	RJ Talbot
Village Trustee	Justin Krueger
Village Trustee	Vacant

NOTICE IS FURTHER GIVEN that the first day to circulate nomination papers is December 1, 2026, and the final day for filing nomination papers is 5:00pm on January 5, 2027, in the office of the Village Clerk.

NOTICE IS FURTHER GIVEN that if a primary is necessary, the primary will be held on Tuesday, February 16, 2027.

Acceptable photo ID is required to vote at each election. If you do not have a photo ID, you may obtain a free ID for voting from the Division of Motor Vehicles.

Done in the Village of Combined Locks
on November 18, 2026.

Racquel Shampo-Giese
Administrator/Clerk/Treasurer